

# Notice of Council



Date: Tuesday, 21 February 2023 at the rising of the Extraordinary Meeting

Venue: Council Chamber, BCP Civic Centre, Bournemouth BH2 6DY

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**Chairman:**

Cllr N Hedges

Cllr H Allen  
Cllr L Allison  
Cllr M Anderson  
Cllr S C Anderson  
Cllr M Andrews  
Cllr J Bagwell  
Cllr S Baron  
Cllr S Bartlett  
Cllr J Beesley  
Cllr D Borthwick  
Cllr P Broadhead  
Cllr M F Brooke  
Cllr N Brooks  
Cllr D Brown  
Cllr S Bull  
Cllr R Burton  
Cllr D Butler  
Cllr D Butt  
Cllr J J Butt  
Cllr E Coope  
Cllr M Cox  
Cllr M Davies  
Cllr N Decent  
Cllr L Dedman  
Cllr B Dion

**Vice Chairman:**

Cllr T O'Neill

Cllr B Dove  
Cllr B Dunlop  
Cllr M Earl  
Cllr J Edwards  
Cllr L-J Evans  
Cllr G Farquhar  
Cllr D Farr  
Cllr L Fear  
Cllr A Filer  
Cllr D A Flagg  
Cllr S Gabriel  
Cllr M Greene  
Cllr N Greene  
Cllr A Hadley  
Cllr M Haines  
Cllr P R A Hall  
Cllr P Hilliard  
Cllr M Howell  
Cllr M Iyengar  
Cllr C Johnson  
Cllr T Johnson  
Cllr A Jones  
Cllr J Kelly  
Cllr D Kelsey  
Cllr R Lawton

Cllr M Le Poidevin  
Cllr L Lewis  
Cllr R Maidment  
Cllr A Martin  
Cllr C Matthews  
Cllr S McCormack  
Cllr D Mellor  
Cllr P Miles  
Cllr S Moore  
Cllr L Northover  
Cllr S Phillips  
Cllr M Phipps  
Cllr K Rampton  
Cllr Dr F Rice  
Cllr V Ricketts  
Cllr C Rigby  
Cllr R Rocca  
Cllr M Robson  
Cllr V Slade  
Cllr A M Stribley  
Cllr T Trent  
Cllr M White  
Cllr L Williams  
Cllr K Wilson

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All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:  
<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=5032>

If you would like any further information on the items to be considered at the meeting please contact:  
Democratic Services on 01202 096660 or [democratic.services@bcpcouncil.gov.uk](mailto:democratic.services@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or  
email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
**CHIEF EXECUTIVE**

