

RUSSELL COTES ART GALLERY AND MUSEUM MANAGEMENT COMMITTEE



Report subject	Acquisitions, Loans and Disposals Report
Meeting date	20 March 2023
Status	Public Report
Executive summary	To note the new acquisitions to the Collection (material owned and held in trust by the Russell-Cotes Art Gallery & Museum charity in accordance with its charitable objectives) and the loan of material to other institutions (ie public art galleries and museums and to approve the disposal of items in the Collection which do not meet the Museum's Core Offer according to the Museums Association Code of Ethics.
Recommendations	<p>It is RECOMMENDED that:</p> <p>The Management Committee notes and approves</p> <ul style="list-style-type: none"> a) The acquisitions b) The loans c) The disposals <p>As outlined in the Acquisitions, Loans and Disposals Report</p>
Reason for recommendations	The recommendations are in line with the Museum's agreed policies and procedures, including its Collections Development Strategy, which outlines the areas of the collection for development and those areas which do not meet the Core Offer and are therefore subject to disposal in order to achieve a more usable, well managed collection. The process and procedures used conform to the Museums Association Code of Ethics.

Portfolio Holder(s):	Cllr Beverley Dunlop, Portfolio Holder for Culture, Tourism and Vibrant Places
Corporate Director	Jess Gibbons, Chief Operations Officer
Report Authors	Sarah Newman, Museum Manager Duncan Walker, Curator
Wards	Not applicable
Classification	For Update and Decision

Background

1. The Management Committee is required to note the acquisitions and loans made by the museum and to formally approve disposals from the Collection in line with the Collections Development Strategy and subject to the Museums Association Code of Ethics.

Options Appraisal

2. Each action is decided on a case by case basis in line with the Collections Development Strategy as outlined in the report and appendices.

Summary of financial implications

3. There are minimal financial costs from the acquisitions and any financial implication (storage, conservation cost) is taken into consideration when deciding on the acquisition of material.
4. The costs of loans are borne by the borrowers and it is anticipated that the institutions which acquire disposed objects will cover costs of removal and transport.
5. Any income generated by the sale of items from the Collection is held in a restricted fund and used solely for the purposes of acquiring items for the Collection (according to the Collections Development Strategy) or conserving objects already in the Collection in compliance with the Museums Association Code of Ethics and item 16.11 of the Collections Development Strategy.

Summary of legal implications

6. All activities are carried out in line with the Museums Association Code of Ethics and the Museum's Collection Development Strategy.

Background papers

Russell-Cotes Art Gallery and Museum Collections Development Strategy. See <https://russellcotes.com/wp-content/uploads/2021/11/5-Collections-Development-Policy.pdf>

Appendices

- 1. Acquisitions, Loans and Disposals 1 October 2022 – 20 March 2023**
- 2. Disposals Report – 20 March 2023**