



Event Safety Management

HighTide Festival

Version 1

Revised: 29/03/2022

Prepared by
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MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH for This Event Company**

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- 4 - Event Management Plan v6

1. Personal Protection & Safety Equipment

The following personal protective equipment (PPE) and safety equipment has been identified as part of the control measures within this project's risk assessments.

High Visibility Vest

- Cancellation of the event : Non performance Public order/unrest Audience Complaint, Electric Shock, Burns, power failure, flood, fire major incident
- Crowd Management at the event : Crush, personal major and minor injury, trampled, blocked egress and ingress, panic, Overcrowding / Bottlenecks, Crowd surge, Crowd disturbance
- Event Safety Management : Contractor competency & safety including working at height.
- General Site Work : Electrical fault
- General Site Work : Fire
- Loading / unloading of equipment : Injury to staff / damage to equipment
- Main Stage and TDS. : Crush, collapse, personal injury and damage,
- Safeguarding at the event : Lost/Found children and vulnerable adults
- Security/Terrorism : Major incident, trespass on secure site, political agenda, increased security threat level
- Stage and venue operation : Overcrowding or crowd movements leading to crush injuries or structural collapse
- Traffic Mgt : Collision with People, Structures, Other Vehicles Congestion, Drivers not expecting, Illegal Parking, Deliveries, Road Rage, Lack of concentration
- Use of A-frame ladders : Injury from falling
- Attendance of Emergency Services : Delays to emergency response
- Waste Management : Manual handling, Slip and fall, Cut and puncture injuries, Environmental damage, Spread of disease, Enhanced fire risk
- Severe Weather : Damage to structures, injury

Eye protection

- Event Safety Management : Contractor competency & safety including working at height.
- Refuelling of generators and vehicles : Spillage, fire or physical injury

Safety shoes

- Event Safety Management : Contractor competency & safety including working at height.
- Emergency Evacuation : Delayed or incomplete evacuation
- General Site Work : Manual Handling
- Storage of equipment : Injury due to improper storage
- Use of A-frame ladders : Injury from falling

Fall Arrest System

- Event Safety Management : Contractor competency & safety including working at height.

Fire Fighting Equipment

- General Site Work : Fire
- Power Generation : Injury or damage to property
- General Site Work : Insufficient or faulty fire extinguishers

White gaffer tape

- General Site Work : Slips, trips & falls
- Unexploded ordnance/Items being washed up on the shore : Explosions, environmental Risk from unexploded ordnance and items being washed up from the sea.

Black gaffer tape

- General Site Work : Slips, trips & falls
- Storage of equipment : Injury due to improper storage

Gloves

- General Site Work : Manual Handling
- Waste Management : Manual handling, Slip and fall, Cut and puncture injuries, Environmental damage, Spread of disease, Enhanced fire risk

Hard hat

- Main Stage and TDS. : Crush, collapse, personal injury and damage,
- Working at height : Falling objects

Disposable Gloves

- Refuelling of generators and vehicles : Spillage, fire or physical injury
- Underage Drinking and people under the influence of Alcohol. : Crush, dehydration, underage drinking, illness, Alcohol poisoning

Spill Kits

- Refuelling of generators and vehicles : Spillage, fire or physical injury
- Power Generation : Injury or damage to property

anemometer

- Severe Weather : Damage to structures, injury

High visability vest

- Blocked Emergency Exits : Blocked exits causing Crowd Crush, in ability to exit in event of an Emergency

Risk Assessment 1

Project: Event Safety Management		Client: This Event Company	
Activity	Alcohol & Drugs Usage		
Hazards	Accident caused by mental and/or physical impairment		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone, Staff, Public		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • All staff and contractors will be advised in advance of their arrival on site that the taking of recreational drugs or being under the influence of alcohol whilst working is prohibited. • Staff and contractors will be reminded of the drug & alcohol policy during site induction. • It is the policy of The Company that anyone caught in contravention of these rules will be sent home. • All staff and contractors will be supervised while on site. • Staff will be asked if they are taking any prescription or over the counter medication causing drowsiness. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Safety Manager, Event Director	
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Risk Assessment 2

