

# THE CHARTER TRUSTEES FOR POOLE



Report subject	<b>Report of the Poole Charter Trustees Civic Working Group</b>
Meeting date	25 January 2023
Status	Public Report
Executive summary	This report summarises the issues discussed at the Civic Working Group held on Monday 19 December 2022, and seeks support for any recommendations arising.
Recommendations	<p><b>It is RECOMMENDED:</b></p> <p><b>Civic Flag:</b> That Charter Trustees delegate all further matters relating to the Poole flag to the Working Group.</p> <p><b>Accommodation review and Annual/Mayor-making meeting:</b> That the Charter Trustees:</p> <ul style="list-style-type: none"><li>a) Consider whether they wish to hold Charter Trustee meetings at the Guildhall,</li><li>b) Pending the outcome of a), request that officers provide further information relating to venue and equipment costs;</li><li>c) For expediency, delegate further actions relating to the use of the Guildhall for future meetings of the Charter Trustees to the Working Group, and;</li><li>d) Consider whether to change the date and venue of the Annual/Mayor-Making meeting to Tuesday 6 June 2023 at the Guildhall.</li></ul> <p><b>Marking the Coronation</b> That the Charter Trustees agree to delegate authority to the Civic Working Group to determine the use of this budget.</p>

Reason for recommendations	To seek support of the Charter Trustees for the recommendations arising from the Civic Working Group.
Presented by	Cllr Mike Brooke – Sheriff of Poole
Report Authors	Neil Fraser (Deputy Head of Democratic Services)
Classification	For Decision

### **Background**

1. At the meeting of the Charter Trustees of Poole held on 22 June 2022, Trustees established a Civic Working Group for earlier discussion of relevant matters, and to allow members of the Charter Trustees to shape proposals for submission and consideration at the full Charter Trustee body.
2. The most recent meeting of the Civic Working Group was held on Monday 19 December 2022.
3. The remainder of this paper draws upon those matters discussed and includes, where appropriate, a recommendation for determination.

### **Summary update of the report submitted at the last Charter Trust meeting:**

#### **Civic Events Matrix**

4. The first joint BCP, Bournemouth and Poole Working Group will take place on Friday 20 January 2023.

#### **Poole Civic Flag**

5. At the previous meeting of the Charter Trustees, the design of the Poole Civic flag had been discussed and agreed. However, following the meeting, a number of Trustees had advised of confusion over which design had been proposed for agreement. It was suggested that, to aid Trustees, officers provide a mock-up of the agreed flag. See below:



The next stage will be to work with flag printers to refine the design, which will be presented to the Working Group for final sign-off.

**Recommended: That Charter Trustees delegate all further matters relating to the Poole flag to the Working Group.**

#### **Accommodation Review and Annual/ Mayor-Making meeting**

6. The Working Group discussed the potential use of the Poole Guildhall for future meetings.
7. Regarding the Annual/Mayor-Making meeting, officers advised that neither the Guildhall nor Upton House were available on the agreed date of 2 June 2023, and so an alternative venue was required for this date. Alternatively, the Charter Trustees could consider changing the date of the event. Historically, Poole's event had been held on a Tuesday, and the Guildhall could accommodate this at **2pm on Tuesday, 6 June 2023**. The Guildhall was currently holding this date and time, pending a decision by the Trustees.

**Recommended:**

**That the Charter Trustees:**

- a) **Consider whether they wish to hold Charter Trustee meetings at the Guildhall,**
- b) **Pending the outcome of a), request that officers provide further information relating to venue and equipment costs;**
- c) **For expediency, delegate further actions relating to the use of the Guildhall for future meetings of the Charter Trustees to the Working Group, and;**
- d) **Consider whether to change the date and venue of the Annual/Mayor-Making meeting to Tuesday 6 June 2023 at the Guildhall.**

### **Beating of the Sea Bounds 2024**

8. It was noted that, historically, the event had been hosted by external bodies and not the Mayoralty or former Borough of Poole. It was confirmed that the Society for Poole would be organising the event in 2024, in conjunction with the annual Harry Paye Day event. The Group was informed that a member of the Charter Trustees could be appointed to sit on the meetings with the Society for Poole.
9. Officers advised that Charter Trustees would be expected to attend the event, and that further information would be forthcoming.

**Agreed: that further information be provided to Trustees at a future date.**

### **Any Other Business:**

#### **Marking the Coronation**

10. It was confirmed that the Budget Workshop Group had suggested that £10,000 be allocated to the budget from reserves to celebrate the King's Coronation in May 2023. It was recommended that the Civic Working Group be delegated authority to agree how the budget was to be used, subject to advice issued by Buckingham Palace.
11. Further information on this budget item will be provided by the Responsible Financial Officer, in Agenda Item 7.

**Recommended: That the Charter Trustees agree to delegate authority to the Civic Working Group to determine the use of this budget.**

#### **Poole/Cherbourg Twinning Association – request for increased grant funding**

12. The Group was advised that, at the recent Budget Working Group meeting, a budget signatory had advised that the Poole/Cherbourg Twinning Association had requested that their grant funding be increased from £1,000 to £4,000. It was noted that the Mayor and the Sheriff of Poole are members of the Poole/Cherbourg Twinning Association board.
13. Further information on this budget item will be provided by the Responsible Financial Officer, in Agenda Item 7.

#### **Summary of financial implications**

14. There are no financial implications arising from this report.

#### **Summary of legal implications**

15. There are no legal implications arising from this report.

#### **Summary of human resources implications**

16. There are no human resources implications arising from this report.

#### **Summary of sustainability impact**

17. There are no sustainability impact implications arising from this report.

#### **Summary of public health implications**

18. There are no public health implications arising from this report.

#### **Summary of equality implications**

19. There are no equality implications arising from this report.

#### **Summary of risk assessment**

20. There are no risk assessment implications arising from this report.

#### **Background papers**

21. Poole Charter Trust Handbook.

#### **Appendices**

22. There are no appendices to this report.