

# Notice of Russell Cotes Art Gallery and Museum Management Committee



Date: Wednesday, 22 January 2020 at 2.00 pm

Venue: Morning Room - Rusell Cotes Museum

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## Membership:

**Chairman: TBC**

**Vice Chairman: TBC**

Cllr L Allison  
Sir George Meyrick Baronet  
Stuart Bartholomew

James Grasby  
Cllr M Howell  
Cllr L Williams

Victoria de Wit

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All Members of the Russell Cotes Art Gallery and Museum Management Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email [democratic.services@bcpcouncil.gov.uk](mailto:democratic.services@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpcouncil.gov.uk](http://democracy.bcpcouncil.gov.uk)

GRAHAM FARRANT  
**CHIEF EXECUTIVE**

14 January 2020

QrUrl



# AGENDA

Items to be considered while the meeting is open to the public

**1. Election of Chairman of the Russell Cotes Art Gallery and Museum Management Committee**

The Committee are asked to elect a Chairman until the end of the Municipal Year.

**2. Election of Vice-Chairman of the Russell Cotes Art Gallery and Museum Management Committee**

The Committee are asked to elect a Vice-Chairman until the end of the Municipal Year.

**3. Apologies**

To receive any apologies for absence from Councillors.

**4. Declarations of Interest**

Members are asked to declare in accordance with Procedure Rule 5:

a. any disclosable pecuniary interests in any item under consideration at the meeting as required by the Localism Act 2011;

b. any memberships of outside bodies where such membership involves a position of control or significant influence on the organisation concerned;

Members are also asked to state fully the nature of the interest(s). If any member has a query regarding possible interests, please contact the Democratic Services Officer in advance of the meeting.

**5. Confirmation of Minutes**

For the Management Committee to confirm the minutes of the meeting held on 29 March 2019.

**6. Public Items**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Wednesday 15 January 2020.

The deadline for the submission of a statement is 12.00 noon, Tuesday 21

January 2020.

The deadline for the submission of a petition is 12.00 noon, Tuesday 21 January 2020.

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| <b>7. Museum Update Report - October 2018 - October 2019</b>  | 1 - 12    |
| <p>The Management Committee are asked to accept the Russell-Cotes Art Gallery &amp; Museum 12 month review report for the period October 2018 – October 2019 and agree the actions suggested going forward in this report.</p>  |           |
| <b>8. Acquisitions, Loans and Disposals</b>   | 13 - 134  |
| <p>The Management Committee are asked to note the Museum's acquisitions and loans and to approve the disposals outlined in the report.</p>  |           |
| <b>9. Forward Plan and Action Sheet</b>   | 135 - 164 |
| <p>To consider, amend and accept the Forward Plan and Action Plan.</p>  |           |
| <b>10. Governance Review Update</b>   | 165 - 178 |
| <p>To note the progress on the development of the business case to date and agree to meet to review and approve the business case, when it is finalised, for submission to Cabinet with an update of the Governance Review.</p>   |           |
| <b>11. Draft Annual Accounts 2018-2019</b>  |           |
| <p>The Management Committee are asked to approve that the signing off of the final, audited accounts for the 2018/2019 financial year be delegated to both the Chairman of the Management Committee and Portfolio Holder for Regeneration and Culture (Cllr Mark Howell).</p> |           |
| <b>12. Future Meeting Dates</b>   |           |
| <p>For the Management Committee to agree on the date of the next meeting.</p>   |           |

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.