Project: Event Safety Management		Client: This Event Company	
Activity	Cancellation of the event		
Hazards	Non performance Public order/unrest Audience Complaint, Electric Shock, Burns, power failure, flood, fire major incident		
Location	All Areas, Bournemouth Beach Event Site		
Stage of project	Build, Event Live		
People at risk	Everyone		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • There will be more than 1 generator on site, so lighting can be maintained for safe egress/access and crowd control. • Stewards will direct public to safe emergency egress points. • Staff will use mobile phones and radio contact will be maintained. • In case of emergencies, the event with code authority to the police. • Event cancellation and show stop procedure in place. • All Sec and stewards briefed on actions to take in the event of a loss of power. • The event will only be cancelled in an emergency or due to extreme adverse weather. • Wherever possible a cancellation notice will be communicated to all parties involved via direct call, email, or in advance by web notice, radio or other local media. • The event will only be cancelled in an emergency or due to extreme adverse weather. • Stewards and staff will be briefed to manage disappointment of audience turning up on the day. • Wherever possible a cancellation notice will be communicated to all parties involved via direct call, email, or in advance by web notice, radio or other local media. 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Director, H&S Manager	
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Risk Assessment 3

Project: Event Safety Management		Client: This Event Company	
Activity	Crowd Management at the event		
Hazards	Crush, personal major and minor injury, trampled, blocked egress and ingress, panic, Overcrowding / Bottlenecks, Crowd surge, Crowd disturbance		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Event Live		
People at risk	Audience		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Crowd Management plan using DIM and ICE principles, • SIA trained personnel and stewards at strategic points throughout the event. • Major Incident and contingency Plan. • Security operational deployment plan. • Occupancy numbers and calculations as per the event safety manual. • Operational Response Plan, liaison with bronze, silver and Gold command as required 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Head of Security, Event Safety Manager, Event Director	
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Risk Assessment 4

Project: Event Safety Management		Client: This Event Company	
Activity	Event Safety Management		
Hazards	Contractor competency & safety including working at height.		
Location	Public Area, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live, Pre-Production		
People at risk	Everyone, Staff, Crew		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> The company will ensure that contractors are competent to undertake their work activities by undertaking annual reviews of all existing supplier agreements with preferred contractors and sub contractors. Contractors will provide event specific risk assessment, method statements and insurance for all services and products provided. Contract staff to be advised / inducted either before they come to site or when they arrive on site of their responsibilities under the Health & Safety at Work Act 1974. 			
PPE or safety equipment required for control measures		High Visibility Vest, Eye protection, Safety shoes, Fall Arrest System	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Director, H&S Manager	
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Risk Assessment 5

Project: Event Safety Management		Client: This Event Company	
Activity	Emergency Evacuation		
Hazards	Delayed or incomplete evacuation		
Location	Travel to / from venue site, General transportation, Bournemouth Beach Event Site		
Stage of project	Event Live, Pre-Production		
People at risk	Vulnerable People - Pregnant Women		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Staff, security, contractors and attendees will be briefed regarding the layout of the venue, including exit doors, routes and assembly points. • Staff, contractors and attendees will be asked to leave personal belongings in the event of an evacuation. • The event layout will be designed with sufficient exit routes. • A nominated person will ensure that good housekeeping is maintained to ensure clear exit routes. • An assembly point will be pre-agreed and communicated to all staff and contractors. Additional signage will be installed to demarcate this as required. • To ensure familiarity, staff, contractors and event attendees will be briefed on the emergency alarm procedure and informed what the alarm sounds like, if tests are due and what action they should take on hearing the alarm. • Battery back up lighting systems to be used to guide and provide lighting to emergency exit routes and places of safety in the event of an electrical failure. 			
PPE or safety equipment required for control measures		Safety shoes	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Crew Boss, Head Of Department(s), Venue Manager	
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Risk Assessment 6

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Electrical fault		
Location	All Areas, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff, Public, Crew		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> The power supply and distribution system will be designed and installed by a competent contractor. The power supply will be adequate for the equipment and the distribution designed to avoid overheating and/or unnecessarily long cable runs. The system shall have adequate earth bonding and security measures in place to prevent access to distribution boards and generators by unauthorised people. All temporary power systems will comply with BS 7909 - Code of practice for design and installation of temporary electrical systems for entertainment and related purposes. All electrical equipment will be electrical safety tested and have test documents available on request. All electrical equipment will be visually inspected on installation by users to check for obvious safety faults or damage (loose cables, burn marks, broken casing, broken or damaged cables and plugs). 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Safety Manager	
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Risk Assessment 7

