

THE CHARTER TRUSTEES FOR POOLE



Report subject	Budget Outturn Report 2021-22
Meeting date	22 June 2022
Status	Public Report
Executive summary	Due to the aftereffects of the pandemic throughout 2021/22, the Charter Trustees of Poole underspent against their approved budgets by £31,734. The underspend plus the budgeted contribution to reserves of £1,420 has been added to the opening reserves position of £85,577 to give total reserves carried forward of £118,731 as at 31 March 2022.
Recommendations	It is RECOMMENDED that: The Charter Trustees note the budget outturn position for 2021/22.
Reason for recommendations	To inform the Charter Trustees of the budget outturn position for 2021/22 financial year.
Report Authors	Matthew Filmer, Responsible Financial Officer
Classification	For Recommendation

Background

1. In accordance with the Accounts and Audit Regulations 2015, the Charter Trustees are required to approve the Annual Governance and Accountability Return (AGAR) 2021/22 by 30 June 2022. The AGAR contains a summarised accounting statement that complies with statutory requirements. This report provides the Charter Trustees with a detailed analysis of the budget outturn position in order to facilitate the approval of the AGAR that is on the agenda elsewhere today.

Budget outturn position 2021/22

2. The Charter Trustees of Poole approved the 2021/22 budget at their meeting of 27 January 2021. Total expenditure of £121,920 was approved which included a £1,420 contribution to reserves.

3. Budget monitoring reports during the 2021/22 financial year informed the Charter Trustees that the budget would be underspent across civic budget headings due to the effect of covid-19 and the associated restrictions on activity during the year. The position reported in January 2022 was a forecast underspend of £23,506.
4. The final outturn position for the financial year is an underspend of £31,734 resulting in a total contribution to reserves of £33,154.
5. Appendix A provides the detail of the expenditure incurred during 2021/22 against the detailed budget headings. The total spend, excluding the contribution to reserves, of £88,852 shown in this detailed expenditure analysis reconciles to the statutory summary accounting statements that the Charter Trustees are asked to approve elsewhere on the agenda today. The summary accounting statements form part of the Annual Governance and Accountability Return 2021/22.
6. In the main the Charter Trustees have only incurred expenditure relating to staff and premises recharges plus support service recharges from BCP Council. The final outturn expenditure is £9,649 lower than forecast in January, mainly due to the prudent assumption that more activity would take place in the later part of the year, which unfortunately proved not possible.

Reserves

7. As a result of the in-year underspend, the Charter Trustees will carry forward reserves of £85,577 into the 2021/22 financial year. The reserves position is summarised in Figure 1 below.

Figure 1: Reserves Position 31 March 2022

	2021/22 Actual	2022/23 Budget
Opening Balance 1 April	(85,577)	(118,731)
Movement in Year	(33,154)	13,510
Closing Balance 31 March	(118,731)	(105,221)
Percentage of 2022/23 Precept	96%	85%

8. The Charter Trustees will therefore have significant reserves in comparison to the 2022/23 precept of £124,173, forecast to be 85% of the precept by 31 March 2023 once the budgeted £13,510 contribution from reserves is accounted for.
9. The 2022/23 budget report recommended reserve levels of 20% of the precept, which would equate to circa £25,000. This level is thought prudent to cover unforeseen expenditure because of the nature of the Charter Trustee budget where 66% of expenditure is on an agreed recharge basis with BCP Council and so not subject to volatility (for example salary costs and premises costs).

Summary of financial implications

10. As detailed in this report.

Summary of legal implications

11. None.

Summary of human resources implications

12. None.

Summary of sustainability impact

13. None.

Summary of public health implications

14. None

Summary of equality implications

15. None.

Summary of risk assessment

16. The report sets out the level of reserves at the disposal of the Charter Trustees and defines the minimum prudent balance to cover unforeseen expenditure.

Background papers

Charter Trustee Budget 2021/22 – Published works, Charter Trustees of Poole meeting 27 January 2021.

Appendices

Appendix A – Budget outturn position 2021/22