

Appendix B

Salary and Recharge Review 2021/22

Accountancy Recharges

Tasks Undertaken	Officer	Frequency	Month	Hours	Annual Hours	Rate £	Cost £
In year budget monitoring	DP	2	Oct, Jan	3	6	45.96	275.79
	MF	2	Oct, Jan	3	6	36.49	218.95
Outturn and accounts	DP	1	April	7	7	45.96	321.75
	MF	1	April	7	7	36.49	255.44
Budget setting & precept	DP	1	Jan	10	10	45.96	459.65
	MF	1	Jan	10	10	36.49	364.92
VAT Returns	MP	4	Qtrly	3	12	30.70	368.40
Banking	TBC	12	Monthly	3	36	24.71	889.56
BCP Finance Systems	Various						277.51
Total Accountancy Recharge							3,431.97

Salary Costs

Salary Element	Budget 2020/21 £	Budget 2021/22 £	Basis of Apportionment
Head of Democratic Services		2,500	5% of cost split 60% Bournemouth CT
Deputy Head of Democratic Services		4,400	10% of cost split 60% Bournemouth CT
Mayor's PA / Team Leader		18,400	80% of cost split 60% Bournemouth CT
Mayor's PA / Team Leader		18,400	80% of cost split 60% Bournemouth CT
Mace Bearer		16,000	80% of cost split 60% Bournemouth CT
Mace Bearer		16,000	80% of cost split 60% Bournemouth CT
Deputy Mace Bearer		13,500	80% of cost split 60% Bournemouth CT
Total Salary Costs	66,700	89,200	