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Fire		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle		
People at risk	Staff, Crew, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • A fire risk assessment will be undertaken by a person with sufficient training, experience & skills of identifying fire hazards and control measures. • The accumulation of combustible materials (e.g. cardboard boxes, packaging etc.) will be prevented by instigating regular inspections of the event site. • All contractors will be instructed to keep work areas clear and free from debris. Particular attention will be paid to areas near electrical equipment, emergency exits, vehicle movement and public smoking areas. • Flammable fuels, gases and chemicals will be transported, handled, stored and used in accordance with their own specific risk assessments and material safety data sheets (MSDS). • Electrical equipment will be electrically safety tested annually (PAT). • Additional fire fighting equipment will be deployed in high risk areas, especially where electrical equipment is congregated. • Smoking will not be allowed except in designated smoking areas, clearly sign posted with suitable disposal arrangements. 			
PPE or safety equipment required for control measures		High Visibility Vest, Fire Fighting Equipment	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager, Event Director	
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Risk Assessment 8

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Injury or accident caused by long working hours		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle		
People at risk	Staff, Contractors, Venue Staff		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Management staff will ensure that both themselves and their staff receive adequate break times, food, drink and rest periods. These break times will be built into event schedules. • Break times will be communicated to all staff and contractors. • Sufficient staffing levels will be in place to ensure that staff rest times are achievable. • All staff will be informed of the location of welfare facilities, including toilets and drinking water. • A culture of working excessive hours will be discouraged. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Director, H&S Manager	
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Risk Assessment 9

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Slips, trips & falls		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone, Staff, Public, Contractors, Performers		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Contractors will practise good housekeeping, removing waste to designating storage areas. Cables crossing pedestrian walkways will be securely taped down, covered with ramp or flown where appropriate. Changes in flooring height and flooring edges will be clearly demarcated with high visibility tape. Non-slip finishes will be used on flooring with warning signage employed where this is not possible. All spills will be cleared immediately and the area will be isolated until the flooring has dried. Adequate lighting will be provided in public and backstage areas, with walkways clearly defined. 			
PPE or safety equipment required for control measures		White gaffer tape, Black gaffer tape	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Safety Manager, Event Director	
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Risk Assessment 10

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Manual Handling		
Location	Event site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone, Public		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Staff and contractors will be briefed on proper lifting techniques as part of the site safety induction. • Loads will be evaluated before they are lifted. • Mechanical means for lifting will employed where possible. • Advice and assistance will be provided to staff unsure how to safely lift heavy items. • Everyone on site will wear protective footwear and use safety gloves where appropriate. • Where appropriate load ramps or tail lifts will be used for loading and unloading vehicles. 			
PPE or safety equipment required for control measures		Safety shoes, Gloves	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager, Event Director	
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Risk Assessment 11

Project: Event Safety Management		Client: This Event Company	
Activity	Loading / unloading of equipment		
Hazards	Injury to staff / damage to equipment		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff, Crew, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Staff with the correct skills, knowledge and experience will be employed to assist with the delivery, unloading and unpacking of materials. • All crew loading / unloading vehicles will wear high visibility clothing. • Reversing of all vehicles will be undertaken by a suitably trained banks person. • There will be co-ordination of loading spaces between the different contractors & venue deliveries to ensure safe working areas. • Where possible, the weight and nature of the equipment will be marked on the outside of the packaging (i.e. 'fragile', 'this way up' etc.). • Mechanical means will be used to unload equipment where possible eg. pallet trucks, tail lifts, forklifts etc. 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Director, H&S Manager	
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Risk Assessment 12

Project: Event Safety Management		Client: This Event Company	
Activity	Main Stage and TDS.		
Hazards	Crush, collapse, personal injury and damage,		
Location	Event site, Stage area, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone, Performers		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Certified build of major structures. • Stage monitored during performance. • Anemometer held on site and measured stage not to be subject to winds over 30mph iaw manufacturers instructions. • Sign off structure sheet for all TDS • Structures visually checked prior and during the event. 			
PPE or safety equipment required for control measures		High Visibility Vest, Hard hat	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Safety Manager, Event Director	
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Risk Assessment 13

