

# Notice of Overview and Scrutiny Board



Date: Monday, 23 August 2021 at 2.00 pm

Venue: Committee Suite, Civic Centre, Poole BH15 2RU

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## Membership:

### Chairman:

Cllr S Bartlett

### Vice Chairman:

Cllr V Slade

Cllr L Allison  
Cllr M Cox  
Cllr L Dedman  
Cllr B Dion  
Cllr M Earl

Cllr J Edwards  
Cllr D Farr  
Cllr L Fear  
Cllr S Gabriel  
Cllr M Howell

Cllr D Kelsey  
Cllr T O'Neill  
Cllr C Rigby

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=4868>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 123663 or email [claire.johnston@bcpcouncil.gov.uk](mailto:claire.johnston@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

13 August 2021



Available online and  
on the Mod.gov app



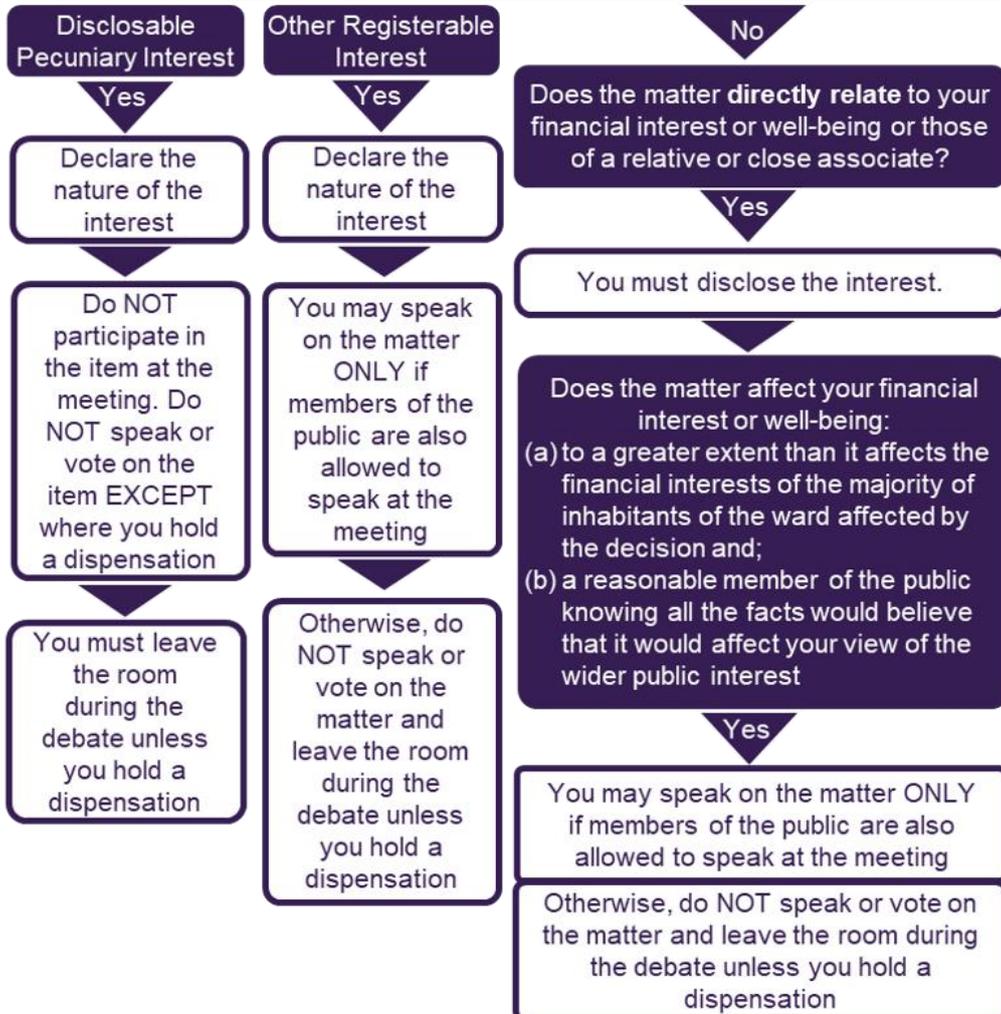
## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

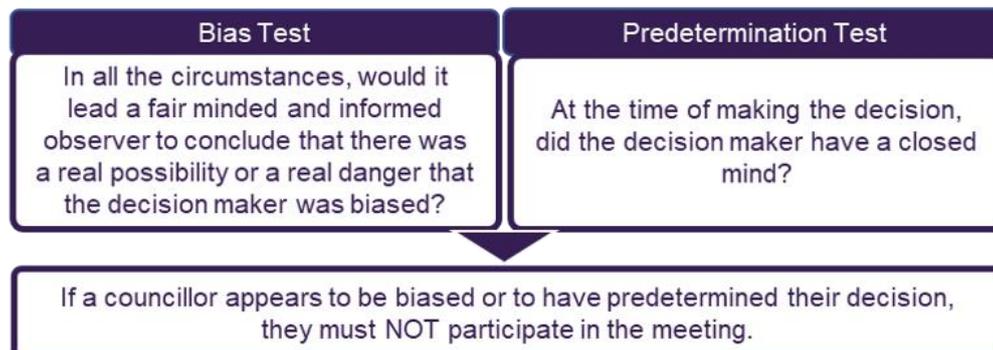
Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting directly relate to your registered interests?



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.



For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Members.

## 2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the meetings held on 19 July 2021.

5 - 20

### a) Action Sheet

To note and comment on the attached action sheet which tracks decisions, actions and recommendations from previous meetings.

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## 5. Public Speaking

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

## 6. Forward Plan

To consider and amend the Board's Forward Plan as appropriate and to consider the published Cabinet Forward Plan.

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## **7. BCP Transformation Scrutiny**

The Overview and Scrutiny Board are asked to consider the progress and current status of BCP Council's Transformation Programme.

The Board has invited Council Officers, Portfolio Holders and Partners to attend the Board to respond to enquiries from Board members and other Councillors on the progress of the Transformation Programme. The Board will consider the three elements of the programme:

- Our New Organisational Design
- Where and How we Work
- Supporting Our Colleagues

The Board are invited to consider and comment on the information received and make recommendations or observations as appropriate.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**

**OVERVIEW AND SCRUTINY BOARD**

Minutes of the Meeting held on 19 July 2021 at 2.00 pm

Present:-

Cllr S Bartlett – Chairman

Cllr V Slade – Vice-Chairman

Present: Cllr L Allison, Cllr M Cox, Cllr L Dedman, Cllr M Earl, Cllr J Edwards, Cllr L Fear, Cllr S Gabriel, Cllr M Howell, Cllr D Borthwick (In place of Cllr T O'Neill) and Cllr L Northover (In place of Cllr C Rigby)

Also in attendance: Councillor Philip Broadhead  
Councillor Michael Brooke  
Councillor Mike Greene

40. Apologies

Apologies were received from Cllr D Farr, Cllr D Kelsey, Cllr T O'Neill, and C Rigby

41. Substitute Members

Cllr D Borthwick substituted for Cllr T O'Neill and Cllr L Northover substituted for Cllr C Rigby.

42. Declarations of Interests

The following declarations of interest were made:

Cllr M Brooke (non-Board Councillor), declared a local interest in Agenda Item 4a, Action Sheet in relation to the action on Bournemouth Development Company as he was a member of the Board

Cllr S Gabriel declared, for the purpose of transparency, in relation to Agenda Item 5, Forward Plan – Review of Leisure Centre Management that he was involved in the management of leisure centres.

Cllrs S Bartlett and J Edwards declared, for the purpose of transparency, in relation to Agenda Item 5, Forward Plan – Review of Leisure Centre Management that they were on the Board of BH Live.

43. Confirmation of Minutes

The minutes of the meetings held on 14 June 2021 were approved as a correct record subject to the following amendments:

That minute number 27, Scrutiny of Finance and Transformation related Cabinet Reports, be amended at the section on Medium Term Financial Plan (MTFP) Update, bullet points 8 and 9 to remove wording referring to the Leader of the Council by name and to amend an incomplete sentence.

43.1 **Action Sheet**

The Chairman drew the Board's attention to the outstanding actions as listed and advised the Board of responses which had been received since publication of the agenda.

There was a concern raised regarding the response to the issue of closed toilets on Poole Quay. The Chairman advised that there was a broader issue in monitoring the Council's performance in terms of planning and enforcement. It was therefore:

**RESOLVED: That the Overview and Scrutiny Board recommend to the Portfolio Holder for Regeneration, Economy and Strategic Planning that a regular report on Planning Policy and Enforcement is submitted to the Council's Planning Committee for review.**

Voting: 10 for; 0 against; 2 abstentions

A Councillor advised that whilst he agreed with the proposal this didn't solve the issue on why this had happened and that the response to the Chairman's enquiry did not provide sufficient information on the issue. The Chairman undertook to follow up on this for a more satisfactory answer.

The Portfolio Holder advised that the email response he had sent regarding the issue raised on the Bournemouth Development Company confirmed that the £1million contribution directly applied to the Winter Gardens. However, he also advised that there was further information to come on affordable housing contributions.

The Chairman advised that the information requested in relation to the Public Spaces Protection Order on Anti-Social Behaviour had been circulated to all Board members.

