

**From:** [Busfield, Louise](#)  
**To:** [Tania Jardim](#); [Kasia Wozniak](#); [Dorset Police Licensing](#); [Dorset Police Licensing](#)  
**Subject:** RE: Gaja, 360 Charminster Road Bournemouth BH8 9RX (M212138)  
**Date:** 09 November 2023 17:49:00  
**Attachments:** [image003.png](#)  
[image004.jpg](#)  
[image005.png](#)

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Good afternoon all

For the avoidance of doubt, please see below conditions and amended terminal hour as discussed and agreed with the applicant, to be included in the Premises Licence;

Premises will close at 23:00 hours with the last sale of alcohol at 22:30

Alcohol is to be accompanied by food prepared and served on the premises

A CCTV system, shall be installed to cover all entry and exit points enabling frontal identification of every person entering in any light condition. 2.3.7 Appropriate signage advising customers of CCTV being in operation shall be prominently displayed in the premises.

The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with correct date and time stamping.

Recordings shall be made available immediately and/or downloaded upon the request of Police or any authorised officer of the council throughout the preceding 31 day period and in line with data protection regulations

The CCTV system shall be updated and maintained according to police recommendations.

A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested

The premises shall maintain a written Refusals register to record any occasion on which the sale of supply of alcohol is refused and the reason for the refusal. The record shall be made available for inspection by police and other authorised officers on request.

The Refusals register shall be checked by the DPS or his/her deputy at least once a week and signed to that effect.

The external area shown on the plan shall only be used so long as a valid permission (Pavement Café Licence) is in place allowing the placing of tables and chairs on the pavement within its permitted hours.

The premises will operate a "Challenge 25" policy and display signage to that effect.

All staff involved in the sale of alcohol that do not themselves hold a personal licence will receive training on the terms and conditions of the licence and on restricted sales

A written record of all staff training shall be maintained on the premises and made available for inspection by authorised officers on request.

Kind regards



**Louise Busfield**

Licensing Officer



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