

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We BCP Council

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number BH117978
--

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Beach Wedding Area, Undercliff Drive			
Post town	Bournemouth	Postcode	BH5 1BN

Telephone number at premises (if any)	n/a
Non-domestic rateable value of premises	£n/a

Part 2 – Applicant details

Daytime contact telephone number	01202 127669		
E-mail address (optional)	Jon.weaver@bcpcouncil.gov.uk		
Current postal address if different from premises address	Town Hall Annexe First Floor St Stephens Road		
Post town	Bournemouth	Postcode	BH2 6EA

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

To use the area for events other than beach weddings although this will continue to be a beach wedding site outside of these times.

To add in the supply of alcohol for this site every day from April – September 1000hrs – 2200hrs

To increase the live and recorded music timings to 1000hrs – 2200hrs

To apply for plays, films, indoor sporting events and performances of dance.

The purpose of the variation is to enable outdoor pop up catering sites across the Seafront to enhance the existing offering for the main season.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- | Provision of regulated entertainment (Please see guidance note 3) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	10:00	22:00	Please <u>give further details here</u> (please read guidance note 5) Performances may be amplified from temporary stages or performance areas on the beach. To include general plays, children’s entertainment and event specific performances.		
Tue	10:00	22:00			
Wed	10:00	22:00	State any seasonal variations for performing plays (please read guidance note 5) 90% of events are between March and September		
Thur	10:00	22:00			
Fri	10:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Due to the nature of the area there is no standard performance time, however, consideration is given to those residents living in close proximity to the venue.		
Sat	10:00	22:00			
Sun	10:00	22:00			

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>																																												
				Outdoors	<input type="checkbox"/>																																												
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Day	Start	Finish	Mon	10:00	22:00				Tue	10:00	22:00				Wed	10:00	22:00				Thur	10:00	22:00				Fri	10:00	22:00				Sat	10:00	22:00				Sun	10:00	22:00				Both
Day	Start	Finish																																															
Mon	10:00	22:00																																															
Tue	10:00	22:00																																															
Wed	10:00	22:00																																															
Thur	10:00	22:00																																															
Fri	10:00	22:00																																															
Sat	10:00	22:00																																															
Sun	10:00	22:00																																															
			<u>Please give further details here</u> (please read guidance note 4) Performances may be amplified from temporary screens within the area, to include promotional and general entertainment films.																																														
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) 90% of events are between March and September																																														
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Due to the nature of the area there is no standard performance time, however, consideration will be giving to those residents living in close proximity to the venue.																																														

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5) Sporting events under marquee cover such as beach rugby, volleyball, football
Day	Start	Finish	
Mon	10:00	22:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6) 90% of events will happen between May – September <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7) Due to the nature of the area there is no standard performance time, however, consideration will be giving to those residents living in close proximity to the venue.
Tue	10:00	22:00	
Wed	10:00	22:00	
Thur	10:00	22:00	
Fri	10:00	22:00	
Sat	10:00	22:00	
Sun	10:00	22:00	

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	10:00	22:00	Please give further details here (please read guidance note 5) Performances from temporary stage/tent/marquee or open area on the beach. To include traditional and orchestral performances as well as folk, rock, pop and other music genres some using amplification.		
Tue	10:00	22:00			
Wed	10:00	22:00	State any seasonal variations for the performance of live music (please read guidance note 6) 90% of events are between March and September.		
Thur	10:00	22:00			
Fri	10:00	22:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7) Due to the nature of this area there is no standard performance time, however, consideration is given to those residents living in close proximity to the venue.		
Sat	10:00	22:00			
Sun	10:00	22:00			

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>																							
				Outdoors	<input type="checkbox"/>																							
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td>Tue</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td>Wed</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td>Thur</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td>Fri</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td>Sat</td> <td>10:00</td> <td>22:00</td> </tr> <tr> <td>Sun</td> <td>10:00</td> <td>22:00</td> </tr> </tbody> </table>				Day	Start	Finish	Mon	10:00	22:00	Tue	10:00	22:00	Wed	10:00	22:00	Thur	10:00	22:00	Fri	10:00	22:00	Sat	10:00	22:00	Sun	10:00	22:00	Both
Day	Start	Finish																										
Mon	10:00	22:00																										
Tue	10:00	22:00																										
Wed	10:00	22:00																										
Thur	10:00	22:00																										
Fri	10:00	22:00																										
Sat	10:00	22:00																										
Sun	10:00	22:00																										
			<u>Please give further details here</u> (please read guidance note 5) Amplified. Used as an accompaniment to childrens entertainment and as backing for singers. Music also provided as a 'filler' during events. Will take place from temporary stages and performance areas.																									
			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6) 90% of events are between March and September																									
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7) Due to the nature of the area, there is no standard performance time, however, consideration is given to those residents living in close proximity to the venue																									