Project: Event Safety Management		Client: This Event Company	
Activity	Refuelling of generators and vehicles		
Hazards	Spillage, fire or physical injury		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Fuelling of generators will only take place on site if they cannot be refuelled offsite. Fuelling will only take place when generators are turned off and will only be undertaken by experienced personnel. Naked flames, cigarettes or hot vehicle engines will be prohibited in the area when fuelling takes place. Fuel will only be stored in specifically designed containers, and will be kept away from all public areas. Fuel will not be stored near to vehicles, structures or buildings. Personal Protective Equipment (PPE) will be worn by refuelling operators (e.g. gloves and goggles). Spill kits will be in use by each generator. Environmental coastal conditions taken into account and generators not situated near any drains/waste points or the sea. Fuel is feed to the generators via a double skinned fuel cube connected to the generator. When refuelling a spill kit will be available. 			
PPE or safety equipment required for control measures		Eye protection, Disposable Gloves, Spill Kits	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Director, H&S Manager	
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Risk Assessment 14

Project: Event Safety Management		Client: This Event Company	
Activity	Safeguarding at the event		
Hazards	Lost/Found children and vulnerable adults		
Location	Event site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Vulnerable People - Young People, Vulnerable People - Disabled		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	2	Minor
	Risk rating	4	No further action, but ensure controls are maintained
Control measures Safeguarding policy/procedure in place and all staff briefed prior to the event. No Under 18 at event. ID and challenge 25 system in place. Welfare area in place.			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	1	Very unlikely
	Severity	2	Minor
	Risk rating	2	No further action, but ensure controls are maintained
Controls to be reviewed, monitored and checked on site by:		Head of Security, H&S Manager	
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Risk Assessment 15

Project: Event Safety Management		Client: This Event Company	
Activity	Securing the event		
Hazards	Breaches of security		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Security plans will be created in consultation with the venue, the Client safety team and external safety consultants as required. A competent security provider will be employed in line with the requirements of the security plan. On site security briefings will be given to staff and contractors. Suitable physical methods of securing the site will be employed (fencing, CCTV etc.) 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Head of Security, Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 16

Project: Event Safety Management		Client: This Event Company	
Activity	Security/Terrorism		
Hazards	Major incident, trespass on secure site, political agenda, increased security threat level		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • A professional stewarding/security company has been hired to RA and manage this aspect of the event. • Stewards and security will be in attendance 24 hrs from set up to derig to safeguard equipment and keep public away from hazardous areas. • In the event of an incident at which assistance is required, stewards will be instructed to contact control who will then refer to emergency services if necessary. • Security threat level monitored prior and during the event. • Staff briefed prior to the event. <p>Security plan in place for the event. ACS approved Security company used for the event. SIA numbers, details and deployment records held by the Head of Security.</p>			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Head of Security, Event Safety Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH	Date prepared: 23/03/2022		Date of review: 23/03/2023

Risk Assessment 17

Project: Event Safety Management		Client: This Event Company	
Activity	Stage and venue operation		
Hazards	Overcrowding or crowd movements leading to crush injuries or structural collapse		
Location	All Areas, Event site, Backstage		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> The event is ticketed and capacity of the whole event is controlled at a perimeter fence line. The overall number of persons on site is limited by the event licence and secure ticket printing will ensure that this number is not exceeded Security staff are positioned on the perimeter and at off-site locations to identify and intercept persons attempting to gain illicit access The site topography allows for excellent viewing across the whole outdoor arena. PA systems and video screens allow good customer experience at the rear of the main area, reducing the likelihood of excessive numbers trying to reach the front of stage Access and egress routes have been provided of sufficient capacity to enable ready circulation. The layout of site infrastructure, including stages, toilets and traders will avoid pinch points. Access to the main arena will be from the rear to allow crowds to filter forward to the front of the stage, subsequently preventing immediate access to the front Communication with the audience will be by means of stage PA systems and video screens (main stage), backed up by security personnel using of loudhailers The stages will be fitted with front stage barriers designed to withstand loadings of 4.5kN/m (as stated in Temporary Demountable Structures, Guidance on procurement, design and use (third edition). The barrier will be inspected and signed off as suitable for use by the Event Safety Manager. The area between the stage front and the barrier will be staffed by competent members of Security who have immediate contact with the stage management The site has emergency exit routes to allow public departure or relieve pressure in the event of an incident or potential emergency 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Safety Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 18

Project: Event Safety Management		Client: This Event Company	
Activity	Storage of equipment		
Hazards	Injury due to improper storage		
Location	Stage area, Backstage, Bournemouth Beach Event Site		
Stage of project	Pre-Production		
People at risk	Public, Crew, Performers		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> Equipment and empty boxes will be stacked securely at all times. This may include attaching boxes or strapping them together. Equipment and empty boxes will not be stacked so high as to make them difficult to access, nor will they be placed in areas that block access or egress routes. Boxes and packaging will be clearly labelled showing their contents and where possible, the weight. 			
PPE or safety equipment required for control measures		Safety shoes, Black gaffer tape	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Head of Security, H&S Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 19