#### 44. Forward Plan

The Chairman outlined the proposed items for the August meetings within the Cabinet FP. The Chairman advised that the proposal was to hold a select committee style session on the Council's Transformation Programme. It was suggested that it would be useful to get a topic list that Councillors were interested in as it would be helpful not to duplicate issues. It was also suggested that it may be appropriate for any particular substitutes to be well briefed on the issue and to come in for this single-issue meeting with any particular skill. It was noted that any questions on this issue would also be accepted from Councillors who were not Board members.

It was suggested that following the Green Credentials report being taken to the Board in December that the Board facilitate an enquiry session with the potential to bring in witnesses. It was agreed to add this to the Forward Plan.

The Chairman proposed and it was agreed to remove the Covid 19 – Economy and Tourism working group item from the plan as this group had not yet met and there was not currently required.

It was agreed to remove the Pay and Reward Strategy and the Lansdowne Digital Pilot items from the Forward Plan

It was agreed that the Review of Summer response plan be moved to the October meeting.

There was some debate on whether the Review of Leisure Centre Management should remain on the Forward Plan as there had been extensions to the existing contracts due to the impact of the Corona Virus pandemic. It was agreed it remain on the Forward Plan with the potential to look at the issue in approximately six months and invite providers to contribute, with a view to making a positive contribution to future direction.

The Board also gave consideration to the item on a Council Compulsory Purchase Order (CPO) Policy. The Portfolio Holder advised that a regeneration report was due to be coming to Cabinet in September along with the acquisition strategy which would include information on CPOs. It was agreed to consider this item prior to a decision being made on the CPO report.

The following items were added to the Forward Plan:

- Working Group on Enforcement
- Working group on Tree Strategy

However, it was noted that there was only capacity for one working group to operate at a time and the Local Plan Working Group was still in operation at present.

**RESOLVED: That the Board's Forward Plan be updated as detailed above.**

45. Public Speaking

There were no public statements or petitions.

One public question had been received from a BCP resident in relation to agenda item 7, Update from the Local Plan Working Group. In the absence of the questioner the question and response were published on the Council website for this meeting. The question and response are set out below:

**Question from Mr John Sprackling**

Can [a table from the issues and options consultation document] be amended to include reference to the existence of restrictive covenant please? Members should be made aware of the importance of Beach Road car park's contribution to car parking and road safety in the area of Branksome Chine;

## **Response from the O&S Board**

The Council acknowledge that a covenant exists on the car park site at Beach Road. However, as with other sites that may be subject to a covenant this is a legal issue rather than a specific planning constraint. Following the public examination of the Poole Local Plan the Inspector concluded it was appropriate to allocate the site for development and the Poole Local Plan has subsequently allocated the site for 60 dwellings. It is suggested however that officers amend the table at Appendix 1 of the local plan consultation document prior to consultation to clarify the 'constraints' column refers to 'planning constraints'. We welcome people's views on any issues as part of the local plan consultation process and urge interested parties to respond to the consultation once released.

### 46. Update from the Local Plan Working Group

The Chairman asked the Chairman of the Local Plan Working Group to introduce the item and outline the work that the Group had undertaken since the last report made to the Board. The Chairman outlined the main recommendations from the report a copy of which had been circulated to Board members and a copy of which appears at Appendix 'A' to these minutes in the Minute Book.

The Chairman of the Group explained that they had undertaken a great deal of work in looking at the Local Plan - Issues and Options consultation document. A lot of the changes which the Working Group had suggested were additional or changes to words and short sentences, but it was notable that the document was improved and more aspirational in its outlook from that which the group were first looking at.

There were some more contentious and significant changes which were outlined in the report. The first of these was with regards to the description used in the document of 'city region'. The working group had outlined a recommendation to the O&S board in its report that the word 'city' should be removed.

The Chairman of the Board read a statement on behalf of a member of the working group as set out below:

'I am a member of the Local Plan working group. I would like to highlight that I do not think this consultation puts the factual severity of the climate and ecological crisis into perspective for those that will be completing the consultation, and is therefore, in my opinion, misleading. The working group did not receive direct professional advice from any sustainability experts during any of our meetings. I would like to propose that BCP council needs to create a new officer position that can oversee the climate and ecological complexities of creating a local plan to ensure that it legally fits within the UK Climate Emergency legislation.'

In response the Board was advised that there was an officer team with responsibility for this issue and they had been involved with the

development of the consultation document. The Chairman suggested that the Working Group should have an opportunity to look at the Sustainability Appraisal scoping document prior to publication of the consultation. It was confirmed that this document was broader than just environmental and climate change issues but was included as a background document to the consultation. It had been consulted upon earlier this year with statutory bodies. **The Chairman proposed that the Working Group also considered this document prior to the consultation publication.**

Another member of the working group emphasised that it was very important for everybody in the whole of BCP to ensure that the consultation was right and that there was a strong need to wait for the Local Housing Needs Assessment before the consultation was published. There was a need and opportunity to look at this issue again as a working group.

The Portfolio Holder advised that he was in broad agreement with the Working Group's second recommendation, although the exact wording would need to be agreed by Cabinet and officers to ensure that it was clear and lawful, but it would allow for an additional meeting of the working group prior to the publication of the consultation document. The Portfolio Holder commended the work undertaken by the Group. The Portfolio Holder advised that the Working Group's other recommendation regarding the city region was slightly more controversial. The area was known by government as a city region and this definition did have some cross-party support and was part of the Big Plan but it was appreciated that there were very different views on this.

It was noted by members of the Board that a number of people were uncomfortable with the term city region and it did not mean that the Council should adopt it just because it was the terminology used by central government

A Board member questioned the timeline in procuring the Housing Needs Assessment which was commissioned on 8 June 2020 with Dorset Council. On 10 June 2021 a draft was produced and was currently subject to checking. Information on why it had taken this length of time and whether there would be time for the working group to assist in rewriting was requested. It was explained that there had been some delay in procuring it jointly and things had moved on with the challenge made to the ONS on the 2014 household projections which required further work to be done by the consultants. It was noted that the Assessment was more than just housing numbers but also to understand housing needs in terms of types of dwellings.

The Portfolio Holder advised that the document set out broad views and the direction of travel. It was not about trying to meet a housing number but about the choices that needed to be made and seeking the public's views on them to help inform the next step. It was expected that the amended document would include details on both sets of data and would present fully described options, including complete rationale on each of these. It was expected to be formulated with the support of the working group.

The Chairman thanked the Chairman and members of the Working Group for the report and the Planning Policy Manager and Portfolio Holder for their comments. The Board was advised that as the Working Group report related to the next item, that it would be considered first and the Board would then consider and vote on the recommendations from the Working Group.

47. Scrutiny of Regeneration, Economy and Strategic Planning Related Cabinet Reports

**BCP Local Plan – Issues and Options Consultation** – The Portfolio Holder for Regeneration, Economy and Strategic Planning introduced the report. A copy of which had been circulated to Board members and a copy of which appears at Appendix ‘B’ to these minutes in the Minute Book. The Portfolio Holder outlined the key points from the report and the Board discussed a number of issues including:

- That the consultation was not an assessment on what the Council thought the local plan should be. The consultation was about asking the public for views on what should be done. Paragraph 10 of the report included detail on informing the local plan which would come next.
- A Board member asked about the consultation process and what was planned, it was felt that roadshows were a crucial tool in explaining issues to the public in a much easier way than online. It was suggested that plans should be made to allow roadshows to go ahead if further covid restrictions were introduced, outdoors if necessary. It was noted that a number of lessons could be learnt from other consultations and the consultation plan was being fully considered in conjunction with the Communication Team.
- Air quality was an issue specifically highlighted within the opening infographic but there was very little focus on this within the remainder of the paper. The Portfolio Holder noted that there could be a temptation to include wider issues within the consultation document, but the focus needed to be on issues directly related to the Local Plan. Air quality was a key consideration.
- Whether there had been any consideration given to asking Dorset to allocate land towards the renewable energy strategy. It was noted that the renewable energy strategy was a more corporate focused document which may address related issues.
- A number of Councillors had noted minor errors or typos within the document. Officers confirmed that the document would be fully reviewed prior to publication and these could be picked up and worked on.
- A Councillor commented that some of the sites were listed in a way which may cause misunderstanding, for example the Christchurch Police Station site. It was noted that these were due to specific planning considerations which may not be obvious to members of the public. However, the Planning Policy Manager advised that it was important that anything included within the document was accurate when it was issued and that any potential sites were clearly and accurately described for

members of the public. This would be looked at further prior to publication.

- It was noted by a Board member that there was major gap in the document relating to creativity and culture. There was nothing related to the more general push to strengthen and establish more creative industries in the area. The Board member asked whether the Cultural Action Group had been consulted and whether anything on the specific cultural quarters in Bournemouth, Poole and Boscombe would be included. There was a lack of reference to creating new indoor community space. The Board was advised that there had been engagement with the Cultural Action Group, particularly with reference to the cultural and leisure strategy.
- A Board member suggested that the use of the wording regarding 'military significance,' to describe Poole could be amended to 'artisan'. It was noted that the work space strategy would look at different industries within the area, particularly growth based industries. There was more work underway around this issue which would help inform the next iteration of the local plan.
- The Chairman agreed that there was a lack of focus in terms of infrastructure and local communities and requested that the Working Group look into those issues and whether certain enhancements could be applied. The Chairman suggested that Board members contact the Chairman of the Working Group and Planning Policy Manager with specific issues.
- A Councillor commented that it was important to have public confidence that their views would be taken into account. The Portfolio Holder assured the Board that if there was a strong view from public this would be taken into account.