13 February 2023



Available online and  
on the Mod.gov app

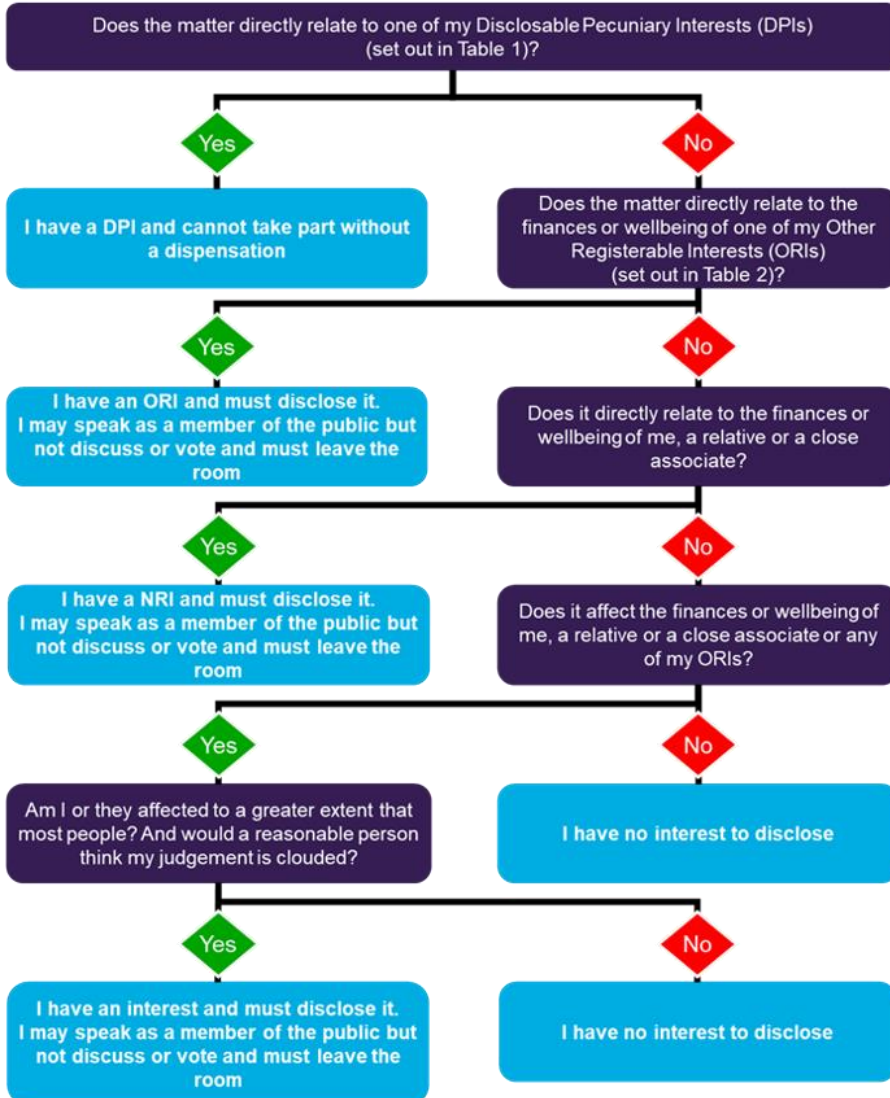
The logo for the Modern Gov app, featuring the text 'Modern Gov' above icons for an Apple device and an Android device.

## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

**1. Apologies**

To receive any apologies for absence from Councillors.

**2. Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

**3. Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the Meeting held on 10 January 2023.

9 - 34

**4. Announcements and Introductions from the Chairman**

To receive any announcements from the Chairman.

**5. Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public questions is 4 clear working days before the meeting.

The deadline for the submission of a public statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

**Recommendations from the Cabinet and Committees**

Please refer to the recommendations detailed in items 6 to 11 below.

**6. Cabinet 11 January 2023 - Minute No 105 - Council Tax - Tax base 2023/24**

35 - 40

**RECOMMENDED that: -**

- (a) the report for the calculation of the council's tax base for the year 2023/24 and the tax base be approved; and**
- (b) pursuant to the report, and in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as amended, the amount calculated as the council tax base for Bournemouth, Christchurch and Poole Council for 2023/24 be 144,839.**

**7. Cabinet 11 January 2023 - Minute No 106 - Bournemouth Towns Fund update**

41 - 686

PLEASE NOTE: Should the Council wish to discuss the detail of Appendices 3, 4, 6 or 7 it will be necessary to exclude the press and public and move into confidential (exempt) session. If applicable, the following resolution should be moved:

*“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.”*

**RECOMMENDED that Council: -**

- (g) accepts and approves the remaining allocation of £18.229m Towns Fund grant as outlined in Table 1 for the delivery of the following projects; the Town Centre Masterplan Phase 1, the Royal Arcade, Digital Connectivity and Local Transport projects, subject to the approval of the business cases by DLUHC;**
- (h) approves borrowing of £11.784m towards the Phase 1 Masterplan and Royal Arcade project and adjusts the MTFP to reflect the £420k pressure between 2024/25-2028/29;**
- (i) acknowledges the allocation of £2.25m of grant from the Local Transport Plan Capital Programme. This funding is profiled to be utilised over the 2023/24, 2024/25 and 2025/26 financial years.**

Note – resolutions (a) to (f) were resolved matters by the Cabinet.

