

# RUSSELL COTES ART GALLERY AND MUSEUM MANAGEMENT COMMITTEE



Report subject	<b>Acquisitions, Loans and Disposals Report</b>
Meeting date	22 October 2021
Status	Public Report
Executive summary	To note the new acquisitions to the Collection (the material owned and held in trust by the Russell-Cotes Art Gallery & Museum charity in accordance with its charitable objectives) and the loan of material to other institutions (i.e. public art galleries and museums) and to approve the disposal of items in the collection according to the Museums Association Code of Ethics.
Recommendations	<p><b>It is RECOMMENDED that:</b></p> <p><b>The Management Committee notes:</b></p> <ul style="list-style-type: none"> <li>a) The acquisitions</li> <li>b) The loans</li> </ul> <p><b>And approves</b></p> <ul style="list-style-type: none"> <li>c) The disposals</li> </ul> <p><b>as outlined in the Acquisitions, Loans and Disposals Report.</b></p>
Reason for recommendations	The recommendations are in line with the Museum's agreed policies and procedures including its Collections Development Strategy which outlines the areas of the collection for development and those areas which do not meet the Core Offer and are therefore subject to disposal, in order to achieve a more usable, well managed collection. The process and procedures used conform to the Museum Association Code of Ethics.

Portfolio Holder(s):	Councillor Mohan Iyengar, Portfolio Holder for Tourism, Leisure and Culture
Corporate Director	Kate Ryan, Chief Operating Officer
Report Authors	Sarah Newman, Museum Manager Duncan Walker, Curator
Wards	Not applicable
Classification	For update and decision

### **Background**

1. The Management Committee is required to note the acquisitions and loans made by the museum and to formally approve disposals from the Collection in line with the Collections Development Strategy and subject to the Museums Association Code of Ethics.

### **Options Appraisal**

2. Each action is decided on a case by case basis, in line with the Collections Development Strategy and outlined in the report and appendices.

### **Summary of financial implications**

3. There are minimal financial costs from the acquisitions. The costs of loans are borne by the borrowers and it is anticipated that the institutions which acquire disposed objects will cover costs of removal and transport.
4. Any income generated from the sale of items from the Collection is held in a restricted fund and used solely for the purposes of acquiring items for the Collection (according to the Collections Development Strategy) or conserving objects already in the Collection, in compliance with the Museums Association Code of Ethics and item 16.11 of the Collections Development Strategy.

### **Summary of legal implications**

5. All activities carried out in line with the Museums Association Code of Ethics and the Museum's Collection Development Strategy

### **Background papers**

Russell-Cotes Art Gallery and Museum Collections Development Strategy. See <https://russellcotes.com/wp-content/uploads/2016/12/RCAGM-Collections-Strategy-FINAL-10-9-2015.pdf>

### **Appendices**

1. Acquisitions, Loans and Disposals - January-September 2021

## 2. Disposal Report