**RESOLVED: To recommend to Cabinet that the word "city" is removed from the document so that the vision states – "We aim for Bournemouth, Christchurch and Poole to be the UK's newest region, brimming with prospects, positivity and pride."**

Voting: 7 for, 3 against, 2 abstentions

**RESOLVED: To recommend to Cabinet that to Reflect the Portfolio Holder's statement at Full Council on 22nd June 2021 in response to a question regarding the use of the Standard Method's 2014 data, Cabinet should await the initial findings of the Housing Needs Assessment, which will then be considered at a further meeting of the Local Plan Working Group, before the Issues and Options document is put out to consultation. The HNA will provide vital information to feed into the consultation relating to housing need within BCP. The Cabinet will delegate any changes to the consultation to the Head of Planning and the Portfolio Holder, taking into account any recommendation from the Working Group once it has met to discuss the findings of the HNA.**

Voting: 9 in favour, 3 abstentions

48. Scrutiny of Environment, Cleansing and Waste Related Cabinet Reports

**Council Highway Inspection Policy** - The Portfolio Holder for Environment, Cleansing and Waste presented a report, a copy of which had been circulated to each member of the Board and a copy of which appears as Appendix 'C' to these minutes in the Minute Book. The Portfolio Holder outlined the main issues within the report and responded to a number of issues raised by the Board including:

- The network hierarchy was based on how important places were to the network. Whether the likely risk of flooding was also taken into account. It was noted that this was a fairly complex situation. FCERM – Flood and Coastal Risk Management team liaise with Wessex Water on capacity issues of the network. The Portfolio Holder urged anyone who had been flooded to advise the flooding manager who would ensure that preventative action was taken concerning the drainage network.
- The flooding reaction was based on forecast weather. Whether there was a protocol in place to ensure that areas prone to flooding were proactively checked to ensure drains and gullies were clear. Additional gully cleansing equipment had been procured. There was only capacity to inspect around a third to half of gullies on the network and it can be complex to work on these including closing roads. Gully inspectors would identify areas of the network which may cause additional problems.
- What was meant by white line inspections being reactive only. These were inspected visually by highways inspectors. Special devices attached to a vehicle checked how reflective white lines were at night-time. This had just been undertaken and results were awaited.
- Defective signs which were missing, illegible or damaged, would it be possible to clean some of the signs as they were currently given a low priority but looked awful. As part of the Safer Cleaner Greener Strategy there would be additional funding for cleaning signs and there was also a plan in place to look at which signs were a priority.
- Sink holes appeared to be becoming a more common occurrence and whether anything needed to be changed to reflect an increased risk. The Board was advised that there was no recorded increase in sinkholes, and these tended to be random.
- Concern was raised about the inspection routine for footpaths and cycleways in terms of areas being overgrown and the priority given to dealing with potholes on the cycle network. The Council were attempting to address this by inspectors walking the network which would hopefully lead to them identifying more of these issues.
- Pavements had been ruined by incremental works done to residential properties. This was a problem which was difficult to rectify particularly as it was difficult to identify who was responsible for damage occurring. In some instances, developers came forward to put things right, but this was not always the case.
- Line painting was necessary in a number of areas around the conurbation. A new contractor had been appointed in May of this year and they were more receptive than previous contractors but there was a lot of work needed on this.

- Whether there was now an integrated highways management system for all parts of the conurbation. The Portfolio Holder advised that the Council was working towards this. There was a common system for Poole and Christchurch. Bournemouth had now been added to the system so work and knowledge could be shared. It was confirmed that there was an aspiration to work towards a single system linked with the 'report it' online tool.

The Chairman thanked the Portfolio Holder and Officers for the report and noted that the O&S Board appeared to be broadly in support.

49. Road maintenance across the BCP area

The Chairman introduced the report, a copy of which had been circulated to each member of the Board and a copy of which appeared as Appendix 'D' to these minutes in the Minute Book. The Chairman advised that a number of questions and responses were included with the report and asked members of the Board for any further questions or comments on the item:

- The Councillor who had requested that the item be included on the Board's agenda advised the Board of some of the issues that he was aware of related to road maintenance including difficulties with the reporting system for any problems, issues with poor quality work, for example resurfacing over weeds and twigs, responses to complaints about road resurfacing did not always seem to be addressed appropriately and a lack of post completion inspection for any repair or resurfacing work which had been carried out by contractors. Concerns were raised that when issues were identified by a member of the public these should be dealt with in a more systematic way. The Board was advised that there was an issue with one road which was dropped from planned works when all schemes across the conurbation were put into a matrix for the whole area. It was suggested that it would be useful to look at whole subject area in more detail as the work taking place was significantly poor and the adequacy and sufficiency of road maintenance required overview by Councillors.
- The Portfolio Holder for Transport and Sustainability advised that the Council was asked to put forward strategies and it received funding for the work, therefore government was satisfied with the way the Council was addressing highway maintenance issues. If it was required then it could be looked into again but there may not be anything further which could be done on this issue.
- A Board member felt that at the moment no improvements had been made with regards to road maintenance in the BCP area. Government guidelines were usually the bare minimum and a higher standard should be aimed for. Roads were not improving and therefore complaints would remain the same.
- The Portfolio Holder for Environment, Cleansing and Waste advised that there had been an increase in funding for provision of a gully cleaning vehicle to cover the Christchurch area.
- In relation to a query raised about whether the reporting system was accurate and if repairs were made in a timely manner a Portfolio Holder

advised that the reporting system was being improved and it would be good to see repairs made more quickly but these were issues which were being worked on.

- It was noted, following a query about contractors work, that all were inspected and that any defects found within a period of 12 months from the date of completion were required to be put right by the contractor. The Portfolio Holder advised that they did feel that they were achieving value for money in terms of these contracts.
- It was noted that there were three slightly different legacy arrangements in place from the three preceding authorities. There was an approved list of defects which would be provided to a contractor for repair, although there were some issues with resources at present.
- It was noted that the new policy was introduced in March and the Board questioned whether issues would improve now that this was in place. It was suggested that it may be useful to allow some more time for improvements to be made. A Portfolio Holder advised that this policy was mainly about harmonisation and there was unlikely to be significant change
- The Portfolio Holdes were asked whether there was a system in place to review the number of reports from the public and whether this was monitored by a particular group. It was noted that key performance indicators were in place. The Portfolio Holder felt that the way this service was carried out by staff was good within the available budget.
- It was noted that the data on potholes was not included within the Performance Monitoring Report, the Portfolio Holder advise that this was because there was a risk matrix for the repair of potholes, which was considered against the length of response time.
- It was suggested that there should be monitoring of the situation and that the issue should be reconsidered in 6-12 months time.
- It was noted that a lot of the frustrations raised seem to stem from the reporting system and if this could be put right it would help to alleviate customer concerns.

The Chairman thanked everybody for their contributions, in particular, Cllr Trent for requesting the item. The Chairman advised that at this time there was not a need for further scrutiny concerning this issue, but the situation would be informally monitored and consideration be given to whether further work on this issue by the O&S Board was required in approximately 12 months time.

**Close 17:32**

The meeting ended at 5.32 pm

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**OVERVIEW AND SCRUTINY BOARD**

Minutes of the Meeting held on 19 July 2021 at 6.00 pm

Present:-

Cllr S Bartlett – Chairman  
Cllr V Slade – Vice-Chairman

Present: Cllr M Cox, Cllr L Dedman, Cllr M Earl, Cllr J Edwards, Cllr L Fear,  
Cllr S Gabriel, Cllr M Howell and Cllr S Bull (In place of Cllr C Rigby)

Also in attendance: Councillor Nigel Hedges  
Councillor Richard Burton  
Councillor Nicola Greene  
Councillor Robert Lawton  
Councillor Drew Mellor

50. Apologies

Apologies were received from Cllr L Allison, Cllr C Rigby, Cllr T'ONeill, Cllr D Kelsey, Cllr D Farr and Cllr B Dion.

52. Declarations of Interests

There were no declarations of interests made.

53. Public Speaking

There were no public questions, statements or petitions.

54. Project Management - Expansion of the Longspee Special School at the BLC Review

The Chairman introduced the item and outlined the reasons why the report, a copy of which had been circulated to Board members and a copy of which appears as Appendix A to these minutes in the Minute Book was included on the agenda. The Portfolio Holder for Covid Resilience, Public Health and Education outlined the key issues related to the Expansion of Longspee and addressed some of the issues for the O&S Board requesting that this item be added to its agenda. There were a number of issues raised in the ensuing discussion including:

- There was now a Children's Services Capital Programme Board in place which had a clear line of site for projects.
- A Councillor commented that costs overall were increasing in the realm of 25% for contractor fees and supplies and asked whether that had been factored into the budget. It was noted that this was included within the paper which went to Cabinet in April and costs were currently running as expected.

