Notice of Licensing Committee

Date: Thursday, 4 February 2021 at 10.00 am
Venue: Virtual Meeting via MS Teams

Membership:

Chairman:
Cllr J J Butt

Vice Chairman:
Cllr J Bagwell

Cllr S C Anderson  Cllr B Dove  Cllr T Johnson
Cllr D Brown  Cllr G Farquhar  Cllr D Kelsey
Cllr R Burton  Cllr D Farr  Cllr L Williams
Cllr N Decent  Cllr D A Flagg
Cllr B Dion  Cllr A Hadley

All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

https://democracy.bcpcouncil.gov.uk/ieListDocuments.aspx?MId=4672

If you would like any further information on the items to be considered at the meeting please contact: Jill Holyoake -Telephone 01202 127564 or email democratic.services@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpcouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

27 January 2021
Maintaining and promoting high standards of conduct

**declaring interests at meetings**

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council’s Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

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<th>Local Interest</th>
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<tbody>
<tr>
<td>Yes</td>
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<td>Declare the nature of the interest</td>
<td>Declare the nature of the interest</td>
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<tr>
<td>No</td>
<td>Do you have a personal interest in the matter?</td>
</tr>
<tr>
<td>No</td>
<td>Yes</td>
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<tr>
<td>Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation</td>
<td>Applying the bias and pre-determination tests means you may need to refrain from speaking and voting</td>
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<tr>
<td>You are advised to leave the room during the debate</td>
<td>Consider the bias and pre-determination tests</td>
</tr>
<tr>
<td>You may also need to leave the meeting. Please seek advice from the Monitoring Officer</td>
<td>You can take part in the meeting speak and vote</td>
</tr>
<tr>
<td>You may need to refrain from speaking &amp; voting</td>
<td>You may also need to leave the meeting. Please seek advice</td>
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**What are the principles of bias and pre-determination and how do they affect my participation in the meeting?**

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

**Bias Test**

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

**Predetermination Test**

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer (susan.zeiss@bcpcouncil.gov.uk)
AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**
   To receive any apologies for absence from Councillors.

2. **Substitute Members**
   To receive information on any changes in the membership of the Committee.

   Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Declarations of Interests**
   Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance. Declarations received will be reported at the meeting.

4. **Confirmation of Minutes**
   To confirm and sign as a correct record the minutes of the Licensing Committee meeting held on 10 December 2020, and the Licensing Sub Committee meetings held on 11 November and 14 December 2020.

5. **Public Issues**
   To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

   https://democracy.bcpcouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1

   The deadline for the submission of a public question is 4 clear working days before the meeting.

   The deadline for the submission of a public statement is midday the working day before the meeting.

   The deadline for the submission of a petition is 10 working days before the meeting.

6. **Taxi and Private Hire Driver, Vehicle and Operator Policies**
   These are the first Taxi and Private Hire Policy documents for BCP Council since the establishment, on the 1st April 2019 of a single local government area for the now dissolved boroughs of Bournemouth, Christchurch and
Following a 4-week consultation period, agreed by members of the Licensing Committee at their meeting on the 17 September 2020, the Licensing Committee must now consider the responses received in response to the consultation exercise in respect of the proposed Taxi and Private Hire Policies.

In total 69 responses were received, the majority of these related to the proposed Vehicle Policy regarding the age at first licence and the proposed upper age limit, emissions and livery of vehicles as well as Chapter 16 relating to the quantitative restrictions on Hackney Carriage vehicle numbers.

The Licensing Committee must decide to either include or exclude the suggestions and responses received and make changes to the draft policies as appropriate and provide reasons for their decision.

7. **Forward Plan**

To consider and update the Committee’s Forward Plan, as appropriate.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.