



# Notice of Cabinet

Date: Wednesday, 23 June 2021 at 10.00 am

Venue: Committee Suite, Civic Centre, Poole BH15 2RU\*

**\*Please note the venue of the meeting may be subject to change pending announcements from government in respect of the relaxation of restrictions relating to Covid**

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## Membership:

### Chairman:

Cllr D Mellor

### Vice Chairman:

Cllr P Broadhead

Cllr M Anderson  
Cllr M Greene  
Cllr N Greene  
Cllr M Haines

Cllr M Iyengar  
Cllr R Lawton  
Cllr K Rampton  
Cllr M White

### Lead Members

Cllr H Allen  
Cllr S Baron  
Cllr N Brooks

Cllr B Dove  
Cllr B Dunlop  
Cllr J Kelly

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All Members of the Cabinet are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=4684>

If you would like any further information on the items to be considered at the meeting please contact: Sarah Culwick (01202 817615) or email [democratic.services@bcpcouncil.gov.uk](mailto:democratic.services@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

4 June 2021



Available online and  
on the Mod.gov app

## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Councillors.

## 2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 26 May 2021.

7 - 14

## 4. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

## 5. Recommendations from the Overview and Scrutiny Board

To consider recommendations from the Overview and Scrutiny Board on items not otherwise included on the Cabinet Agenda.

## 6. Financial Outturn Report 2020/21

This report provides details of the final financial outturn for the revenue account, capital programme, reserves, and the housing revenue account (HRA) for the financial year 2020/21. It also includes a small number of proposed virements to the budget for 2021/22 for new grants awarded since the budget was set in February.

The general fund revenue outturn is a surplus of £5.1 million for the year which it is proposed be added to the earmarked medium term financial plan (MTFP) mitigation reserve to manage financial risks over this timeframe. This period includes major projects to transform how the council operates and to regenerate the area. This is an improved position compared with quarter three from work concluded in the final quarter to make the best use of all available grants to support unbudgeted Covid expenditure within services, reductions in cost pressures, most notably within adult social care, and significant income streams performing better than expected.

15 - 80

<p><b>7. Medium Term Financial Plan (MTFP) Update</b></p> <p>This report:</p> <ul style="list-style-type: none"> <li>• Presents the latest medium-term financial plan (MTFP) of the council to reflect government announcements since the February 2021 budget report and updated assumptions.</li> <li>• Proposes a financial strategy to support the delivery of a balanced budget for 2022/23.</li> </ul> <p>Proposes a budget planning process and timeline for key financial reports.</p>	81 - 128
<p><b>8. Corporate Flag Flying Policy</b></p> <p>The report seeks approval of a Corporate Flag Flying Policy, attached at Appendix 1, which consolidates the three policies from the legacy Councils and takes account of current national guidance.</p>	129 - 144
<p><b>9. High Streets Strategy (Update)</b></p> <p>The High Streets Strategy report presented at February Cabinet approved the development of a strategy and action plan with partners that enables the delivery interventions to support our high streets and district centres. This is progressing well.</p> <p>During the development of this work, it has become clear that there is significant work underway which deserved to be highlighted. This report highlights examples of and provides updates on some of the exciting and positive interventions, as part of our strategy work, that are making our high streets and district centres places that people will want to visit and spend time in once again.</p>	145 - 316
<p><b>10. Bournemouth Development Company LLP Business Plan</b></p> <ol style="list-style-type: none"> <li>1. Bournemouth Development Company llp (“BDC”) is a joint venture between the Council and now a wholly owned subsidiary of Muse, a Morgan Sindall company.</li> <li>2. This report summarises the BDC 5 year rolling business plan, with a particular emphasis on the programme of activity for 2021/22. This is the ninth update of the plan since BDC was formed in February 2011 and has been updated to reflect the recently approved BCP Corporate Strategy.</li> </ol>	317 - 378
<p><b>11. Youth Justice Service Youth Justice Plan for 2021/22</b></p> <p>To present the Youth Justice Plan for 2021/22. There is a statutory requirement to publish an annual Youth Justice Plan which must provide specified information about the local provision of youth justice services. This report summarises the Youth Justice Plan for 2021/22, with a copy of the Plan appended. The Youth Justice Plan needs to be approved by the full Council.</p>	379 - 416
<p><b>12. Annual review of housing wholly owned companies</b></p> <p>This report provides a review of the following 4 companies - Seascope Group Limited, Seascope South Limited (SSL), Seascope Homes and Property Limited (SHP) and Bournemouth Building Maintenance Limited (BBML).</p> <p>The report sets out the growth plans for each company, an operational update from the last year and the 2021/22 annual plan for each.</p> <p>The Seascope Group, including its two subsidiaries SSL and SHP, has much scope for growth in activity and sizeable income generation opportunities as a</p>	417 - 424

result.

