

THE CHARTER TRUSTEES FOR BOURNEMOUTH



Report subject	Report of the Bournemouth Charter Trustees Civic Working Group
Meeting date	23 January 2023
Status	Public Report
Executive summary	This report summarises the issues discussed at the Civic Working Group held on 19 December 2022, and seeks support for any recommendations arising.
Recommendations	It is RECOMMENDED: Coronation Budget That the Civic Working Group be delegated authority to agree a programme of events and expenditure from within this budget.
Reason for recommendations	To seek support of the Charter Trustees for the recommendations arising from the Civic Working Group.
Presented by	Cllr David Kelsey – Deputy Mayor of Bournemouth
Report Authors	Neil Fraser (Deputy Head of Democratic Services)
Classification	For Decision

Background

1. At the meeting of the Charter Trustees of Bournemouth held on 23 June 2022, Trustees established a Civic Working Group for discussion of relevant matters and to allow for the shaping of proposals for submission and consideration at the full Charter Trustee body.
2. The most recent meeting of the Civic Working Group was held on Monday 19 December 2022.
3. The remainder of this paper draws upon those matters discussed and includes, where appropriate, a recommendation for determination.

**Summary update of the report submitted at the last Charter Trustees meeting:
Civic Events Matrix**

4. The first joint BCP, Bournemouth and Poole Working Group will take place on **Friday 20 January 2023.**

Remembrance Event 2022

5. A number of minor observations were passed to officers for consideration ahead of future Remembrance events.

Agreed:

- a) That officers circulate the Charter Trustees processional instructions, including reminders of expected conduct, in advance of future Remembrance events;
- b) That officers amend the instructions to the Civic Party for departing and saluting the dais, and;
- c) That officers provide instruction to all Charter Trustees, (after the local Elections in 2023), of the expectation of their attendance at listed events in the Mayoral Year.

Extra links for Mayoral Chains of Office

6. The Civic Working Group advised that they agreed to support the purchase of additional links for the Mayoral Chain of Office.

Agreed: That officers continue to liaise with the supplier to facilitate extra links for the Mayoral Chain, before providing further information to the Civic Working Group at a future date.

Civic Service

7. The Working Group considered the potential removal of the Civic Service from the Budget due to falling attendance.

Agreed:

- a) That the Budget Heading for the Civic Service be retained, with the Charter trustees reminded of their expected attendance, and;
- b) That the Mayor consider whether to change the date for the event, to promote greater attendance.

Mayoress' Parlour

8. The Group considered the use of the Mayoress' Parlour by the Mayoralty from the next Mayoral Year.

Agreed:

- a) **That the Mayoress' Parlour continue to be used as a reception room for the Mayor's guests, and;**
- b) **That officers further explore the potential suitability of the room for use by others, including the relevant charges applicable.**

Coronation budget

9. The Working Group noted that the Poole Charter Trustees had allocated £10,000 in their budget towards any celebrations to mark the King's Coronation in May 2023. It was recommended that a similar amount be allocated within the Bournemouth Charter Trustees budget, with the Civic Working Group delegated authority to agree how the budget was to be used. It was noted that the nature of any celebrations would be subject to advice issued by Buckingham Palace.
10. Further information will be provided by the Responsible Financial Officer as part of Agenda Item 6.

Recommended: That the Civic Working Group be delegated authority to agree a programme of events and expenditure from within this budget.

Any Other Business

11. Cllr Filer wished to record her thanks to the Civic Team for providing a great service to the Civic Dignitaries.

Summary of financial implications

12. There are no financial implications arising from this report and the recommendations before the Charter Trustees.

Summary of legal implications

13. The roles and responsibilities of the Charter Trustees is defined in legislation, standing orders and the handbook. The issues raised in this report are in accordance with these provisions.

Summary of human resources implications

14. There are no human resource implications arising from this report.

Summary of sustainability impact

15. There are no sustainability implications arising from this report.

Summary of public health implications

16. There are no public health implications arising from this report.

Summary of equality implications

17. There are no equality implications arising from this report.

Summary of risk assessment

18. The Charter Trustees maintain a separate risk register which is reviewed annually by the Charter Trustees as a body. Any implications arising from decisions of the Charter Trustees which may have an impact on the register will be updated accordingly.

Background papers

19. None.

Appendices

20. There are no appendices to this report.