- A Board member commented that it was great that this was moving forward so quickly and that there were some excellent outcomes to the project.
- The Chairman advised that he felt that this would be a great asset to the Council and had delivered in terms of value for money. However, he raised concerns that the effect of the issues with project management of this project was that the Chief Executive had to take a decision on this in a fairly short space of time.
- A question was raised as to why the appropriate project management procedures were not in place and how the expenditure was monitored throughout the project. The Portfolio Holder assured the Board that the budget outline in the April Cabinet paper was correct and considerable work had gone into ensuring that this was a robust decision.
- A Board member asked about the confidence in project management that when estimates were provided, they were realistic. It was noted that the original estimate included a 15 percent contingency for Covid related issues.
- In response to whether the formal funding agreement had now been agreed it was confirmed that this had not yet been signed-off but was with lawyers for the Council and the Academy for the final decision which concerned the length of the lease in place. In a normal process the funding agreement would not had taken place at this stage.
- A Ward Councillor advised that he only became aware of the scheme progress once it was well advanced after being advised by the previous Portfolio Holder. There was a concern raised as to how the condition of the building could not have been known to the Council or that the Council was so uniformed on the work required. However, he confirmed that he was pleased that the work was now in place and of a high specification.
- The Ward Councillor asked about the provision of the Multi Use Games Area (MUGA) and the work on fencing. The Chairman advised that a planning application for the MUGA had only just been put in. The Chairman had also received assurance on the specifications and competitive tendering process for the fencing. It was noted that there were specifications for a special school which may not always be necessary in a mainstream school. Although the school was due to open in September there was not an expectation that absolutely everything would be finalised by this point and there had been some significant pre-submission discussions with the planning department.
- There was a concern raised that there was no signed funding agreement for this project and a Councillor outlined a similar situation had occurred with Christchurch Town Council and in this instance workmen had walked away from the site following advise from the legal department. **In response to this the Chairman advised that he would write to the S151 Officer to ascertain what processes should be in place and specific information on the project in question.**
- The Chairman raised concerns that planning consent for the fencing had a condition to retain planting, but that this may now not be possible with the planning consent required for the MUGA. The Board was advised that it was not uncommon to move ahead with elements which would

allow the school to open rather than wait for issues which may be more contentious.

- The Vice-Chair commented that everyone was supportive of the scheme and it was exactly the sort of scheme which should be undertaken. A question was raised as to how robust project management was within Children's Services and the wider Council. The Portfolio Holder responded that the new structure had a great deal more transparency than there was in the past. A paper was due to come to Cabinet on capital investment in schools which would provide an opportunity for questions to be asked and answered. There was now a clear understanding of the capital available in one place. There was a requirement for good information on needs in terms of what provision was likely to require.
- There was a question as to whether there was a project management blueprint for how the Council worked on capital projects. The Chairman advised that he would take forward discussions with the Vice-Chair to feed into a broader look at project management in general.
- The Chairman advised that the report mentioned initial funding of £500k for the project and referred to two phases which were not referred to in the previous paper. It was felt that this was not appropriate as it gave a misleading impression.
- The Chairman of the Children's Services Overview and Scrutiny Committee advised that he had visited the site when children were already in place and spoke of his regret that process had hidden a good news story. If the budget had gone through as required initially it would still have been supported as a good project.

The Chairman thanked everyone for attending and providing answers to the Board's questions and reiterated that it was recognised that this was a good project for the children.

#### 55. Scrutiny of Homes Related Cabinet Reports

**Housing Management Model Review** – The Portfolio Holder for Homes introduced the report, a copy of which had been circulated to members of the Board and a copy of which appears as Appendix 'B' to these minutes in the Minute Book. The Portfolio Holder outlined the key issues within the report and responded to a number of issues raised by Board members in the subsequent discussion including:

- Whether the report applied in anyway to Christchurch as the housing stock within the Christchurch area had been outsourced to a housing association. It was noted that at present the models proposed within the report would not apply to any of the housing stock in Christchurch but it was possible that it would, should new Council housing be built within Christchurch.
- It was confirmed that there was no criticism for the way housing services were run in any of the preceding authorities, but the review was required to pull together the housing function for BCP.
- There would be a comprehensive consultation to find out how residents would want to see the housing function delivered. A Councillor

commented that they supported putting residents at the heart of decisions on services moving forward.

- It was highlighted that the table within the report did not list specific disadvantages to either of the models. It was confirmed that the intention of the table was that the reverse of the advantages was the disadvantages but a Councillor commented that this did not fully explain the situation, for example there could be a disadvantage in the in-house model of officers' time being divided with other issues as opposed to dedicated staff in a housing management organisation. Officers felt that this would not be a significant consideration. The table outlined what the Council working group considered to be the main advantages and disadvantages. However, there would be further work on this in the future.
- It was acknowledged that sometime the focus of the whole Council could be distracted and not focused enough on housing management. It was envisioned that there would be some kind of advisory board or panel with a particular focus on issues that mattered to residents.
- It was noted that there were currently two Housing Revenue Accounts covering the area with a single housing model it would be possible to combine these.
- The focus on the consultation would be on the recommended model to test and challenge and would be focused on current tenants in Poole and Bournemouth. There would also be a wider stakeholder engagement which would include residents on the waiting list.
- How would the proposals affect the different salaries between those employed by Poole Housing Partnership and the Council. The Portfolio Holder advised that there would be some synergies, but this would not always mean pursuing the lowest values. It was questioned that this would mean increased overhead costs but confirmed that this particular situation referred to company overhead costs related to audit, company secretary, etc. For whatever delivery model was selected there would be staff pay protection.

The Chairman summed up that overall the Board broadly supported the recommendations as outlined within the report. Cllr M Howell requested that it be placed on record that he did not support this summary.

#### 56. Scrutiny of Finance and Transformation Related Cabinet Reports

**2020/21 End of Year Performance Report** – The Leader of the Council and Portfolio Holder for Finance and Transformation introduced the report, a copy of which had been circulated to members of the Board and a copy of which appears as Appendix 'C' to these minutes in the Minute Book. The Portfolio Holder outlined the key issues within the report and responded to a number of issues raised by Board members in the subsequent discussion including:

- Whether the waste figures provided in the paper were cumulative. There were other areas within the paper which also appeared to be cumulative, including anti-social behaviour and if this were the case it may be easier if these could be looked at on a quarterly basis.

- Numbers of Anti-Social Behaviour cases were not heading in the right direction.
- The numbers on waste were also not heading in the right direction and whether this should be considered as amber rather than green. It was noted that this was based on certain criteria and if it were green it meant that the figures had met that particular criteria. Whether the criteria should be changed could be considered depending upon the reasons for that.
- The Leader invited anyone who was interested in a one to one session to look at the figures in terms of how they were best presented and whether this was clear for members of the public to get in touch with him.
- It was questioned whether the data in the report should be considered by the other Overview and Scrutiny Committees in order for them to review the Key Performance Indicators for their Committees. The Chairman advised that he could contact the Chairman of the other two Committees regarding placing this on their agendas at a future meeting.
- There was some information included with the report which didn't appear to be very useful – such as the number of website views which was huge but didn't provide a lot of information.
- There were a number of areas which were blocked out within the report. A Board member questioned the reasons for this and whether it was due to a lack of data related to the current situation. The Leader advised that areas which were light grey indicated that there was no RAG rating but the areas in dark grey were due to a lack of data and acknowledged that this could have been made clearer.
- A Board Member questioned the low level of staff completing mandatory training which was reported as due to lack of capacity and the Leader was asked how it was expected to be resolved. There had been a new and significant on completing the training and there should be improvement seen in this next quarter.

The Leader of the Council placed on record his thanks to everyone involved over the busy weekend period. Everyone had been working hard at the start of a busy summer period including partners. The Chairman gave his support the Leader's comment.

57. Future Meeting Dates 2021/22

The dates of future meetings were noted.

The meeting ended at 7.31 pm

CHAIRMAN

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**ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE OVERVIEW AND SCRUTINY BOARD**