**8. Cabinet 8 February 2023 - Minute No 116 - Housing Revenue Account (HRA) Budget Setting 2022/23**

687 - 734

**RECOMMENDED that: -**

- (a) Revenue budgets for 2023/24 and provisionally for 2024/25 to 2027/28 are set using the following principles:**
  - (i) That rents for general needs, sheltered and shared ownership accommodation are increased by 7 per cent from 3 April 2023, in line with the national rent cap announced by the Department of Levelling Up, Housing and Communities.**
  - (ii) That rents for all accommodation on re-lets continue to be set at the formula rent, increased by 11.1 per cent, from 3 April 2023, in line with the Department of Levelling Up, Housing and Communities Policy statement on rents for social housing.**
  - (iii) That rents for garages, garage bases and parking plots are increased by 10 per cent from the 3 April 2023.**
  - (iv) That leasehold services are charged to leaseholders in line with estimated costs from 3 April 2023.**

- (v) That the changes to service charges are agreed as set out in appendix 2 from 3 April 2023, and that the service charge cap for new service charges in Bournemouth continues to be set at £5.00 for a further year.
  - (vi) That the annual bad debt charge is maintained at £0.4 million.
  - (vii) That the depreciation budget is set at £11.79 million.
  - (viii) That HRA reserve should be maintained at a minimum level of 5 per cent of total expenditure at £1.98 million in line with good practice.
- (b) Capital budgets for 2023/24 and provisionally for 2024/25 to 2027/28 are set using the following principles:
- (i) That the planned maintenance programme as set out in Appendix 5 is agreed.
  - (ii) That the major project capital programme as set out in Appendix 6 is noted.
  - (iii) That 2023/24 budgets of £0.4 million for feasibility works and £3 million for the acquisition of individual properties (“Acquire and Repair”) are approved.
- (c) The Delivery Plan for BCP Homes to support the key principles for the HRA and the Council’s Corporate Strategy are agreed as set out in Appendix 7.

9. **Cabinet 8 February 2023 - Minute No 117 - Mainstream Schools and Early Years Funding Formulae 2023/24** 735 - 748
- RECOMMENDED that: -**
- (a) the early years funding formula, as set out in table 2 in paragraph 44 of this report, is approved;
  - (b) the local mainstream formula is to adopt the national funding formula (NFF) unit values as set out in the appendix to this report;
  - (c) surplus school block funding estimated at £0.185m is transferred to support the early years high needs budget in addition to the formula set out in this report.
10. **Cabinet 8 February 2023 - Minute No 118 - Budget and Medium-Term Financial Plan 2023/24** 749 - 1020
- RECOMMENDED that Council (1) undertakes a recorded vote in relation to the following items as required by the Local Authorities (Standing Orders) (England) (Amendments) Regulations 2014.**
- (a) agrees that a net budget of £308.831m, resulting in a total council tax requirement of £243.797m, is set for 2023/24 based on the draft local government settlement figures published by government in December 2022;
  - (b) agrees an increase in council tax of 2.99% for 2023/24 in respect of the basic annual threshold and the collection of the additional