Project: Event Safety Management		Client: This Event Company	
Activity	Traffic Mgt		
Hazards	Collision with People, Structures, Other Vehicles Congestion, Drivers not expecting, Illegal Parking, Deliveries, Road Rage, Lack of concentration		
Location	Event site, Travel to / from venue site, General transportation, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Pre-Production		
People at risk	Staff, Crew, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> • Traffic Management Plan in place iaw Event safety manual • Restrictions • Stewards/Marshalls • Public Transport • Emergency Vehicles • Major Incident and contingency plan • All vehicle's entering the promenade for build and break will be marshalled front and rear. • Minimum amount of vehicles for loading and unloading only on the promenade. • No vehicle movement inside the arena when the event is live. 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Director, Event Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 20

Project: Event Safety Management		Client: This Event Company	
Activity	Underage Drinking and people under the influence of Alcohol.		
Hazards	Crush, dehydration, underage drinking, illness, Alcohol poisoning		
Location	All Areas, Event site, Public Area, Bournemouth Beach Event Site		
Stage of project	Event Live		
People at risk	Staff, Audience		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> • Procedures for underage drinking listed in the event management plan. • Safeguarding Policy in place • ID checks at entry • No Under 18 allowed to the event • Refusal log in place • Challenge 25 in place. • Procedure for any underage drinkers found • Medical and Welfare staff in place • Alcohol Management plan in place • No glass on the Beach. 			
PPE or safety equipment required for control measures		Disposable Gloves	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Event Director, H&S Manager	
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Risk Assessment 21

Project: Event Safety Management		Client: This Event Company	
Activity	Use of A-frame ladders		
Hazards	Injury from falling		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle		
People at risk	Staff, Crew, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> Those using ladders will have sufficient training, experience and skills to carry out the task. They will maintain 3 points of contact with the ladder whilst climbing and descending the ladder and if possible during the work position. Ladders will only be used for short term work and will be a suitable height for the task. Ladders will be positioned on firm, level ground facing the work activity. The user will not work side on or stand on the top two rungs. Ladders will be checked by the user for defects (eg. missing feet, damaged rungs etc) before use and if any damage is found they will either be rectified or the ladder replaced. 			
PPE or safety equipment required for control measures		High Visibility Vest, Safety shoes	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager	
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Risk Assessment 22

Project: Event Safety Management		Client: This Event Company	
Activity	Working at height		
Hazards	Falling objects		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff, Public, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Control measures <ul style="list-style-type: none"> • Work at height will be avoided where possible. • All staff, freelancers and sub-contractors working at height will be trained and competent. • Sufficient supervision will be in place during work at height. • The work area will be isolated by a solid barrier with warning signs & where necessary a ground rigger will be present to warn other workers and maintain the safe working area. • Suitable PPE will be employed, those working in the vicinity of work at height will wear hard hats, those working at height will wear a hard hat with a chin strap. Lanyards will be used to tether tools and materials being used at height. 			
PPE or safety equipment required for control measures		Hard hat	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	2	Minor
	Risk rating	4	No further action, but ensure controls are maintained
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 23

Project: Event Safety Management		Client: This Event Company	
Activity	Power Generation		
Hazards	Injury or damage to property		
Location	Public Area, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff, Public, Audience, Contractors, Performers		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Generators will be supplied and commissioned by a contractor with sufficient skills, knowledge, experience & training. The contractor will provide a completion certificate confirming that the generators been installed in accordance with BS 7909 - Code of practice for temporary electrical systems for entertainment and related purposes. Suitable fire fighting equipment will be sited beside generators and fuel storage. Generators will be installed at a distance of more than 6m from any performance space, venue or temporary structure. Generators will be fenced off to prevent unauthorised access. 			
PPE or safety equipment required for control measures		Fire Fighting Equipment, Spill Kits	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 24

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Insufficient or faulty fire extinguishers		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff, Audience, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Control measures <ul style="list-style-type: none"> • A sufficient number of fire extinguishers will be provided, these will be in accordance with industry guidance, positioned in suitable locations and of suitable types. • Staff and contractors will be briefed on the different types of fire extinguisher on site, as well as their locations. • Areas of high risk (for example where there are large amounts of electrical equipment, power distribution or catering equipment) will be provided with additional suitable fire fighting equipment. • All fire extinguishers will have valid inspection certifications and will have been serviced regularly. • Bespoke FRA in place. 			
PPE or safety equipment required for control measures		Fire Fighting Equipment	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	2	Minor
	Risk rating	4	No further action, but ensure controls are maintained
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH	Date prepared: 23/03/2022		Date of review: 23/03/2023

