

# Notice of The Charter Trustees of Bournemouth



Date: Tuesday, 12 November 2019 at 6.30 pm

Venue: Council Chamber, Town Hall, Bournemouth BH2 6DY

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## Membership:

### Mayor:

Cllr S Phillips

### Deputy Mayor:

Cllr D Borthwick

Cllr H Allen  
Cllr L Allison  
Cllr M Anderson  
Cllr S C Anderson  
Cllr M Andrews  
Cllr S Bartlett  
Cllr J Beesley  
Cllr P Broadhead  
Cllr D Brown  
Cllr S Bull  
Cllr R Burton  
Cllr E Coope  
Cllr M Davies  
Cllr N Decent

Cllr B Dove  
Cllr B Dunlop  
Cllr J Edwards  
Cllr G Farquhar  
Cllr D Farr  
Cllr L Fear  
Cllr A Filer  
Cllr M Greene  
Cllr N Greene  
Cllr M Haines  
Cllr N Hedges  
Cllr M Iyengar  
Cllr C Johnson  
Cllr T Johnson

Cllr A Jones  
Cllr J Kelly  
Cllr D Kelsey  
Cllr R Lawton  
Cllr L Lewis  
Cllr R Maidment  
Cllr D Mellor  
Cllr L Northover  
Cllr K Rampton  
Cllr C Rigby  
Cllr R Rocca  
Cllr T Trent  
Cllr L Williams  
Cllr K Wilson

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All Members of The Charter Trustees of Bournemouth are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins - 01202 451255 or email [karen.tompkins@bournemouth.gov.uk](mailto:karen.tompkins@bournemouth.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpcouncil.gov.uk](http://democracy.bcpcouncil.gov.uk)

Graham Farrant  
Honorary Clerk to the Charter Trustees

4 November 2019



Available online and  
on the Mod.gov app



# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Members.

## 2. Declarations of Interests

Charter Trustees are required to comply with the requirements of the Localism Act 2011 in respect of the declarations of Disclosable Pecuniary Interests. Declarations received will be reported to the meeting.

## 3. Confirmation of minutes and matters arising

To receive the minutes of the following meetings and to consider any matters arising.

a) **30 April 2019**

5 - 6

b) **31 May 2019**

7 - 8

## 4. Charter Mayor's Report

The Charter Mayor will report on her engagements for the period from May – November 2019.

## 5. Charter Trustees Budget 2019/2020

9 - 10

The Charter Trustees are asked to consider and approve the budget for 2019/20. The approved budget will then form the basis of the budget for 2020/21 plus inflationary increases. Charter Trustees are asked to advise of any areas of the existing budget that need to be altered/reviewed for 2020/21.

## 6. Appointment of External Auditors

The Charter Trustees are advised that all smaller authorities, those with income/expenditure under £6.5 million, require an external auditor to be appointed to undertake a 'limited assurance review' at the conclusion of the financial year and in case an objection is received from a local elector. Smaller authorities mainly comprise of Town and Parish Councils although Charter Trustees are also included within the definition of a smaller authority.

The Smaller Authorities' Audit Appointments (SAAA) was formally appointed in January 2016 by the Minister for Local Government as "a person specified to appoint local auditors". It is proposed that the Charter Trustees use this central procurement and appointment regime. If newly created authorities opted out of this regime they would be required to procure and appoint their own external auditors.

**7. Dates for meetings of the Charter Trustees**

The Charter Trustees will need to meet in January 2020 when the Council Tax Base is known to approve the budget for 2020/21 and any potential precept for submission to the Council. The Charter Trustees are asked to agree a date.

The Charter Trustees at the Annual General Meeting on 31 May 2019 agreed that the Annual General meeting for 2020 would be held on 29 May.

**8. Any other business deemed necessary by the Clerk to the Charter Trustees**