<b>Minute number</b>	<b>Item</b>	<b>Action*</b> *Items remain until action completed.	<b>Benefit</b>	<b>Outcome</b>
<b>Actions Arising from Board Meeting: 14 June 2021 2:00pm</b>				
28	<b>Scrutiny of Regeneration, Economy and Strategic Planning Related Cabinet Reports - Approval of the Rolling 5-year BDC Business Plan -</b>	A request from a Board Member was received on Bournemouth Development Company's contribution to affordable Housing. The Portfolio Holder undertook to provide further information on this issue.  <b>Partly Actioned: Some information received 19.07.21</b>	In order to provide all necessary information to the O&S Board to enable thorough scrutiny.	
<b>Actions Arising from Board Meeting: 14 June 2021 6:00pm</b>				
37	<b>Scrutiny of Community Safety Related Cabinet Reports - Public Spaces Protection Order</b>	A Board member request the statistics for each of the wards for reports of alcohol related anti-social behaviour which had informed the implementation of the PSPO. The Portfolio Holder undertook to provide this information.  <b>Actioned: Information circulated 19.07.21</b>	In order to provide all necessary information to the O&S Board to enable thorough scrutiny.	Information received from the Portfolio Holder and circulated to all O&S Board Members
<b>Actions Arising from Board Meeting – 2.00pm 19 July 2021</b>				
43a	<b>Action Sheet</b>	The Overview and Scrutiny Board recommended to the Portfolio Holder for Regeneration, Economy and Strategic Planning that a regular report on Planning Policy and Enforcement is submitted to the Council's Planning Committee for review.  The Chairman undertook to follow up on the response received in regards to Poole Quay toilets for more detailed information on the reasons why	To ensure that there is regular overview and monitoring of these issues.  To ensure that the Board maintains an oversight of this issue	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<p>this had occurred and for future assurances on what action would be taken.</p> <p><b>Actioned: The Chairman wrote to the relevant parties</b></p>	and receives full details on the situation.	
44	<b>Forward Plan</b>	<p>The following items to be added to the Forward Plan:</p> <ul style="list-style-type: none"> <li>• Working Group on Enforcement</li> <li>• Working group on Tree Strategy</li> </ul> <p>The following items to be removed from the Forward Plan:</p> <ul style="list-style-type: none"> <li>• Covid-19 – Economy &amp; Tourism Working Group</li> <li>• Pay and Reward Strategy</li> <li>• Lansdowne Digital Pilot</li> </ul> <p>That the Review of Summer response plan be moved to the October meeting.</p> <p>That an item on Climate Change be added to the January meeting.</p> <p><b>Actioned: Forward Plan updated</b></p>	To ensure that the Board's Forward Plan reflects the priorities and interests of the Board and is kept up to date with agreement of the Board.	An updated forwarded plan is included with the agenda for the meeting on 23 August.
46 and 47	<b>Update from the Local Plan Working Group and Scrutiny of Regeneration, Economy and Strategic Planning Related Cabinet Reports – BCP Local Plan Issues and Options Consultation</b>	<p>The Board agreed that the Local Plan Working Group should consider the Sustainability Assessment (background document to the Cabinet reports) prior to the consultation document being published and that, as agreed by the Portfolio Holder, that the Consultation document would not be published until the working group had an opportunity to review this document and make any recommendations.</p> <p>A number of issues concerning wording and typos within the consultation document were raised. The</p>	<p>To ensure that the working group maintains an oversight of the relevant issues and has an opportunity to review this prior to consultation publication.</p> <p>To ensure that the relevant issues raised by members of the</p>	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<p>Planning Policy Manager agreed to follow up on these prior to the publication.</p> <p>The Planning Policy Manager undertook to double check that the sites included in the consultation were clearly and accurately described for members of the public.</p>	O&S Board are addressed.	
		That Cllr Howell email the issues he raised concerning creativity and culture, community facilities and changing the use of the word military in relation to Poole to the Portfolio Holder, Councillor Broadhead and Planning Policy Manager, Mark Axford.	To ensure that the relevant issues raised by members of the O&S Board are addressed.	
		<p>The Overview and Scrutiny Board accepted the following recommendations from the Local Plan Working Group and agreed it should be recommended to Cabinet:</p> <ol style="list-style-type: none"> <li>1. That the word “city” be removed from the document so that the vision states, “We aim for Bournemouth, Christchurch and Poole to be the UK’s newest region, brimming with prospects, positivity and pride.”</li> <li>2. That, to Reflect the Portfolio Holder’s statement at Full Council on 22 June 2021 in response to a question regarding the use of the Standard Method’s 2014 data, Cabinet should await the initial findings of the Housing Needs Assessment, which will then be considered at a further meeting of the Local Plan Working Group, before the Issues and Options document is put out to consultation. The HNA will provide vital information to feed into the consultation relating to housing need within BCP. Cabinet</li> </ol>	To enable O&S views to be taken into account by Cabinet when making decisions.	See minutes of the Cabinet meeting held on 28 July 2021 for details of the outcome of the recommendations.

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<p>will delegate any changes to the local plan consultation document to the Head of Planning and the Portfolio Holder, taking into account any recommendation from the Working Group once it has met to discuss the findings of the HNA.</p> <p><b>Actioned: Reported to the Cabinet meeting held on 28 July.</b></p>		
	<b>Actions Arising from Board Meeting – 6.00pm 19 July 2021</b>			
54		<p>The Chairman undertook to write to the Chief Financial Officer regarding what advice was in place for the process undertaken on financial legal agreements. It was agreed Cllr Cox should provide the Chairman with details on the specific project referred to in Christchurch.</p> <p><b>Actioned: Chairman has written to the Chief Financial Officer</b></p>	To ensure that concerns raised by the O&S Board are addressed.	



## OVERVIEW AND SCRUTINY BOARD

Report subject	<b>Forward Plan</b>
Meeting date	23 August 2021
Status	Public Report
Executive summary	The Chairman and Vice Chairman of the Overview and Scrutiny (O&S) Board have worked with Officers to identify the priority areas of work for the Board with contributions from the Board members. The work priorities of the Board have been developed on the basis of risk. The proposed Forward Plan is attached at Appendix A. The Board is asked to consider the proposals contained in the Forward Plan and approve or amend the contents. The current published Cabinet Forward Plan is attached at Appendix B to aid the Board in deciding on its priorities for scrutiny.
<b>Recommendations</b>	<b>It is RECOMMENDED that the Overview and Scrutiny Board amend as appropriate and then approve the Forward Plan attached at Appendix A to this report.</b>
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant, Chief Executive
Contributors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	N/A
Classification	For Decision

## Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Forward Plan. When approved, this should be published with each agenda.
2. The Constitution requires that the Forward Plan of O&S bodies shall consist of work aligned to the principles of the function. The BCP Council O&S function is based upon six principles:
  1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
  2. A member led and owned function – seeks to continuously improve through self-reflection and development. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
  3. Engages in decision making and policy development at an appropriate time to be able to have influence.
  4. Contributes to and reflects the vision and priorities of the council.
  5. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.
3. The O&S Board may take suggestions from a variety of sources to form its Forward Plan. This may include suggestions from members of the public, Officers of the Council, Portfolio Holders, the Cabinet and Council, members of the Board, and other Councillors who are not on the Board.
4. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join the Forward Plan of the O&S Board without an assessment of this information.

### **Summary of financial implications**

5. When establishing a Forward Plan, the Constitution requires the Overview and Scrutiny Board to take into account the resources, including Councillor availability, Officer and financial resources, available to support their proposals.
6. To ensure sufficient resource availability across all O&S bodies, Officer advice is that, in addition to agenda items, one additional item of scrutiny inquiry work may be commissioned by an Overview and Scrutiny body at any one time. This may take the form of a working group or task and finish group, for example. Bodies commissioned by the Overview and Scrutiny Board may have conferred upon them the power to act on behalf of the parent body in considering issues within the remit of the parent body and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

### **Summary of legal implications**

7. The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

### **Summary of human resources implications**

8. N/A to this decision

### **Summary of environmental impact**

9. N/A to this decision

### **Summary of public health implications**

10. N/A to this decision

### **Summary of equality implications**

11. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included with Part 4 of the Council's Constitution.

### **Summary of risk assessment**

12. N/A to this decision.

### **Background papers**

None

### **Appendices**

Appendix A – Overview and Scrutiny Board proposed Forward Plan  
Appendix B – Published Cabinet Forward Plan

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## Forward Plan – BCP Overview and Scrutiny Board

Updated 17.08.21

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder	Report Information
<b>Meeting Date – 23 August 2021</b>					
1.	<p><b>Scrutiny of Cabinet Items</b></p> <p>To consider items scheduled for Cabinet decision on 1 September. The Chairman should be notified of any items Board Member's wish to scrutinise. The following items have been agreed:</p> <ul style="list-style-type: none"> <li>• Bus Operator Enhanced Partnership</li> <li>• Carters Quay Build to Rent Opportunity, Poole</li> <li>• FCERM Service Structure</li> </ul>	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC	Any queries to be emailed to the Chair and Democratic Services.
2.	<p><b>Transformation Update</b></p> <p>To consider the current position on Transformation for BCP.</p>	To enable the Board to constructively test and challenge on the key aspects of the project	Select Committee question and answer session	Cllr D Mellor – Transformation and Finance	Any queries to be emailed to the Chair and Democratic Services.
3.	<p><b>Officer Decision - Accessing requirements for minor transport schemes – Review</b></p> <p>To scrutinise the decision taken to approve the method of assessing minor transport scheme requests carried out by the Transport and Engineering Directorate.</p>	To enable the Board to consider the decision taken and the associated impacts	The O&S Board will consider the officer decision record and associated documents	Cllr M Greene – Transport and Sustainability	Any queries to be emailed to the Chair and Democratic Services.
<b>Meeting Date – 20 September 2021</b>					
1.	<p><b>Scrutiny of Cabinet Items</b></p> <p>To consider items scheduled for Cabinet decision on 29 September. The Chairman should be notified of any items Board Member's would wish to scrutinise. Items currently scheduled are:</p>	To enable the Board to consider proposed Cabinet decisions and to make recommendations	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to	TBC	Any queries to be emailed to the Chair and Democratic Services.

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>	<b>Report Information</b>
	<ul style="list-style-type: none"> <li>• Housing Strategy – 2021/28</li> <li>• BCP: New Approach to Regeneration</li> <li>• Capital New Build and Acquisition Strategy</li> <li>• Community Engagement &amp; Consultation Strategy</li> <li>• Spending priorities for Strategic CIL</li> <li>• Cleaner, Greener, Safer</li> <li>• Complaints and 2020/21 LGSCO annual report</li> <li>• High Streets and District Centres Strategy</li> </ul>	to Cabinet as appropriate.	respond to questions.		
<b>Meeting Date – 18 October 2021</b>					
1.	<p><b>Scrutiny of Cabinet Items</b></p> <p>To consider items scheduled for Cabinet decision on 27 October. The Chairman should be notified of any items Board Member's wish to scrutinise. Items currently identified:</p> <ul style="list-style-type: none"> <li>• Corporate Strategy Update</li> <li>• Estates and Accommodation Poole</li> <li>• Organisational Design Implementation Progress</li> <li>• Corporate Asset Management Plan</li> <li>• MTFP Update Report</li> <li>• Estates and Accommodation BCP Civic Space</li> </ul>	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC	Any queries to be emailed to the Chair and Democratic Services.
<b>Meeting Date – 15 November 2021</b>					
1.	<p><b>Scrutiny of Cabinet Items</b></p> <p>To consider items scheduled for Cabinet decision on 24 November. The Chairman should be notified of any items Board Member's wish to scrutinise. Items identified:</p> <ul style="list-style-type: none"> <li>• BCP Economic Development Strategy</li> </ul>	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC	Any queries to be emailed to the Chair and Democratic Services.