Risk Assessment 25

Project: Event Safety Management		Client: This Event Company	
Activity	Attendance of Emergency Services		
Hazards	Delays to emergency response		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> One nominated and named person (with a nominated deputy) will be responsible for calling the emergency services. The emergency services procedure will be written and kept in the Construction Phase Plan or Event Management Plan. The nominated person will be clear on the location of the venue and identify how to explain the location to the emergency services. The site design will consider access for emergency vehicles, including nearest entrances, height, width and weight restrictions to avoid any delays in getting emergency vehicles where they are needed. A nominated person will meet the emergency services at the entrance to the venue / site and direct them to the incident. A nominated person will check that the location of the venue assembly point does not block the route for the emergency services. A communication system will be in place (e.g. radios, mobile telephones) to ensure fast communication is possible when liaising with the emergency services and navigating vehicles on to site. 			
PPE or safety equipment required for control measures		High Visibility Vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Head of Security, Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 26

Project: Event Safety Management		Client: This Event Company	
Activity	Event Safety Management		
Hazards	Persons unaware of safety responsibilities		
Location	All Areas, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Permanent event staff to undertake training (either regularly as a team or on induction as required) to explain their role and responsibility under the UK legal requirements of The Health & Safety at Work Act 1974 (HASAWA 1974), The Management of Health & Safety at Work Regulations 1999 (MHWSR 1999) and any other legislation as appropriate. Training records will be kept by the organiser and can be produced on request. Temporary or freelance staff to be advised or inducted either before they come to site or when they arrive on site of their responsibilities - HASAWA 1974. Supervising staff to be required to provide all necessary information to allow contractors and freelancers to undertake their role safely - MHSWR 1999. All permanent staff will ensure that clear (written, if required) instructions are given and temporary workers are informed of any safety considerations - MHSWR 1999. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	3	Moderate
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Director, H&S Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH	Date prepared: 23/03/2022	Date of review: 23/03/2023	

Risk Assessment 27

Project: Event Safety Management		Client: This Event Company	
Activity	General Site Work		
Hazards	Health issues due to working in extreme temperatures		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Public, Crew, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> • Staff will be briefed in advance about the conditions they are likely to be working in and the appropriate measures they should take. • Employers will provide suitable clothing for employees where appropriate. • Freelance and contract staff will be briefed in advance about clothing or equipment that will be required. • Suitable crew welfare facilities (including drinking water and hot drink making facilities) and rest areas will be in place to ensure staff can take breaks in an ambient environment. • Shift times will be adjusted to ensure long periods of time are not spent in the extreme temperature conditions. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	2	Minor
	Risk rating	6	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH	Date prepared: 23/03/2022		Date of review: 23/03/2023

Risk Assessment 28

Project: Event Safety Management		Client: This Event Company	
Activity	Waste Management		
Hazards	Manual handling, Slip and fall, Cut and puncture injuries, Environmental damage, Spread of disease, Enhanced fire risk		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Staff, Contractors, Performers		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Control measures <ul style="list-style-type: none"> Collection, handling, sorting and disposal of waste is conducted by specialist contractor on behalf of the event. All crew, plant and equipment required for the collection and handling of waste is provided by the contractor, and they are required to provide suitable risk assessment for all waste handling operations Event control shall provide a suitable co-ordinating facility to communicate any urgent requirements for waste collection/recycling etc to the relevant contractor Prioritise the selection and use of re-useable, low-waste and recyclable materials and facilities on site Ensure comprehensive requirements of the event are communicated to the waste & recycling contractor Review all risk assessments provided by the contractor Ensure the site is set out in such a way as to facilitate access to all areas required for the waste contractor Ensure all stewards and production staff are briefed to alert event management to the presence of potentially hazardous build-up of waste and the presence of sharps. Ensure that catering outlets are aware of the need to remove all waste cooking oil from site at the end of the event "no facility will be made for collection & disposal of waste oil on site. Maintain materials and facilities to enable effective response to litter, waste and other contamination that may ariseContractor to conduct suitable and sufficient risk assessment of own operation Ensure all staff are briefed on handling procedures for sharps and provide suitable containers, gloves and handling equipment for staff dealing with sharps 			
PPE or safety equipment required for control measures		High Visibility Vest, Gloves	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager, H&S Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 29

