

Notice of Licensing Committee

Date: Thursday, 11 December 2025 at 10.00 am

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



Membership:

Chairman:

Cllr D A Flagg

Vice Chairman:

Cllr A Keddie

Cllr S Bartlett
Cllr A Chapmanlaw
Cllr G Farquhar
Cllr A Filer

Cllr E Harman
Cllr P Hilliard
Cllr M Howell
Cllr C Matthews

Cllr J Richardson
Cllr P Sidaway
Cllr L Williams
Vacancy

All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcp council.gov.uk/ieListDocuments.aspx?MId=5838>

If you would like any further information on the items to be considered at the meeting please contact: Michelle Cutler michelle.cutler@bcp council.gov.uk 01202 128581 or on 01202 096660 or email Democratic.Services@bcp council.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email press.office@bcp council.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcp council.gov.uk

AIDAN DUNN
CHIEF EXECUTIVE

3 December 2025

DEBATE
NOT HATE



Available online and
on the Mod.gov app

Four small icons representing different platforms: a blue square with a white document icon, a black Apple logo, a green Android-like figure, and a red square with a white icon.

Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Does the matter directly relate to one of my Disclosable Pecuniary Interests (DPIs) (set out in Table 1)?

Yes
I have a DPI and cannot take part without a dispensation

No
Does the matter directly relate to the finances or wellbeing of one of my Other Registerable Interests (ORIs) (set out in Table 2)?

Yes
I have an ORI and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room

No
Does it directly relate to the finances or wellbeing of me, a relative or a close associate?

Yes
I have a NRI and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room

No
Does it affect the finances or wellbeing of me, a relative or a close associate or any of my ORIs?

Yes
Am I or they affected to a greater extent than most people? And would a reasonable person think my judgement is clouded?

I have no interest to disclose

Yes
I have an interest and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room

No
I have no interest to disclose

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. Confirmation of Minutes

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To confirm and sign as a correct record the minutes of the Licensing Committee meetings held on 18 September and 22 October 2025 and the Licensing Sub Committees held on 10, 16 and 24 September, 2 and 30 October and 12 November 2025.

Note: The exempt section of the minutes where relevant will also be appended as restricted documents.

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcp council.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is midday on Friday 5 December 2025 [midday 3 clear working days before the meeting].
The deadline for the submission of a public statement is midday on Wednesday 10 December 2025 [midday the working day before the meeting].

The deadline for the submission of a petition is Thursday 27 November 2025 [10 working days before the meeting].

ITEMS OF BUSINESS

<p>6. To agree a draft Pleasure Boat and Boatperson Policy for Public Consultation</p> <p>The current regime and processing of pleasure boat and boatperson licensing currently operate without the guidance of an established policy framework. The introduction of this draft policy as presented aims to provide a clear, consistent, and transparent basis for the assessment and determination of future applications. This will support decision-making, ensure regulatory compliance, and promote public confidence in the licensing process.</p>	<p>59 - 76</p>
<p>7. Forward Plan</p>	<p>77 - 78</p>

To consider, amend as required and agree the Forward Plan.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.