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>	<b>Report Information</b>
	<ul style="list-style-type: none"> <li>BCP Arts Festival and NPO Proposal</li> <li>Acquisition of Queens Park Leisure Centre</li> </ul>				
2.	<p><b>Review of the Multi-Partner Summer Response Plan NB.</b> TBC</p> <p>To review the plan performance following the summer season.</p>	TBC	TBC	Sophie Ricketts Cllr M Iyengar	Added to the FP following the Board meeting in June at request of Cllr Rigby – moved from October
3.	<p><b>Crime and Disorder Scrutiny</b></p> <p>To include an update on the Community Safety Partnership.</p>	To fulfil the Board's statutory responsibility for Crime and Disorder Scrutiny	Annual report	Community Safety; Andy Williams – Head of Safer Communities	Any queries to be emailed to the Chair and Democratic Services – Moved from August
4.	<p><b>Update Report on the Future of Planning in Bournemouth, Christchurch and Poole</b></p> <p>The O&amp;S Board requested an update report on this issue to maintain an overview on progress at its meeting on 1 April.</p>	To enable the Board to maintain an oversight of this issue	TBD	Cllr P Broadhead, Regeneration, Economy and Strategic Planning, Nick Perrins, Head of Planning	Any queries to be emailed to the Chair and Democratic Services – appropriate date to be agreed 6 months from April 2021
<b>Meeting Date – 6 December 2021</b>					
1.	<p><b>Scrutiny of Cabinet Items</b></p> <p>To consider items scheduled for Cabinet decision on 15 December. The Chairman should be notified of any items Board Member's wish to scrutinise. Items identified:</p> <ul style="list-style-type: none"> <li>Quarter 2 Budget Monitoring and MTFP report</li> <li>Organisational Design - Implementation Progress</li> </ul>	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC	Any queries to be emailed to the Chair and Democratic Services.

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>	<b>Report Information</b>
<b>Meeting Date – 5 January 2022</b>					
1.	<b>Scrutiny of Cabinet Items</b> To consider items scheduled for Cabinet decision on 12 January. The Chairman should be notified of any items Board Member's wish to scrutinise.	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC	Any queries to be emailed to the Chair and Democratic Services.
2.	<b>Enquiry Session - Climate Change</b> At its meeting on Monday 19 July the O&S agreed to add this item to its Forward Plan. Full scope of the issue and participants in the enquiry session are to be determined. To include the annual report on Green Credentials	To enable the Board to retain oversight of the Council's performance against climate change targets and make regular recommendations as required.	Enquiry Session	Mike Greene, Portfolio Holder for Transport and Sustainability	Any queries to be emailed to the Chair and Democratic Services.
<b>Meeting Date – 31 January 2022</b>					
1.	<b>Scrutiny of Cabinet Items</b> To consider items scheduled for Cabinet decision in February. Items for scrutiny are still to be determined based on the Cabinet Forward Plan. The Chairman should be notified of any items Board Member's would wish to scrutinise.	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC	Any queries to be emailed to the Chair and Democratic Services.
<b>Commissioned Work</b> Work commissioned by the Board (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, one item of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.					

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>	<b>Report Information</b>
1.	<p><b>Working Group – Development of the BCP Local Plan</b></p> <p>At its meeting on 7 December 2020 the Board agreed to establish a working group to assist in the development of the BCP Local Plan.</p> <p>The Group held its initial meeting on 20 January. Regular reports on recommendations and actions of the working group will be reported to the O&amp;S Board.</p>	To fulfil the 'overview' element of the Board's role in assisting with the development of policy	A Working Group. The Chairman was agreed as lead member with authority to determine final membership.	Councillor Philip Broadhead, Portfolio Holder for Regeneration, Economy and Strategic Planning	Any queries to be emailed to the Chair and Democratic Services.
2.	<p><b>Working Group – Enforcement</b></p> <p>At its meeting on 17 May the O&amp;S Board agreed that a working group was needed on this issue to resolve a number of issues discussed. The full scope of the working group is to be determined.</p>			Clr M Haines, Portfolio Holder for Community Safety	Any queries to be emailed to the Chair and Democratic Services.
3.	<p><b>Working Group – Tree Strategy</b></p> <p>At its meeting on 14 June the O&amp;S Board agreed that a working group to input into the development of the BCP Council Tree Strategy was required. The full scope of the working group is to be determined.</p>	To ensure that the views of O&S are taken into account when developing the strategy and to ensure wider member engagement	Working Group	Clr M Anderson, Portfolio Holder for Environment, Cleansing and Waste	
<b>Items to be programmed</b>					
The following items have been identified by the Overview and Scrutiny Board as requiring further scrutiny. Dates are TBC.					
<b>Other items previously agreed by the Board</b>					
4.	<p><b>Acquisition and Compulsory Purchase Order (CPO) Strategy - TBC</b></p>	To enable the Board to test, challenge and contribute to the development of this	Potentially to be included within an acquisition strategy	TBC	Any queries to be emailed to the Chair and Democratic Services –

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>	<b>Report Information</b>
	At its meeting in December 2019 the Board requested to undertake further scrutiny of this strategy, which was referred to as part of the Poole Regeneration report.	strategy prior to its final adoption.	regeneration paper for September 2021		appropriate date to be agreed
<b>5.</b>	<b>Review of Leisure Centre Management</b> At its meeting in December 2019 the Board agreed to receive information from the consultants appointed to undertake the Leisure Services Review prior to its report back to Cabinet.	To enable the Board to have an early opportunity to contribute to the development of the Leisure Centre Review.	TBC	Cllr Mohan Iyengar, Portfolio Holder for Tourism, Leisure and Culture	Any queries to be emailed to the Chair and Democratic Services – appropriate date to be agreed
<b>6.</b>	<b>Maintenance of Key Destination Locations Across BCP / Poole Quay</b> Added following a request made by a Board member at the meeting on 1 April. It was noted that there was no specific provision for this issue. Scoping request has been submitted by Cllr Howell. Further scope for this item is to be discussed.	To enable the Board to have overview of this issue.	TBC		Any queries to be emailed to the Chair and Democratic Services – appropriate date to be agreed
<b>7.</b>	<b>Review of the Domestic Abuse Strategy and Delivery Plan</b> Item requested by Board members during initial consideration of this item to review progress.	To enable the O&S Board to maintain an overview of this issue and to review progress on the delivery plan a year on.	Committee Report	Cllr May Haines – Community Safety	Any queries to be emailed to the Chair and Democratic Services – appropriate date to be agreed 12 months from May 2021

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>	<b>Report Information</b>
8.	<p><b>Scrutiny of the Council's use of Digital</b></p> <p>To consider the Council's use of digital in a number of different areas both internal and customer facing and the impact of digital developments. To incorporate feedback from the Lansdowne Digital Pilot - <a href="https://emfmonitoring.arcatelecom.com/en/public/bcp-council-emf-monitoring/">https://emfmonitoring.arcatelecom.com/en/public/bcp-council-emf-monitoring/</a></p>	TBC	TBC	TBC	Added to the FP following the 14 June Meeting at the request of Cllr Slade
<b>Recurring Items</b>					
9.	<p><b>Crime and Disorder Scrutiny</b></p> <p>To include scrutiny of the Community Safety Partnership annual report</p>	To fulfil the Board's statutory responsibility for Crime and Disorder Scrutiny	Annual report – August	Cllr May Haines – Community Safety	
10.	<p><b>Green Credentials</b></p> <p>An annual report on the Council's progress to assess our performance against targets in respect of climate change.</p>	To enable the Board to retain oversight of the Council's performance against climate change targets and make regular recommendations as required.	Annual Report to O&S in December	Mike Greene, Portfolio Holder for Transport and Sustainability	

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# CABINET FORWARD PLAN – 1 AUGUST 2021 TO 30 NOVEMBER 2021

(PUBLICATION DATE – 03 August 2021)



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What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Older Peoples Care Home Strategy	To seek approval for the strategic approach to shaping and developing the care home market that meets the needs of the Council and NHS Dorset Clinical Commissioning Group.	Yes	Health and Adult Social Care Overview and Scrutiny Committee 26 Jul 2021  Cabinet 1 Sep 2021	All Wards	NHS partners and care home providers	On line and focus groups over a 4 week period.	Phil Hornsby	Open
Extra Care Housing Strategy for Vulnerable Adults and Older People	To seek approval for a strategic approach to the development of housing with care accommodation options that support independence for older people and vulnerable adults.	Yes	Health and Adult Social Care Overview and Scrutiny Committee 26 Jul 2021  Cabinet 1 Sep 2021	All Wards	NHS partners, extra care housing developers and care providers	On line and focus groups over a 4 week period.	Phil Hornsby	Open