Project: Event Safety Management		Client: This Event Company	
Activity	Drones		
Hazards	Falling of drones, drones carrying other objects, Security and Personal injury		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Event Live		
People at risk	Everyone, Staff, Public, Crew		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	5	Major
	Risk rating	15	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Commercial drones must give flight details over the site Authorised drones not to fly over crowds / people Contact Police if threat exists. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Head of Security, Event Safety Manager, All Managers, Event Control	
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Risk Assessment 30

Project: Event Safety Management		Client: This Event Company	
Activity	Severe Weather		
Hazards	Damage to structures, injury		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Event Live		
People at risk	Staff, Public, Contractors		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • Weather monitoring • Evacuation plan prepared • Wind loading of structures documented and not exceeded • Wind monitoring on structures • Meteorological monitoring of local weather systems • Adverse Weather management Action Plan • Evet Control for incident management system 			
PPE or safety equipment required for control measures		High Visibility Vest, anemometer	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

Risk Assessment 31

Project: Event Safety Management		Client: This Event Company	
Activity	Blocked Emergency Exits		
Hazards	Blocked exits causing Crowd Crush, in ability to exit in event of an Emergency		
Location	All Areas, Event site, Musuem, Bournemouth Beach Event Site		
Stage of project	Event Live		
People at risk	Everyone, Public, Contractors, Tank Museum staff		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	5	Probable
	Severity	4	Serious
	Risk rating	20	Stop activity and make immediate improvements
Control measures <ul style="list-style-type: none"> • Ensure clear egress routes and gates from all areas • Check of emergency exits and routes before opening of the location • Ensure no obstruction of exits by vehicles/Garbage/Cases etc. • Signage at each emergency exit to warn against parking near or blocking them • Safety briefing before staffs deployed to check exits regularly • No build-up of rubbish allowed in emergency routes • Cables have to be covered with cable cover. • Adequate lighting of the venue and the emergency exits 			
PPE or safety equipment required for control measures		High visability vest	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH	Date prepared: 23/03/2022		Date of review: 23/03/2023

Risk Assessment 32

Project: Event Safety Management		Client: This Event Company	
Activity	Failed Communications at the event		
Hazards	Inadequate crowd management, safety critical points at the event, major incident, safeguarding and security.		
Location	Event site, Event Arena, Outdoor Area, Bournemouth Beach Event Site		
Stage of project	Event Live		
People at risk	Public, Vulnerable People - Pregnant Women, Contractors, Vulnerable People - Young People, Vulnerable People - Disabled		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> Members of staff use unambiguous voice procedure and agreed terminologies when naming reference points, people and levels of urgency whilst communicating. These terms shall be communicated in advance to those relevant external agencies that are required to remain aware over what certain reference points, terminologies and codes mean. Sufficient power supplies are available for communication equipment and spare batteries are on hand for both radios and microphone equipment. Links are available to allow communication between key personnel, the ECR and critical locations and activities. Communications maintenance workers are on hand to carry out any necessary repairs or adjustments. For those staff involved in working closely with visitors and conveying event information messages, steward training has been provided a week prior to the event to ensure that the staff members are confident. Team leaders on the training can also brief their team members of key points from the training to assist them further. Key items of documentation and stationery are provided in control rooms: site plans, key contact details, alerting cascades, message pads and log sheets, etc. A zoned site plan has been produced and issued to all staff to assist them in the event of an emergency in communicating clearly the location of the incident to all staff and external agencies. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	3	Moderate
	Risk rating	9	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Head of Security, Event Safety Manager, Event Director	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH	Date prepared: 23/03/2022		Date of review: 23/03/2023

Risk Assessment 33

Project: Event Safety Management		Client: This Event Company	
Activity	Unexploded ordnance/Items being washed up on the shore		
Hazards	Explosions, environmental Risk from unexploded ordnance and items being washed up from the sea.		
Location	Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone, Public, Contractors, Players		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	4	Serious
	Risk rating	12	Look to improve within specified timescale
Control measures <ul style="list-style-type: none"> • If any ordnance is discovered Site Manager/Event safety Manager to contact 999. • Any items that may cause a danger to staff/public should be reported by the Site Manager/Event safety Manager to 999. • Local Authority representative on seafront/Event Manager to be contacted. • Cordon put in place around the item where practicable. 			
PPE or safety equipment required for control measures		White gaffer tape	
Risk rating with control measures See risk matrix explanation for details.	Likelihood	2	Unlikely
	Severity	4	Serious
	Risk rating	8	Look to improve at next review
Controls to be reviewed, monitored and checked on site by:		Site Manager, Event Safety Manager	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIAI F.ISRM MRSPH		Date prepared: 23/03/2022	Date of review: 23/03/2023

