

BCP Council Overview and Scrutiny Board – Work Plan. Updated 16.06.2025

Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The O&S Board will approach work through a lens of **RESIDENT IMPACT AND EXPERIENCE**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
Meeting Date: 15 July 2025				
1.	Budget Outturn Report To consider the budget outturn report for the 2024/25 financial year	Pre-Decision Scrutiny of a Cabinet Report	PH - Finance	Item identified from Budget timeframe
2.	Pay and Reward The O&S Board has previously considered several reports concerning Pay and Reward and has requested that should further Cabinet decisions be required on this issue that it be brought back to the Board.	Pre-decision Scrutiny/ Cabinet report	PH – Leader of the Council Director of People and Culture	This is included in the work plan in anticipation of this being brought back to Cabinet for future decision.
Meeting Date: 26 August 2025				
1.	BCP Commercial Operations Item requested to provide an overview of the operating practices for the Commercial Operations service, including its contracts and partnerships.	Committee Report	PH - Destination, Leisure and Commercial Operations Director Commercial Operations	Item added to the Work Plan – 24 February 2025- date moved from 12 May 2025

Key: Pre-Decision Scrutiny Pro-active Scrutiny

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2.	<p>Investment and Development Directorate - Regeneration Programme</p> <p>This report provides a bi-annual update on the progress of the Council's regeneration programme.</p>	Pre-Decision Scrutiny of a Cabinet Report	PH - Leader of the Council Director Investment and Development	Tracking Cabinet report – moved from July meeting to September Cabinet
3.	<p>BCP Libraries Strategy</p> <p>To consider a Cabinet report which presents the key elements of the new draft Library Strategy ahead of a second stage consultation process.</p>	Pre-Decision Scrutiny of a Cabinet Report	PH – PH - Customer Communication and Culture Director of Customer and Property	Item identified from Cabinet FP
NEW Meeting Date: 30 September 2025				
1.	<p>Community Governance Review Final Recommendations –</p> <p>To consider the recommendations from the Community Governance Review Working Group following the conclusion of the public consultation</p>	Pre-Decision Scrutiny of a Cabinet Report	PH - Leader of the Council Monitoring Officer	<u>New item added to work plan 24 February 2025</u>
2.	<p>NEW Carters Quay</p> <p>To scrutinise the Cabinet report which provides an update to Councillors on the current situation.</p>	Pre-Decision Scrutiny of a Cabinet Report	PH – Housing and Regulatory Services	<u>Item added to the Cabinet FP - June 2025 and suggested for inclusion at this O&S Board meeting</u>

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3.	NEW - Medium Term Financial Plan (MTFP) Update Report To consider the updated MTFP including progress towards delivering a balanced 2026/27 budget.	<i>Pre-Decision Scrutiny of a Cabinet Report</i>	PH – Finance	Item identified from Budget timeframe
Meeting Date: 20 October 2025				
1.	Parking Enforcement Around School For the O&S Board to consider how illegal parking can be addressed around schools. To potentially include input from schools and parking enforcement team.	Enquiry session Scrutiny Rapporteur - Cllr A Chapmanlaw	PH – Destination, Leisure and Commercial Operations PH – Childre, Young People, Education and Skills	Initial enquiries will be made through a scrutiny rapporteur to lead to an enquiry session with different parties.
Meeting Date: 17 November 2025				
	Items to be scheduled for this meeting			
Meeting Date: 8 December 2025				
1.	Crime and Disorder Scrutiny of Community Safety Partnership The Overview and Scrutiny Board is the statutory body for crime and disorder scrutiny and will consider the annual report of the community safety partnership.	Annual Report	PH – Housing and Regulatory Director of Housing and Communities	

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

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Items for scrutiny (Meeting dates and/or methods to be determined)				
	Accounting for Social Value in decision making	Committee Report	TBC	Item requires further scoping - KLOE document
	Working more collectively across BCP geographical areas / Locality Governance – This item is interdependent with the progressing Community Governance Review and will be revisited once this is completed.	TBC	TBC	This requires further scoping – KLOE document
	Culture of the Council To consider a number of different elements regarding the culture of the Council including member/officer relations, accountability and record keeping and recognition of different geographic localities.	TBC	TBC	Scrutiny Request received and agreed by the Board - June 2025
	Performance of the Council Data, and performance of directorates and staff	Briefing Session	TBC	Briefing session suggested for this issue June 2025.
	Customer Relationship Management To consider the implementation process for the new CRM system and the impact that it has had and any issues for improvement	Briefing Session	PH – PH - Customer Communication and Culture Director of Customer and Property	Requested and agreed at the Board meeting in January 2025 – Briefing suggested June 2025

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	<p>Business Improvement Districts</p> <p>To consider issues raised by the business improvement districts operating within BCP.</p>	Report/presentation to the O&S Board (TBC)		This was requested June 2025 as there was an existing item for issues arising from the preceding briefing from the BIDs which hadn't been progressed
	<p>Pay and Reward</p> <p>The O&S Board has previously considered several reports concerning Pay and Reward and has requested that should further Cabinet decisions be required on this issue that it be brought back to the Board.</p>	Pre-decision Scrutiny/ Cabinet report	PH – Leader of the Council Director of People and Culture	Report expected at that July Cabinet meeting (TBC)
Working Groups and items addressed through alternative scrutiny methods				
	<p>Public Consultations Framework Development – This group has completed its work into the consultation framework and will report its findings back to the Board inline with the timetabling of the draft framework.</p>	Working Group	Director of Marketing, Communications and Policy PH – Customer, Communications and Culture	<p>The Board established this working group at its meeting on 18 November</p> <p>The findings from the working group are due to be reported with the draft consultation framework..</p>
	<p>Member involvement in the Complaints Process</p> <p>To investigate how this links with members ward work in specific issues.</p>	Scrutiny Rapporteur – Cllr S Aitkenhead	PH - Customer, Communications and Culture	

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	Briefing Sessions			
	Dates for O&S Board Briefing Sessions for 2025/26:		Potential Topics for Briefing Sessions	
	<ul style="list-style-type: none"> Monday 8 September Monday 24 November Monday 9 March 		<ul style="list-style-type: none"> Customer Relationship Management Regeneration and BDC Performance of the Council 	

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