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Disabled Facilities Grant Policy	To seek approval of the new BCP Policy for the management and award of Disabled Facilities Grant funding to residents of BCP who require adaptations.	Yes	Health and Adult Social Care Overview and Scrutiny Committee 16 Jul 2021  Cabinet 1 Sep 2021  Council 14 Sep 2021	All Wards	Adult's and Children's Social Care Service User Groups Third Sector organisations Registered Providers	Feedback through e-mail and meetings over a 3 week period.	Tracey Kybert	Open

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Bus Operator Enhanced Partnership (National Bus Strategy)	<p>Cabinet is asked to note that the Service Director for Transport and Engineering has used delegated authority to indicate to the Department for Transport (DfT) that the Council intends to enter into a statutory Enhanced Partnership (EP) with the local bus service operators from 1 April 2022. Local Transport Authorities and bus operators were asked to commit to forming an EP by 30 June 2021 with the EP being operational from 1 April 2022.</p> <p>This report also seeks approval to formally enter into the EP with the BCP local bus service operators under the Bus Services Act 2017 and in line with the National Bus Strategy for England.</p>	Yes	<p>Cabinet 1 Sep 2021</p> <p>Council 14 Sep 2021</p>	All Wards			John McVey	Open

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Christchurch Business Improvement District	<p>Christchurch BID Steering Group is preparing to take its BID Proposal to a postal ballot from 2 September 2021 – 30 September 2021. Result of the Ballot will be announced on 1 October 2021</p> <p>If successful at ballot the 5-year BID Term will run from November 2021 to 31 October 2026.</p> <p>This report seeks Cabinet approval for the Council to support Christchurch BID for the first term.</p>	No	Cabinet 1 Sep 2021	Christchurch Town			Paula Sales	Fully exempt

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FCERM Service structure – Smarter Structures alteration	<p>A new Flood and Coastal Erosion Risk Management (FCERM) staffing structure is required after a Dorset Council change of direction with shared partnership line management.</p> <p>Formation of an independent BCP Centre of Excellence is recommended, building on existing reputation and allowing delivery of collaborative working opportunities.</p> <p>The business model changes to FCERM over the last couple of years have demonstrated the ability to deliver more projects, increase income, attract quality staff and reduce reliance on consultancy support. Not only does this direction achieve more on the ground, it will result in longer term savings.</p>	Yes	Cabinet 1 Sep 2021		Julian McLaughlin	This has been through CMB who recommended it be raised to Cabinet for final approval.	Alan Frampton, Matt Hosey	Open

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Carters Quay Build to Rent Opportunity, Poole		No	Cabinet 1 Sep 2021	Hamworthy				Part Exempt
BCP: New Approach to Regeneration	To update Cabinet on the Council's proposed approach to Regeneration including an update on the formation of the Urban Regeneration Company.	Yes	Cabinet 29 Sep 2021  Council 9 Nov 2021	All Wards			Dave Anderson	Open
BCP Economic Development Strategy (EDS)	To seek Cabinet approval for the Economic Development Strategy for BCP Council	No	Cabinet 29 Sep 2021	All Wards	None	None	Matthew Robson	Open

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High Streets and District Centres Strategy	The strategy looks at our High Streets and District Centres through the lens of economic growth, focusing on creating an environment for economic vibrancy and to enable a high quality, world class visitor experience. It sets the objectives and forms the framework for a series of more detailed project-specific Action Plans that will be produced for each High Street and District Centre.	No	Cabinet 29 Sep 2021	All Wards	None	None	Liz Orme, Paula Sales, Chris Shephard, Adrian Trevett	Open

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Smart Place Strategy and Programme Updates	<p>To set out the Smart Place Strategy and Business Plan</p> <p>To update on the Smart Place Pilot</p> <p>To update on the Smart Place Programme</p> <p>To update on the Smart Place Investment Plan</p> <p>To set out potential procurement route options to support delivery of the Smart Place Strategy</p>	Yes	Cabinet 29 Sep 2021	All Wards	Directors Strategy Group Corporate Management Board	An element of the Smart Place Strategy will be consulted on in June. This will include possible use cases and applications	Ruth Spencer	Fully exempt
BCP Housing Strategy 2021-2026	To share with members the new BCP Housing Strategy which will detail the current and anticipated future housing issues, setting out the priorities and delivery options to address local needs	No	Cabinet 29 Sep 2021	All Wards	All other BCP Services as well as many external stakeholders	Public consultation (12 weeks) with options paper along with a number of stakeholder engagement sessions	Lorraine Mealings	Open

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Council New Build & Acquisition Strategy	To provide an approach for the Council's internal development programme and seek members approval to endorse the proposed strategy.	Yes	Cabinet 29 Sep 2021		Appropriate Service Areas within the Council, all BCP councillors and Key Portfolio holders.	A series of internal workshops/ stress testing including Housing Delivery Steering Group. All member seminars etc.	Nigel Ingram	Open
START In House Reablement Service	Proposals for the future delivery of Reablement Services across BCP Council.	Yes	Cabinet 29 Sep 2021				Zena Dighton	Open
Quarter One Budget Monitoring Report	To provide budget monitoring information for the end for quarter 1 with explanations for significant variances. The report may also include budget virements for approval by Cabinet or Council.	No	Cabinet 29 Sep 2021	All Wards	CMB	CMB	Nicola Webb	Open

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School Place Planning Strategy	To present the strategy - to CS O and S and Cabinet	No	Children's Services Overview and Scrutiny Committee 21 Sep 2021  Cabinet 29 Sep 2021	All Wards			Jack Cutler, Terry Reynolds	Open
Community and Voluntary Sector and Volunteering Strategy	Adoption of compact dealing the Council's approach to working with the voluntary sector (harmonisation)	No	Cabinet 29 Sep 2021	All Wards	Voluntary sector organisations and internal departments.	Public Consultation April/May 2021 and internal/external stakeholder engagement April-July 2021	Cat McMilan, Amy Gallacher	Open
Community Engagement and Consultation Strategy	Approval of strategy	No	Cabinet 29 Sep 2021		The community and internal departments.	Public consultation Jan to April 2020. Internal consultation April-May 2020.	Cat McMilan	Open

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Cleaner, Greener, Safer	<p>A key building block to a thriving place with satisfied residents and visitors is a streetscene that is clean, green and safe. We want our conurbation to have a clean physical environment; to be somewhere where people feel safe and secure; to be an environment that people treat with respect; and to be a place that people have pride in.</p> <p>The report outlines a set a proposed strategy and the resource investment needed to support the realisation of these key grass roots aims.</p>	No	Cabinet 29 Sep 2021	All Wards			Kate Langdown	Open

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Complaints and 2020/21 LGSCO annual report	To provide cabinet with an update on complaints received and concluded within the 2020/21 financial year and to report the details of the Local Government and Social Care Ombudsman Annual Report	No	Cabinet 29 Sep 2021	All Wards			Graeme Smith	Open
Corporate Strategy	To update Cabinet on the corporate strategy	No	Cabinet 29 Sep 2021	All Wards	None	None	Bridget West	Open
Strategic Infrastructure Funding	To consider and governance options for allocation of developer contributions towards infrastructure delivery	No	Cabinet 29 Sep 2021	All Wards			Nick Perrins	Open

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Estates and Accommodation - Poole civic space	To propose the design and layout for the Poole civic (vertical slice) and obtain approval for funds to commence remodelling works.	No	Cabinet 29 Sep 2021	All Wards	Coroner, Poole Charter Trustees		Matti Raudsepp	Open
Children's Services Capital Programme	To advise both CS O and S and then Cabinet	No	Children's Services Overview and Scrutiny Committee 21 Sep 2021  Cabinet 27 Oct 2021	All Wards			Simon Mckenzie	Open
Organisational Design - Implementation Progress	To provide an update on progress of implementation of the organisational design and BCP Council operating model	No	Cabinet 27 Oct 2021	All Wards	None	None	Julian Osgathorpe	Open

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BCP Seafront Strategy	Updated strategy	No	Cabinet 27 Oct 2021		Seafront Strategy Board, Ward Councillors, land owners, NGOs, DMB, BIDs, Seafront User Groups, Resident Groups in coastal wards.	Two stage consultation around vision, aims, objectives and high level delivery plan. To take place across June, July & August.	Andrew Emery	Open
Corporate Asset Management Plan	To approve the Corporate Asset Management Plan	Yes	Cabinet 27 Oct 2021				Chris Shephard	
MTFP Update Report	To provide the latest progress on balancing the 2022/23 budget and the 5 year MTFP position	No	Cabinet 27 Oct 2021  Council 9 Nov 2021	All Wards	Senior Council Leadership	Through CMB	Nicola Webb	Open

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Home to School Transport	To present the report for sign off (pre consultation report previously presented to Cabinet and O and S in June 2021)	No	Children's Services Overview and Scrutiny Committee 21 Sep 2021  Cabinet 27 Oct 2021	All Wards			Rachel Gravett	Open

