

RUSSELL-COTES ART GALLERY & MUSEUM MANAGEMENT COMMITTEE



Report subject	Museum Forward and Action Plan
Meeting date	22 January 2020
Status	Public Report
Executive summary	The Forward Plan is a 5 year plan for the museum providing key objectives. The Action Plan is the operational plan that supports it.
Recommendations	It is RECOMMENDED that: That the Management Committee consider, amend and accept the Forward and Action Plan.
Reason for recommendations	The previous Forward plan expired in 2019 and the new Forward Plan is needed to lay down the objectives of the museum and is the backbone of the Museum Accreditation submission. It is a requirement of Accreditation that the plan is agreed formally by the governing body.

Portfolio Holder(s):	Councillor Mark Howell, Portfolio Holder for Culture and Regeneration]
Corporate Director	Bill Cotton, Corporate Director Regeneration & Economy
Contributors	Sarah Newman, Museum Manager
Wards	n/a
Classification	Update and Information

Background

1. The 2016-19 Forward Plan expired last year. The new 5 year plan has been drawn up after consultation with museum staff, volunteers and stakeholders, and with due consideration of the museum's history and success to date, visitor feedback and the current outlook.
2. The Action Plan is a working document which will be updated regularly. The Committee will be kept informed of progress and challenges.
3. Given the review of governance and budget pressures, a stand-still budget has been assumed and no detail on actions arising from governance changes has been included. It is anticipated that if the museum moved to trust status, a comprehensive review would take place and a new Forward Plan agreed.

Summary of financial implications

4. Budget projections are based on a stand still budget

Summary of legal implications

5. No change

Summary of human resources implications

6. No change

Summary of environmental impact

7. No change

Summary of public health implications

8. N/A

Summary of equality implications

9. No change

Summary of risk assessment

10.N/A

Appendices

Appendix 1 – Action Plan

Appendix 2 – Forward Plan