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Project: Event Safety Management		Client: This Event Company	
Activity	Flooding/people trapped through high tides/washed out to sea.		
Hazards	Flooding/people trapped through high tides/washed out to sea and Drowning.		
Location	Event site, Bournemouth Beach Event Site		
Stage of project	Build, Dismantle, Event Live		
People at risk	Everyone, Staff		
Risk rating before control measures See risk matrix explanation for details.	Likelihood	4	Likely
	Severity	5	Major
	Risk rating	20	Stop activity and make immediate improvements
Control measures <ul style="list-style-type: none"> • Tide tables checked prior to event. • Tide High water line checked and agreed for the boundary of the festival by senior Local authority beach team. • Show stop procedure in place. • Event cancellation and adverse weather in plan in place. 			
PPE or safety equipment required for control measures			
Risk rating with control measures See risk matrix explanation for details.	Likelihood	3	Possible
	Severity	5	Major
	Risk rating	15	Look to improve within specified timescale
Controls to be reviewed, monitored and checked on site by:		Event Safety Manager, Event Control	
Prepared by: Event Safety Management Documents - Paul Budden PgC Grad IOSH FIIRSM RSP MIFSM MCIEH Cert FDI AIFPO MIIAI F.ISRM MRSPH	Date prepared: 23/03/2022	Date of review: 23/03/2023	

Risk Assessment Definitions

To evaluate the risk rating, a score has been given to the likelihood (the chance of an incident occurring) and the severity (how bad the consequences are, should an incident occur).

Risk Rating		Explanation
18-25	Substantial	Resources might have to be allocated to reduce the risk. Urgent action should be taken.
10-17	Moderate	Look at risk reduction measures, which should take cost into account and should be implemented within a defined time period. Priority for improving control measures should be given to risks with greater consequences over those with greater likelihood.
5-9	Tolerable	No major additional precautions required. However, there might be a need for reasonably practicable improvements that involve minor or limited cost.
1-4	Trivial	No action is required and no detailed records need be kept.

Likelihood Definitions

Risk Rating	Likelihood	
5	Probable	It is inevitable that an incident would result, with an immediate danger to health and safety of the public, staff or property and resources. For example, there may be a 1 in 100 chance of the hazardous event happening.
4	Likely	A similar incident is known to have occurred in the past, and likely to occur again in the future one or more times. For example, there may be a 1 in 1,000 chance of the hazardous event happening.
3	Possible	An incident is possible to occur over time if the hazard is not corrected, or when additional factors are present. For example, there may be a 1 in 10,000 chance of the hazardous event happening.
2	Unlikely	An incident will require a combination of factors, multiple failures of safety and/or management systems but otherwise should not occur. For example, there may be a 1 in 100,000 chance of the hazardous event happening.
1	Very Unlikely	An incident will require an unusual combination of factors, otherwise harm will seldom occur. For example, there may be a 1 in a million chance of the hazardous event happening.

Severity Definitions

Risk Rating	Severity	
5	Major	Death, major injury or illness causing long term disability to more than one person OR Damage to equipment with enough severity to result in operations ceasing OR Long term impact to the environment with a recovery time of more than 12 months.
4	Serious	Death, major injury or illness causing long term disability to one person, or more than one person suffering work time loss injuries and illness causing short term disability OR Damage to equipment with enough severity to result in operations being temporarily halted, where repairs to, or replacement of equipment is required OR Medium term impact to the environment with a recovery time of between 1 and 12 months.
3	Moderate	Hospitalisation, minor injury or persistent health effects for one person with work time loss OR Minor damage to equipment where local repairs can enable operations to recommence OR Short term impact to the environment with a recovery time of up to 1 month.
2	Minor	First aid treatment (on premises), reversible illness with no work time loss OR Aesthetic damage only with no impact on use or operation of equipment OR Minimal impact to the environment with a recovery time of one day.
1	Negligible	Slight injury or health implications with no work time loss OR No damage or physical loss to equipment OR No impact to the environment.