

Appendix B

Salary and Recharge Review 2021/22

Accountancy Recharges

Tasks Undertaken	Officer	Frequency	Month	Hours	Annual Hours	Rate £	Cost £
In year budget monitoring	DP	2	Oct, Jan	3	6	45.96	275.79
	MF	2	Oct, Jan	3	6	36.49	218.95
Outturn and accounts	DP	1	April	7	7	45.96	321.75
	MF	1	April	7	7	36.49	255.44
Budget setting & precept	DP	1	Jan	10	10	45.96	459.65
	MF	1	Jan	10	10	36.49	364.92
VAT Returns	MP	4	Qtrly	3	12	30.70	368.40
Banking	TBC	12	Monthly	3	36	24.71	889.56
BCP Finance Systems	Various						253.19
Total Accountancy Recharge							3,407.65

Salary Costs

Salary Element	Budget 2020/21 £	Budget 2021/22 £	Basis of Apportionment
Head of Democratic Services		1,700	5% of cost split 40% Poole CT
Deputy Head of Democratic Services		2,900	10% of cost split 40% Poole CT
Mayor's PA / Team Leader		12,300	80% of cost split 40% Poole CT
Mayor's PA / Team Leader		12,300	80% of cost split 40% Poole CT
Mace Bearer		10,600	80% of cost split 40% Poole CT
Mace Bearer		10,600	80% of cost split 40% Poole CT
Deputy Mace Bearer		9,000	80% of cost split 40% Poole CT
Total Salary Costs	46,900	59,400	