



OFFICER DECISION RECORD

This form should be used to record Executive decisions taken by Officers

Decision Ref. No: PROW0001			
Service Area:	Transport and Engineering	Date:	17/12/2021
Contact Name:	Julian Mclaughlin	Tel No:	01202 127734
E-mail:	julian.mclaughlin@bcpcouncil.gov.uk		
Subject:	Use of Creekmoor Park & Ride site as an NHS Testing & Vaccination Centre.		
Decision taken:			
<p>Grant a renewal of the existing licence on terms previously approved, to expire on a revised date of 31st December 2022 unless terminated at an earlier date.</p>			
Reasons for the decision:			
<p>In accordance with the previous advice, Portfolio Holder approval has already been obtained to the granting of a further licence to the end of March 2022, being the date by which the requirement for its use would end. This was a joint Portfolio Holder decision made on 12/10/2021 and effective from 22/10/21.</p> <p>Since this decision was made a further request has been received from the UK Health Security Agency, which is an executive agency of the Secretary of State for Health and Social Care. The request received on 15.12.21 is for the licence to run from the 1st January 2022 to the 31st December 2022, with the ability to terminate the arrangement at an earlier date by notice.</p> <p>The revised end of the licence time period is the only element of the proposed licence that is not covered by the above decision. This urgent request is as a result of the ongoing pandemic & the evolving situation with the new variant.</p> <p>The extension of the previous decision is being made in accordance with the delegation to the Director for Transport & Engineering since time is of the essence in drawing up a new license.</p> <p>Once this decision has been confirmed a new license shall be drafted to reflect the new timescales ready for signature by both relevant parties and in line with the required legal process.</p>			

Background:

A licence was originally granted in May 2020 under the Highways Act 1980 to permit the use of the Site as a covid testing station. No fee was payable although conditions as to the use & reinstatement of the site were imposed.

Upon the first renewal a licence fee of £39,375 per annum was agreed & the licence period was defined to end in December 2021.

It has already been agreed that the use can continue on the same terms whilst required as part of the response to the Coronavirus pandemic, albeit that previously this was expected to be no longer than March 2022.

The Site is not currently required for any alternative uses. It has previously been agreed that the site will not be used by the Department of Transport as an overflow lorry park for the port whilst this current use continues.

As previously discussed the Christmas park and ride service from this site has also been postponed due to this agreed alternative use – itself vital in safeguarding the health of our local population.

Investigations in 2020 did not identify any suitable alternative sites within the immediate area – this situation has not changed and is unlikely to do so in the future.

Consultations undertaken:

Local Ward Councillors have been kept aware of the evolving position and have been highly supportive of the site being used for the purposes of the Department of Health and Social Care. Previous decisions have followed due process with the public able to provide response to this issue. Comment has been received and was included in the previous decision.

Note: It is the responsibility of the ‘Responsible Officer’ – that is the Officer making the decision – to obtain the comments and signature of the Chief Finance Officer and Monitoring Officer **before** taking the decision and then send the completed record of the decision to Democratic Services for publication.

Finance and Resourcing Implications:

The grant of the licence for the longer period may result in the receipt of an additional licence fee in the sum of £29,531 – although this figure may be reduced if notice is served at an earlier date.

By granting the licence for the extended period now the work involved in the grant of further licences to cover the same period can be avoided.

Name: Adam Richens

Date: 6/1/2022

Signature (of Chief Finance Officer):

Redacted

Legal Implications:

The use of the Site is permitted by the Highways Authority and the licence will be granted pursuant to the powers conferred in the Highways Act 1980.

This use of the site is in line with the Council's public health responsibilities.

Name: Susan Zeiss

Date: 6/1/2022

Redacted

Summary of Sustainability Impact

None. This site is car based only. Other sites across the BCP area have been instigated for those without use of a car. All have been well used with the public benefitting from a structured accessibility to testing facilities.

Summary of Public Health Implications

This decision is required to continue to help safeguard the health of local people during the evolving pandemic.

Risk Assessment:

Without the continued provision of the Regional Testing Site at Creekmoor the local risk related to the COVID pandemic would be significantly heightened.

Name: Julian McLaughlin Director of Transport and Engineering

Date: 17/12/21

Redacted

Impact Assessments:

None to extend the timeline through this decision. Required assessments have been undertaken through previous decision making and are still valid for this decision.

Information for publication / not for publication

There are no reasons this decision should be withheld from publication.

Background Papers

Previous License for information.

Any declaration of interest by the Officer responsible for the decision	Nature of Interest
None.	N/A

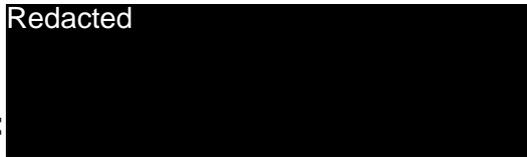
Note: No Officer having a personal financial interest in any matter should take a decision on that matter. Other interests of a non-disqualifying matter should be recorded here.

Any conflict of interest declared by a Cabinet Member who is consulted by the Officer taking the decision	Name of Cabinet Member	Nature of interest	Details of any dispensation granted by the Monitoring Officer
No*			

Decision taken by: Julian McLaughlin – Service Director, Transport and Engineering (Responsible Officer)

Redacted

Signature:



Date of Decision:
12/01/2022

Date Decision Effective: 12/01/2022

Date of Publication of record of decision: 12 January 2022

Note: A record of this decision should be kept by the Service Area within which the decision falls.