

## THE CHARTER TRUSTEES OF POOLE

Minutes of the Meeting held on 30 April 2019 at 5.00 pm

Present:-

Cllr S Gabriel – Mayor

Present: Cllr E Atkinson (Sheriff), Cllr P Adams, Cllr L Burden, Cllr J Challinor, Cllr X Dion, Cllr M Farrell, Cllr A Garner-Watts, Cllr A Hadley, Cllr M Haines, Cllr M Le Poidevin, Cllr J Newell, Cllr R Parker, Cllr M Pope, Cllr I Potter, Cllr K Rampton, Cllr A M Stribley, Cllr R Tindle, Cllr M White and Cllr M Wilkins

1. Apologies

Apologies were received from Councillors L Wilson (Deputy Mayor), Brooke, Brown, Howell, Iyengar, Moore, Newell D, Pawlowski, Russell, Slade and Walton.

2. Declarations of Interest

There were no declarations of interest made on this occasion.

3. Charter Trustees - Standing Orders, Handbook and Mayor Making Arrangements

The Charter Trustees received a report submitted by the Director of Law and Governance.

The Charter Trustees are asked to consider and approve the Standing Orders, the Charter Trustee's Handbook, and the date and arrangements for the Annual Mayor-Making Ceremony.

**RESOLVED that:-**

**(a) the Standing Orders, as set out in Appendix 1 to the submitted report be approved;**

**(b) subject to the inclusion of the following wording as the final paragraph at the end of page 7 headed 'The Mayor', the Handbook as set out in Appendix 2 to the submitted report be approved:**

*"With permission from the event organiser the Deputy Mayor may also represent the Office of Mayor if the Mayor is unavailable or already engaged. With permission from the event organiser, in the event of the Mayor or Deputy Mayor being unavailable the invitation to be passed on to a past Mayor provided that they are also a serving Trustee."*

**(c) the first Annual General Meeting of the Charter Trustees be held on 7 June 2019 at 11.00am followed by a buffet lunch in the Cattistock Room.**

The meeting ended at 6.00 pm

MAYOR