

### Appendix 3

#### Disabled Facilities Grant (DFG) Policy Action Plan 2021

No.	Action	Responsible Area	Deadline
1.	Operational alignment of inhouse Grant Teams	Facilities	October 2021
2.	Development of the operational procedures including the discretionary panel process.	Housing and Facilities	January 2022
3.	Launch of the new policy and grant scheme including Communications Plan	Housing and Facilities	January 2022
4.	Development of a new case management system	Facilities and Service Improvement Partner	Dependent on Council Service Improvement Partner recommendations
5.	Development of the online DFG offer to include web pages and online application process.	Housing and Facilities	March 2022
6.	Work with registered providers to agree commitment to social housing tenants around adaptations.	Housing and Registered Providers	July 2022
7.	Introduce register of adapted properties across the Allocations System to improve efficacy of allocation across registered provider stock.	Housing and Registered Providers	September 2022
8.	Explore options for OT roles within ASC front door in line with Adaptations without delay 2019	Housing and Adult Social Care	March 2022
9.	Evaluation of new grant programme and explore opportunities for further development of discretionary funding options to ensure equity of access to adaptations.	Housing	March 2023