

Notice of The Charter Trustees for Poole

Date: Tuesday, 6 June 2023 at 4.00 pm

Venue: Poole Guildhall



Membership:

Mayor:

Cllr T Trent

Deputy Mayor:

Cllr J Bagwell

Sheriff:

Mike Brooke

Cllr S Aitkenhead

Cllr M Andrews

Cllr J Beesley

Cllr P Broadhead

Cllr D Brown

Cllr R Burton

Cllr J J Butt

Cllr J Challinor

Cllr A Chapmanlaw

Cllr J Clements

Cllr P Cooper

Cllr D d'Orton-Gibson

Cllr M Earl

Cllr M Gillett

Cllr C Goodall

Cllr A Hadley

Cllr M Haines

Cllr E Harman

Cllr B Hitchcock

Cllr M Howell

Cllr M Le Poidevin

Cllr S Mackrow

Cllr R Maidment

Cllr C Matthews

Cllr P Miles

Cllr S Moore

Cllr K Rampton

Cllr Dr F Rice

Cllr P Sidaway

Cllr P Slade

Cllr V Slade

Cllr O Walters

Cllr C Weight

All Members of the The Charter Trustees for Poole are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?CId=303&MId=5437&Ver=4>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email democratic.services@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpccouncil.gov.uk

GRAHAM FARRANT
HONORARY CLERK TO THE
CHARTER TRUSTEES

25 May 2023

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app

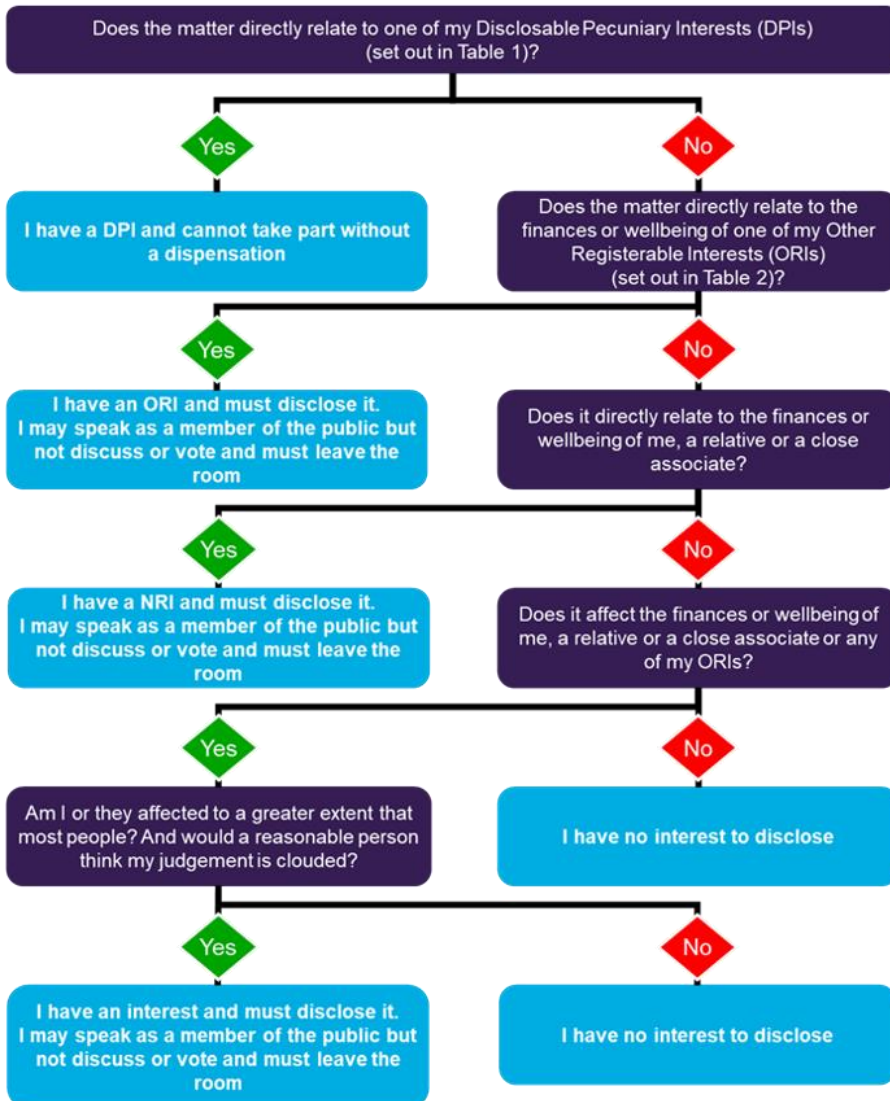


Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Charter Trustees.

2. Declarations of Interests

Charter Trustees are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Charter Mayor's Report

4. Election of Charter Mayor

The Charter Trustees are asked to elect the Mayor for 2023-24.

5. Election of Deputy Charter Mayor

The Charter Trustees are asked to elect the Deputy Mayor for 2023-24.

6. Election of the Sheriff of Poole

The Charter Trustees are asked to elect the Sheriff for 2023-24.

7. Appointment of one representative and substitute to the Association for Charter Trustee Towns (ACTT)

The Charter Trustees are asked to make the above appointments.

8. Appointment of Two Budget Signatories

The Charter Trustees are asked to make the above appointments.

9. Appointment of a Charter Trustee to undertake Bank Statement Verifications

The Charter Trustees are asked to make the above appointment.

10. Calendar of Meetings 2023-24

The Charter Trustees will be asked to consider the timing of meetings for 2023-24 in accordance with the Standing Orders and agree the dates as detailed below:

26 June 2023 at 5pm

17 October 2023 at 5pm

24 January 2024 at 5pm

17 May 2024 at 11am

No other items of business can be considered unless the Mayor decides the matter is urgent for reasons that must be specified and recorded in the Minutes.