

Notice of The Charter Trustees for Poole



Date: Wednesday, 26 October 2022 at 5.00 pm

Venue: Drawing Room, Upton House, Upton Country Park, Poole Road,
Upton BH17 7BJ

Membership:

Mayor:

Cllr T Trent

Deputy Mayor:

Cllr J Bagwell

Sheriff:

Cllr M F Brooke

Cllr M Le Poidevin
Cllr M Andrews
Cllr S Baron
Cllr J Beesley
Cllr P Broadhead
Cllr D Brown
Cllr R Burton
Cllr D Butler
Cllr D Butt
Cllr J J Butt
Cllr B Dion

Cllr M Earl
Cllr L-J Evans
Cllr S Gabriel
Cllr N Greene
Cllr A Hadley
Cllr M Haines
Cllr M Howell
Cllr M Iyengar
Cllr T Johnson
Cllr R Maidment
Cllr C Matthews

Cllr D Mellor
Cllr P Miles
Cllr S Moore
Cllr T O'Neill
Cllr K Rampton
Cllr Dr F Rice
Cllr M Robson
Cllr V Slade
Cllr A M Stribley
Cllr M White

All Members of The Charter Trustees for Poole are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?MIId=5435>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services by email democratic.services@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office by email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpccouncil.gov.uk

GRAHAM FARRANT
HONORARY CLERK TO THE CHARTER TRUSTEES

18 October 2022



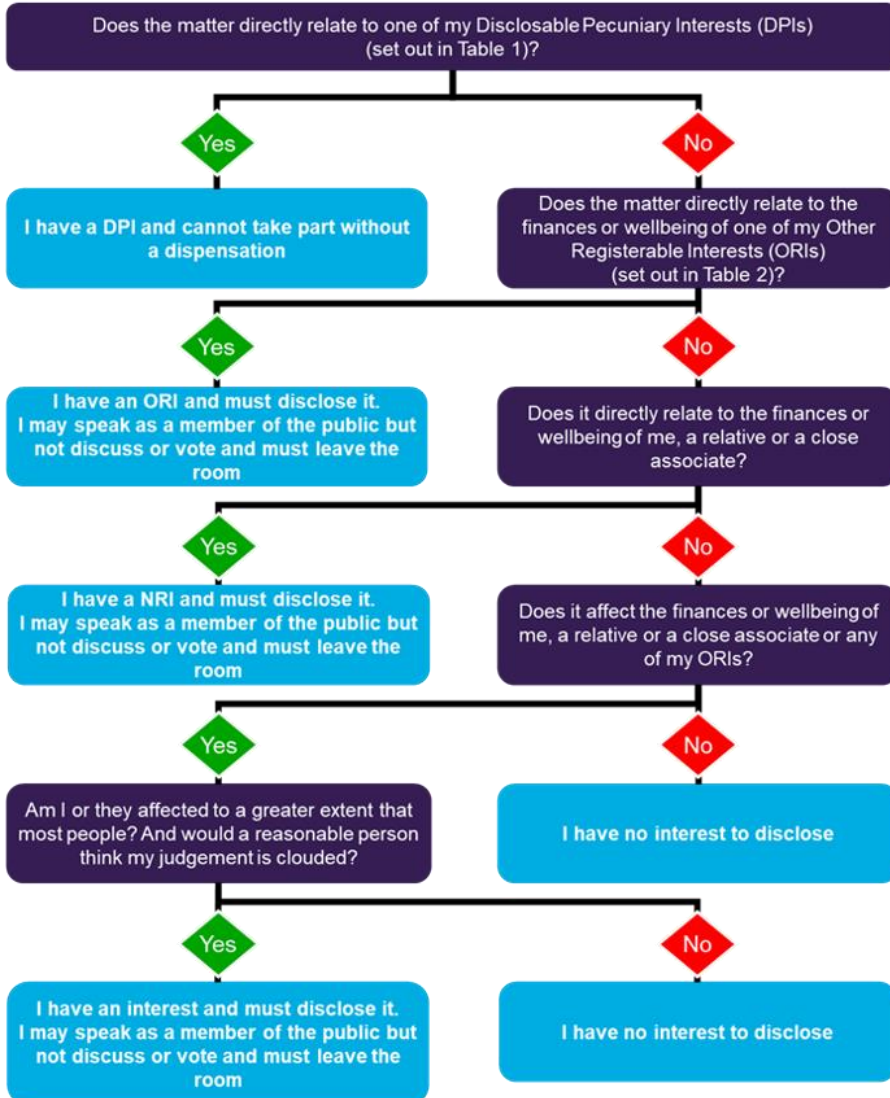
Available online and
on the Mod.gov app

Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Charter Trustees.

2. Declarations of Interests

Charter Trustees are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Confirmation of Minutes and matters arising

5 - 14

To confirm the minutes of the meeting held on 22 June 2022 and to consider any matters arising.

4. Charter Mayor's Report

The Charter Mayor will report on his recent activities and any associated issues.

5. Report of the Civic Working Group

15 - 18

This report summarises the issues discussed at the first Civic Working Group as established at the previous meeting of the Charter Trustees and seeks support for any recommendations arising.

6. Selection of the Charter Mayor, Deputy Mayor and Sheriff

The Charter Trustee's Handbook details the procedure for the receipt of nominations and for the election to the respective offices of Mayor, Deputy Mayor and Sheriff. The Civic Working Group requested that the provisional timetable for the nomination and election of Sheriff for 2023/24 be set out on this agenda.

Action	Date
Invitation for nominations for office of Sheriff	17 November 2022
Deadline for the receipt of nominations	9 November 2022 (12 noon)
Deadline to withdraw nomination	14 December 2022
Ballot Period	15 December 2022 to 12 January 2023
Agenda publication	17 January 2023
Charter Trustee Meeting	25 January 2023

7. Finance Update September 2022

19 - 22

The forecast for the 2022/23 financial year is that the Charter Trustees of Poole will underspend against the budget set. This is due to spend to date and planned activity for the rest of the year being lower than originally envisaged. The forecast position is to draw down £7,515 less in reserves than originally budgeted for.

8. Accommodation Review - Update

Verbal
Report

The Charter Trustees to receive an update on the future use and availability of the Civic Centre in Poole and in particular the accommodation used by the Mayoralty and meetings.

No other items of business can be considered unless the Mayor decides the matter is urgent for reasons that must be specified and recorded in the Minutes.