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10:00	22:00	<u>Please give further details here</u> (please read guidance note 5) Amplification may be used. A range of dance performances will be allowed on the beach on a temporary stage or in a marquee.	Both	<input checked="" type="checkbox"/>
Tue	10:00	22:00			
Wed	10:00	22:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6) 90% of events are between March and September		
Thur	10:00	22:00			
Fri	10:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7) Due to the nature of the area, there is no standard performance time, however, consideration is given to those residents living in close proximity to the venue		
Sat	10:00	22:00			
Sun	10:00	22:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing Processions, carnivals or mobile events		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon	10:00	22:00		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	10:00	22:00	<u>Please give further details here</u> (please read guidance note 5) Performances may be amplified from mobile performance stages or vehicles.		
Wed	10:00	22:00			
Thur	10:00	22:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6) 90% of events are between March and September		
Fri	10:00	22:00			
Sat	10:00	22:00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun	10:00	22:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6) Alcohol to be supplied from April – September yearly.					
Mon	10:00	22:00						
Tue	10:00	22:00						
Wed	10:00	22:00						
Thur	10:00	22:00				<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri	10:00	22:00						
Sat	10:00	22:00						
Sun	10:00	22:00						

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).</p>
--

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

Contracts with operators will be managed by the Seafront Contracts team who will be managing the site alongside Seafront Operations.

Operators will provide both public and employers liability insurance to the Council prior to arrival onsite along with a detailed risk assessment and method statement for the operations including how the licensing objectives will be met.

All events will comply with Council Byelaws.

All events will have to comply with Council regulated event criteria in line with the HSE guidance for events ‘The purple Guide’

All events will comply with Council Byelaws.

b) The prevention of crime and disorder

A CCTV system will be in place to cover all entry and exit points enabling frontal identification of every person in any light condition. The CCTV system will continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It will operate during all times when customers remain on the premises. All recordings will be stored for a minimum of 31 days with correct date and time stamping.

CCTV recordings will be made available immediately upon the request of Police or an authorised officer of the Council throughout the preceding 31 days period. The CCTV system will be updated and maintained according to police recommendations.

A staff member from the premises who is conversant with the operation of the CCTV system will be on the premises at all times when the premises are open to the public.

There will be a refusals log kept onsite with all staff trained in its use. The refusals log will be accessible immediately when requested by the Police or an authorised officer of the Council.

A copy of the daily refusal and SIA log will be emailed to the Council daily and available on request to responsible authorities. This will allow for the Seafront Operations team to manage the contractors onsite.

Operators will have to use a Town Watch Radio and sign up to the scheme to ensure they are able to communicate with other properties on site.

A full risk assessment shall be carried out for events to determine any need for security marshalling and the emergency services shall be consulted a minimum of 7 days in advance.

SIA licenced door supervisors shall be on duty at the entrance of the premises at peak times as identified within the risk assessment.

All staff will receive suitable training in order to meet with the requirements of the Licensing Act 2003. A record of this training will be required to be kept onsite at all times and produced to the Police or an authorised officer of the Council when requested.

There shall be no irresponsible drinks promotions onsite whereby mass drinking in a short time frame is encouraged.

Alcohol shall only be supplied for consumption in the areas which are licensed for sale of intoxicating liquor.

The bar area will be physically defined with a clear entrance and exit in line with the licensed area on the plan annexed with a clear counting in and out process.

Alcohol will be a secondary offering with a hot food element being the main attractor.

c) Public safety

For 2021 and 2022, a separate COVID risk assessment will be completed and agreed by the Council's Environmental Health Officer

All Health and Safety requirements shall be agreed prior with organisers and contractors prior to coming onto site and contracts drawn up confirming these requirements.

Operators will provide both public and employers liability insurance to the Council prior to arrival onsite along with a detailed risk assessment and method statement for the operations including how the licensing objectives will be met.

Drinks will not be served in glass containers at any time.

d) The prevention of public nuisance

Where music is used, there will be a full plan provided to the Council's Environmental Health Officer 28 days prior to operation to include schedule, breaks, details on any amplification, sound levels and the process in place to minimise disruption to residents.

Regular contact shall be maintained with the Police, authorised officers of the Council in charge of Environmental Health by the Seafront Operations Team to manage contractors and events onsite.

Plans for effective dispersal will be requested for any supplier using the premise licence.

e) The protection of children from harm

Challenge 25 shall be operated at the premises where the only form of acceptable identification will be a recognised photographic identification cards, such as a driving licence of passport or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall be prominently displayed in the premises.

All staff will be fully trained in the Seafront's Lost Child procedure and use this process in the premise communicating with the Seafront Operations Team.

Children under the age of 18 must be accompanied by an adult when entering the premises and at all times whilst onsite.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or



- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	Chris Saunders
Date	02.03.2021
Capacity	Service Director – Destination & Culture

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance



Map Key
 Licensed Area/
 Alcohol Serving Area

Premises License Map
 Beach Wedding Area



Scale: 1:1000 @ A4
 Date: 27 February 2021
 Creator: USER NAME

© Crown copyright and database rights 2021
 OS 1000000118220 BCP Council