SSL has been impacted by Covid during the last year but plans are in place for recruiting additional senior commercial expertise and capacity and to bring this forward as soon as possible in line with the Council's Smarter Structures programme. This additional capacity will develop opportunities, drive marketing and promotion, manage contract growth and drive forwards operational efficiencies.

Staffing resources are already being scaled up to ensure the capacity to deliver the ambition for SHP. SHP will increase its property portfolio within management as a result of a scaled up property acquisition programme by the Council over the next few years as part of the emerging Council New Build and Acquisition Strategy (CNHAS). SHP will also provide a delivery vehicle for building out the pipeline of Council owned sites for private rent or private sale homes.

A review of BBML operations in the context of BCP Council recommends that it is now timely for the BBML operation to be integrated within the Council's wider staff operations. The current mixed model of employment and delivery across the Property Maintenance teams makes it difficult to gain reliable strategic and financial oversight. One consolidated employment and operating model will ensure an effective and streamlined base position on which to build further improvements, efficiencies and transformation.

This report recommends that Hixsons Limited is appointed for a further year in order to audit the 2020/21 company accounts. It is a requirement of the Shareholders Agreement for both BBML and SGL that authority is sought from the council as sole shareholder for the appointment the external auditor.

### **13. Public Spaces Protection Order**

425 - 444

This report outlines a proposal to make a new Public Spaces Protection Order (PSPO) to tackle alcohol related anti-social behaviour in public spaces across much of the Bournemouth, Christchurch and Poole area.

In the previous Cabinet reports in March and September 2020, it was agreed to adopt a harmonised approach to tackling street based anti-social behaviour and to consult on new a Public Spaces Protection Order to fit with this approach.

Public Spaces Protection Orders can only be implemented to tackle behaviours that are persistent or of a continuing nature and have a detrimental effect on the quality of life. Tackling alcohol related anti-social behaviour has consistently been one of the main uses of PSPO's by local authorities.

There is evidence to confirm that much of the Bournemouth, Christchurch and Poole areas does suffer from persistent alcohol related anti-social behaviour. As such it is proposed to implement a PSPO, which gives designated Officers powers to confiscate alcohol from anyone behaving in an anti-social manner, across 29 of the 33 BCP Council wards.

A public consultation took place on this proposal, during March and April 2021. Of the 294 responses, 89% strongly agree or agree, only 8% disagree.

### **14. Council Sustainable Fleet Management Strategy and Fleet Replacement Programme**

445 - 488

The report seeks endorsement of Bournemouth Christchurch & Poole Council's first Sustainable Fleet Management Strategy that will raise awareness of these

high profile and high value corporate assets, communicate governance arrangements to ensure the fulfilment of the councils legal obligations as a vehicle Operator Licence holder whilst detailing the roles and responsibilities of those who operate/maintain them. It will also provide clear decision making processes to deliver an integrated corporate fleet management service.

Underpinning this strategy is the requirement for a sustainable (legally, financially, and environmentally) Fleet Asset Replacement Programme. A financing programme required to fund the replacement of core vehicles, plant and equipment as they come to the end of their economic life.

If approved, this will form the basis of an ambitious council wide Fleet Management De-Carbonising Strategy and Replacement Programme for the next 3 years, 2021 – 2024, that proposes to balance investment in the necessary alternative fuel technology and infrastructure to support a significant increase of 104, from the current 13 Ultra Low Emissions Vehicles (ULEV) purchased and operated by the council, as well as a reduction in CO2 emissions of non ULEV's producing a combined CO2 saving of 3,062 tonnes. This is to support the council's 2030 carbon neutral declaration against as yet unknowns of the council's ongoing corporate transformation programme and asset and accommodation strategy.

**15. Transforming Cities Fund (TCF) End of Year Report**

489 - 614

To inform the Cabinet of progress to date regarding the Department for Transport (DfT) based Transforming Cities Fund (TCF) award

To inform Cabinet of the DfT Year End Report for 2020/21 submitted in April 2021.

[PLEASE NOTE: Should the Cabinet wish to discuss the detail of the appended End of Year Report the meeting will be required to move into Confidential (Exempt) Session].

**16. Cabinet Forward Plan**

615 - 636

To consider the latest version of the Cabinet Forward Plan for approval.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.