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South Part of Beach Road Car Park Poole	Appropriation and disposal for housing (in accordance with its local plan allocation) subject to an approved and adopted Development Brief by the Local Planning Authority, being in place.	Yes	Cabinet 27 Oct 2021  Council 9 Nov 2021	Canford Cliffs	Portfolio holders for 1.Regeneration, Economy & Strategic Planning, 2. Tourism,Leisure Culture, 3.Community Safety and 4. Transport & Sustainability.	The disposal approval is sought, subject to an adopted Development brief being in place, and if Cabinet give the Local Planning Authority (LPA) approval to consult the public on the Development brief, then all portfolio holders local residents association and other interested parties from the public will have an opportunity to make representations through the LPA's 6 week public consultation process.	Irene Ferns	Open

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Estates and Accommodation - BCP civic space	To propose the layout and design for the civic space in BCP civic centre and obtain approval for funds to commence remodeling works.	No	Cabinet 27 Oct 2021	All Wards	Bournemouth Charter Trustees		Joelle Price	Open
Housing and Property Compliance Update (Housing Revenue Account)	To provide assurance that Council homes within the Bournemouth and Poole Neighbourhoods are being managed in accordance with health and safety legislation and best practice and that the Council is compliant with current regulations and standards.	No	Cabinet 24 Nov 2021	All Wards			Lorraine Mealings	Open

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BCP Arts Festivals and NPO proposals	To ask for Cabinet's approval of a strategic review of arts festivals in BCP and recommendations for governance, programming, marketing and production aimed at ensuring the festivals ecology meets BCP's objectives and provides maximum reach, value and provision for BCP residents. To also advise Cabinet on Council applications for Arts Council National Portfolio Organisation support in 2022 and advise on the overall picture of applications from the locality.	No	Cabinet 24 Nov 2021	All Wards	Cultural organisations, Arts Council England, BCP Cultural Compact board and consultative group.	Informal engagement May-September 2021	Michael Spender	Open

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Acquisition of Queen Parks Leisure Centre	To consider the proposal to acquire Queens Park Leisure Centre in Bournemouth.	Yes	Cabinet 24 Nov 2021	Queen's Park			Anthony Rogers	Fully exempt
Quarter Two Budget Monitoring and MTFP Report	To provide budget monitoring information for the end for quarter 2 with explanations for significant variances. The report may also include budget virements for approval by Cabinet or Council.	No	Cabinet 15 Dec 2021  Council 4 Jan 2022	All Wards	CMB	CMB	Nicola Webb	Open
Organisational Design - Implementation Progress	To provide an update on progress of implementation of the organisational design and BCP Council operating model.	No	Cabinet 15 Dec 2021	All Wards	None	None	Julian Osgathorpe	Open

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Climate Action Annual Report 2020/21	<p>To update on progress towards achieving BCP Council's targets to:</p> <ul style="list-style-type: none"> <li>• make BCP Council and its operations carbon neutral by 2030</li> <li>• work with the wider community to make the BCP Council Area carbon neutral before the UK target of 2050</li> </ul> <p>Report will look back over activities and achievements in 2020, and set out planned action up to the target dates of 2030 and 2050.</p>	No	<p>Cabinet 15 Dec 2021</p> <p>Council 4 Jan 2022</p>	All Wards	Portfolio Holder, Executive Officers, Climate Action Steering Group	Input sought from services in the development of the report. Paper to Climate Action Steering Group/CMB/Scrutiny/Cabinet/Council.	Roxanne King, Kate Langdown, Ian Poultney	Open

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Home to School Transport	This comes back to CS O and S and Cabinet post consultation (pre consultation reports to CS O and S and Cabinet in Sept)	No	Children's Services Overview and Scrutiny Committee 25 Jan 2022  Cabinet 9 Feb 2022	All Wards			Rachel Gravett	Open
Housing Revenue Account (HRA) Budget Setting 2022/23	To set the HRA budget for April 2022 to March 2023	Yes	Cabinet 9 Feb 2022  Council 22 Feb 2022	All Wards	CMB, Portfolio Holder for Homes, Director of Finance, Head of Legal Services, Poole Housing Partnership	Internal consultation prior to decision November - December	Lorraine Mealings	Open

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BCP Council Cemeteries Rules & Regulations adoption	To present to and be adopted by Cabinet a harmonised set of Cemeteries Rules & Regulations for BCP Council, in accordance with the local Government Act 1972 and the Local Authorities Cemeteries Order 1977	Yes	Cabinet 9 Feb 2022	All Wards			Andy McDonald	Open
Bereavement Services Business Plan Update	To update Cabinet on the progress made since the adoption of BCP Council Bereavement Plan 2021 -26 and the future options for investment into Poole Crematorium as a continued site for the bereaved.	Yes	Cabinet 25 May 2022	All Wards	Council, Councillors, Funeral Directors, General Public		Andy McDonald	Open

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Spending priorities for Strategic Community Infrastructure Levy	To agree the spending priorities for the use of strategic Community Infrastructure Levy collected from development to support growth through the provision of infrastructure.	Yes	Cabinet 28 Sep 2022	All Wards			Steve Dring	Open

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Christchurch Bay and Harbour FCERM Strategy	Bournemouth, Christchurch and Poole Council (BCP) and New Forest District Council (NFDC) are working together with the Environment Agency to produce a new strategy to protect coastal communities from tidal flooding and erosion risk. It will guide how the frontage from Hengistbury Head to Hurst Spit, encompassing Christchurch Harbour, will be sustainably managed for the next 100 years.	No	Cabinet 12 Apr 2023	Christchurch Town; East Southbourn e & Tuckton; Highcliffe & Walkford; Mudeford, Stanpit & West Highcliffe	Landowners, BCP residents, businesses, organisations, BCP services	Several levels of public engagement and consultation throughout the development of the Strategy between 2021 and 2023.	Catherine Corbin, Alan Frampton, Matt Hosey	Open

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Library Strategy	To produce a library strategy across all BCP libraries and the development of libraries as neighbourhood hubs.	No	Cabinet Date to be confirmed					Open

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Dorset Flood & Coastal Partnership	To seek approval to evolve from the existing Dorset Coastal Engineering Partnership Agreement (between BCP Council and Dorset Council) to a Shared Service Agreement. This would include working to a single budget for the resourcing and management of the service, including a longer term shift to BCP acting as host employer. It is also proposed for the Shared Service to expand to include surface water management and therefore operate as the Dorset Flood and Coastal Partnership.	No	Cabinet Date to be confirmed	All Wards	Cabinet consideration is required by both BCP Council and Dorset Council.		Catherine Corbin, Matt Hosey, Julian McLaughlin	Open

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Russell Coates Arts Gallery Museum Governance Report	To consider the formation of a separate charitable entity for Russell Cotes Art Gallery & Museum.	No	Cabinet Date to be confirmed		RCAGM Mgt Committee Charity Commission Arts Council	All parties have been involved with initial feasibility and continue to be actively engaged.	Sarah Newman, Chris Saunders	Open
Beach Hut Policy	Harmonisation of policy, pricing, team location and booking system	No	Cabinet Date to be confirmed		Beach Hut Associations, I Beach Hut owners/ tenants, and for some of the work a more general consultation with BCP residents.	Consultation with the Beach Hut Associations will take place over the course of the project. More formal consultation will take place with Beach Hut Owners & Tenants and if required a suitable sample of BCP residents (between April a2020 and April 2021).	Andrew Brown	Open

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Adoption of Ducking Stool Walk, Christchurch	To consider a request from Priory Mews Management Company for BCP Council to adopt the land and structures forming the Public Right of Way known as Ducking Stool Walk	No	Cabinet Date to be confirmed	Christchurch Town	Leader of the Council (Cllr Drew Mellor); Portfolio Holder (Cllr Mark Anderston); Ward Councillors (Cllr Peter Hall and Cllr Mike Cox);	Informal consultation to inform the report	Alan Ottaway	Open
BCP Economic Development Strategy		Yes	Cabinet Date to be confirmed					

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Western Gateway Sub-national Transport Body (STB)- Strategic Transport Plan	To advise Cabinet of the STB's intention to adopt its Strategic Transport Plan at its Board meeting in December 2020 subject to agreement of all its constituent members. This is also subject to the outcome of an active consultation period which will close on 31st July 2020.	No	Cabinet Date to be confirmed	All Wards	Portfolio Holders for Transport and Infrastructure and Environment and Climate Change.	A public consultation is active until 31 July 2020 <a href="https://westerngatewaystb.org.uk/">https://westerngatewaystb.org.uk/</a>	Julian McLaughlin, Ewan Wilson	Open
Children's Safeguarding Arrangements	To present reviewed arrangements	No	Children's Services Overview and Scrutiny Committee  Cabinet  Dates to be confirmed	All Wards			Rachel Gravett	Open

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Bournemouth Learning Centre conversion to a Special School Campus - Capital budget approval		No	Cabinet Date to be confirmed	All Wards				Open
Poole Regeneration Update	To update Cabinet and the public on projects and activities in Poole Town Centre	No	Cabinet Date to be confirmed	Poole Town	relevant stakeholders to the Poole Regeneration Programme		Chris Shephard	Open
Thistle Hotel, Poole Quay - Lease restructure	To seek authorisation to restructure a lease to enable a third party Hotel/Residential development to proceed	No	Cabinet Date to be confirmed	Poole Town			Rebecca Bray	Open

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Crime & Disorder Reduction Strategy	To agree & adopt a BCP Crime & Disorder Reduction Strategy	No	Cabinet Date to be confirmed	All Wards	Community Safety Partnership		Andrew Williams	Open

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