

Supplementary Papers for Licensing Committee

Date: Thursday, 10 December 2020



7. **New BCP Council Scrap Metal Dealer Policy**

The purpose of this policy is to highlight the requirements of the Scrap Metal Dealers Act 2013 by providing guidance to new applicants, existing licence holders, consultees and members of the public on how the Act is administered and enforced.

Currently within the BCP Council area there are three sets of fees for the issuing of licences under this legislation and it is proposed to introduce a single set of fees.

UPDATED APPENDIX 2 - FEES

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	2020		
	Time	Rate	Cost
Collector			
Application form check (Check Suitability - Police Check)	1.25	£ 59.00	£ 73.75
Check Address and Local Authority	0.25	£ 59.00	£ 14.75
Produce ID Card and Licence	0.50	£ 59.00	£ 29.50
Update APP	0.25	£ 59.00	£ 14.75
Cost of Card + Laminated Licence			£ 7.00
Cost of Software - ID CARD + Civica + Adobe			£ 50.00
Compliance visits / checks	3.00	£ 59.00	£ 177.00
Update Environment Agency	0.25	£ 59.00	£ 14.75
Technical Time	1	£ 44.00	£ 44.00
Collector's Licence Fee (Rounded Up)	5.50		£ 430.00
Site Licence			
Application form check	1.25	£ 59.00	£ 73.75
Site visit	3.00	£ 59.00	£ 177.00
Produce ID Card and Licence	0.50	£ 59.00	£ 29.50
Update APP	0.50	£ 59.00	£ 29.50
Cost of Card + Laminated Licence			£ 7.00
Cost of Software - ID CARD + Civica + Adobe			£ 50.00
Compliance visits / checks	3.00	£ 59.00	£ 177.00
Update Environment Agency	0.25	£ 59.00	£ 14.75
Technical Time	1	£ 44.00	£ 44.00
Site Licence Fee	9.5		£ 605.00
Variation Site or Collector	1.50	£ 59.00	£ 88.50
Cost of Card + Laminated Licence			£ 7.00
Technical Time	0.25	£ 44.00	£ 11.00
Variation Site or Collector			£ 110.00
Replacement Site or Collector	1.00	£ 54.00	£ 54.00
Cost of Card + Laminated Licence			£ 7.00
Technical Time	0.25	£ 44.00	£ 11.00
Replacement Site or Collector			£ 72.00
Pre App Meeting (2 Hours)	1.50	£ 54.00	£ 81.00
Technical Time	0.25	£ 44.00	£ 11.00
Pre APP Meeting Cost			£ 92.00