**social care precept of 2%;**

- (c) confirms the key assumptions and provisions made in the budget as proposed and set out in paragraphs 48 to 65;**
- (d) approves the 2022/23 capital budget virement to accept the £18.2m Levelling Up Fund (Round 2) capital grant as set out in Appendix 5;**
- (e) agrees the allocations to service areas in the budget as set out in Appendix 6;**
- (f) agrees the implementation of £32.9m of List 1 savings as set out at Appendix 6a from 1 April 2023;**
- (g) agrees the implementation of £2.2m in annualised List 2 savings as set out at Appendix 6a from 1 July 2023;**
- (h) approves the continuation of the current Local Council Tax Support Scheme (LCTSS) into 2023/24 as set out in sections 64;**
- (i) continues the discretionary local scheme for war pensioners in which the Council disregards all prescribed War Disablement Pension or prescribed War Widow's/War Widower's Pensions income over and above the statutory limits for both Housing Benefit and Council Tax Support;**
- (j) recognises that via the governments Council Tax Support Fund, and for 2023/24 only, LCTSS claimants' bills will be reduced by up to £25;**
- (k) implements a control to strengthen commissioning, procurement, and contract management arrangements in support of the delivery third party spend transformation savings;**
- (l) approves the flexible use of capital receipts efficiency strategy as set out in paragraphs 75 to 83;**
- (m) approves the capital investment programme (CIP) as set out in paragraphs 116 to 142 and Appendix 7;**
- (n) approves the capitalisation of £0.9m of highway neighbourhood expenditure each year for the period of the MTFP, funded from prudential borrowing;**
- (o) agrees capital investment of £5m in seafront infrastructure assets funded by borrowing supported by revisions to beach hut fees;**
- (p) agrees capital investment of £0.3m in the council's IT & IS capital infrastructure investment plan as set out in Appendix 7c and as funded from borrowing;**
- (q) confirms the previously approved budget of £12.5 million for Roeshot Hill and Crescent Road to be repurposed and used under the CNHAS Programme;**
- (r) agrees the capitalisation of the council's waste bin replacement strategy at £0.4 million per annum funded by borrowing;**
- (s) approves Cabinet's recommendation 7 September 2022 to increase the acquisition programme 4a (street acquisitions) budget originally approved by Council in February 2022 from £47.9**

million to £68.8 million;

- (t) approves the asset management plan as set out as Appendix 8;
- (u) agrees the treasury management strategy (TMS) and prudential indicators as set out in paragraphs 164 to 176 and Appendix 9;
- (v) accepts and supports the formal advice of the chief finance officer on the robustness of the budget and the adequacy of the reserves as set out in paragraphs 177 to 182 and Appendix 10;
- (w) approves the chief officers' pay policy statement for consideration and approval by the council in accordance with the provisions of the Localism Act 2011 as set out in paragraphs 184 to 186 and Appendix 10;
- (x) that the chief finance officer provides Council with a schedule setting out the rate of council tax for each category of dwelling further to councillor's consideration of the decision required in respect of (1)(a)-(w) above and after taking account of the precepts to be levied by the local police and fire authorities, neighbourhood, town and parish councils, and charter trustees once these have been determined prior to the Council meeting on the 21 February 2023.

Note – in respect of recommendation (x) above the schedule setting out the rate of council tax for each category of dwelling after taking account of the precepts to be levied by the local police and fire authorities, neighbourhood, town and parish councils, and charter trustees will be circulated separately.

The decision taken on the Council Tax Resolution and Council Tax levels for 2023/24 will also be the subject of a recorded vote for each Councillor present in accordance with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014.

#### **Letter from Grant Thornton (Auditors)**

Please note that appended to this report is a letter dated 10 February 2023 from Peter Barber of Grant Thornton UK LLP regarding the Council's 2023/24 budget setting arrangements.

#### **11. Cabinet 8 February 2023 - Minute No 123 - UK Shared Prosperity Fund (UKSPF)**

**RECOMMENDED that Council:-**

- (a) accepts the £4.2m UK Shared Prosperity Fund (UKSPF) grant allocation from Government;
- (b) delegates authority to the Director of Economic Development in consultation with the Director of Finance and Portfolio Holder for Regeneration to utilise the grant in line with the Council's UKSPF Investment Plan and the associated Government guidance, ensuring oversight, governance and monitoring of the programme by 31 March 2025.

To Follow

1021 -  
1038

**12. Corporate Leadership Structure**

A review of the leadership structure has been undertaken to reduce the cost of the senior leadership of the Council and to reduce the number of direct reports to the Chief Executive.

Approval to the relevant exit payments to facilitate the implementation of the final structure are sought.

**13. Questions from Councillors**

The deadline for questions to be submitted to the Monitoring Officer is 13 February 2023.

**14. Urgent Decisions taken by the Chief Executive in accordance with the Constitution**

To consider any urgent decisions taken by the Chief Executive in accordance with the Constitution.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.