

# Notice of Licensing Sub-Committee

Date: Thursday, 24 June 2021 at 10.00 am

Venue: Committee Suite, Civic Centre, Poole BH15 2RU



---

## Membership:

Cllr J J Butt

Cllr B Dove

Cllr G Farquhar

Reserve 1: Cllr Farr

Reserve 2: Cllr Flagg

---

All Members of the Licensing Sub-Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=289&MId=4726&Ver=4>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston [claire.johnston@bcpcouncil.gov.uk](mailto:claire.johnston@bcpcouncil.gov.uk) Democratic Services or email [democratic.services@bcpcouncil.gov.uk](mailto:democratic.services@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

16 June 2021



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

- |  |              |
|--|--------------|
| <p><b>1. Election of Chairman</b><br/>To elect a Chairman of this meeting of the Licensing Sub-Committee.</p>  | <p>F_PRO</p> |
| <p><b>2. Apologies</b><br/>To receive any apologies for absence from Members.</p>  | <p>F_PRO</p> |
| <p><b>3. Declarations of Interests</b><br/>Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.<br/>Declarations received will be reported at the meeting.</p>  | <p>F_PRO</p> |
| <p><b>4. Exclusion of Press and Public</b><br/>In relation to the items of business appearing below, the Committee is asked to consider the following resolution: -<br/><br/>'That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 7 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.'</p> | <p>F_PRO</p> |
| <p><b>5. Review of Private Hire Driver Licence</b><br/>The Licensing Sub-Committee is required to determine whether the driver remains a 'fit and proper' person to hold a Private Hire Driver's Licence.</p>  | <p>F_PRO</p> |
| <p><b>6. Consideration of the Suitability of an Individual to become a Hackney Carriage and/or Private Hire Driver</b><br/>The Licensing Sub-Committee is required to determine whether the applicant is a 'fit and proper' person to hold a Hackney Carriage and/or Private Hire Driver's Licence.</p>  | <p>F_PRO</p> |

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.