

## SHADOW BROADSTONE TOWN COUNCIL

Minutes of the Meeting held on 25 February 2026 at 6.30 pm

Present:-

Cllr P Sidaway – Chair

Present: Caroline Bliss, Mike Brooke and Cllr V Slade

7. Apologies

Apologies for absence were received from Jonathan Saunders (Vice-Chair) and David O'Neill.

8. Declarations of Interests

There were no declarations of interest made on this occasion.

9. Confirmation of Minutes

**RESOLVED that the minutes of the meeting held on 29 January 2026 be approved as a correct record.**

Voting: Nem. Con.

10. LGPS Designation & Adoption of NALC/NJC Terms and Conditions

The Head of Democratic Services presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

The report sought approval for key employment and pension arrangements necessary to establish the new Broadstone Town Council and enable the recruitment of a suitably qualified Town Clerk and Responsible Finance Officer. Adoption of the National Joint Council (NJC) "Green Book" terms and conditions, together with associated NALC policies, was also recommended to provide a modern, lawful, and sector-standard employment framework.

The recommendations were moved, seconded, and when put to a vote it was:

**RESOLVED that:-**

- (a) Broadstone Town Council shall participate in the Local Government Pension Scheme as a designating body;**
- (b) the post of Town Clerk and Responsible Finance Officer shall be eligible for membership of the Local Government Pension**

**Scheme administered by Dorset County Pension Fund, with effect from 1 April 2026;**

- (c) the National Joint Council (NJC) “Green Book” Terms and Conditions of Employment and the associated NALC model employment policies be adopted for the post of Town Clerk and Responsible Finance Officer;**
- (d) the Head of Democratic Services and Deputy Monitoring Officer, in consultation with the Chair, be authorised to enter to any agreements or contracts for supplies and services for the Town Council which are deemed necessary for the effective operation of the Town Council.**

Voting: Unanimous

The meeting ended at 6.50 pm

CHAIR