

Report subject	Appointment of Parent Governor Representatives (maintained schools) Co-opted to Children's Services Overview and Scrutiny Committee
Meeting date	9 December 2025
Status	Public Report
Executive summary	<p>The four-year term of Children's Services Overview and Scrutiny Committee Co-opted Parent Governor Representatives (PGRs) came to an end resulting in Democratic Services commencing the process of recruiting two new PGRs (maintained schools) to sit as a Co-opted Members.</p> <p>Following an election and in line with good practice, Council is asked to approve the appointment of the two successful nominees.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <p>Council approves the following nominees to be co-opted to the Children's Services Overview and Scrutiny Committee for a four-year term:</p> <ul style="list-style-type: none"> • Jeremy Payne, Linwood Special School • Matt Tuddenham, Highcliffe St Mark Primary School
Reason for recommendations	To appoint two new Parent Governor Representatives from maintained schools as Co-opted Members to the Children's Services Overview and Scrutiny Committee.
Portfolio Holder(s):	N/A – Overview and Scrutiny is a non-executive function
Corporate Director	Robin Watson, Interim Monitoring Officer, Law and Governance
Report Authors	Louise Smith, Senior Democratic and Overview and Scrutiny Officer
Wards	All
Classification	For Decision

Background

1. Under the provisions of the Local Government Act 2000 and the Parent Governor Representatives (England) Regulations 2001, local authorities must appoint representatives of parent governors (PGRs) at maintained schools to Scrutiny Committees which deal with Education matters. This is to enable parents to have a direct input to policies on education provision for pupils of school age.
2. Upon appointment, the PGRs will sit on Children's Services Overview and Scrutiny Committee for a four-year term.
3. Following the end of term for the outgoing Parent Governor Representatives, Democratic Services undertook the process of seeking nominations to appoint two new PGRs from BCP maintained schools.
4. Democratic Services received three nominations for the two available positions and so moved to an election in line with Regulations.
5. The election was carried out in accordance with the Regulations to enable all PGRs from maintained schools to vote. The election ran from Monday 3 November 2025 with a closing date of 21 November 2025 for receipt of votes. The closing date was extended by a week to Friday 28 November 2025, due to Democratic Services being made aware of some schools delaying distribution of the letters enclosing ballot papers to its PGRs. This extension was communicated to all relevant schools.
6. Following the successful appointment of two PGRs from maintained schools, Democratic Services will undertake a similar process to seek a PGR representative from an Academy setting. This is a local choice and not governed by legislation but is felt to be beneficial in representing the wider parent community within BCP.
7. If confirmed by Council, the effective start date for the four-year term will be 9 December 2025.

Election results

8. Following a count of all votes received by the closing date of Friday 28 November 2025, the successful candidates are:
 - Jeremy Payne, Linwood Special School
 - Matt Tuddenham, Highcliffe St Mark Primary School

Options Appraisal

9. Confirm PGRs for the reasons outlined within this Report.
10. Do nothing. This would be in contravention of the Local Government Act 2000 and the Parent Governor Representatives (England) Regulations 2001, which state that local authorities must appoint representatives of parent governors (PGRs) at maintained schools to Scrutiny Committees which deal with Education matters.

- **Summary of financial implications**

11. The two PGRs will receive remuneration in accordance with relevant section of the agreed Members Allowance Scheme. The current remuneration for Co-opted Members of BCP Committees is £1,239 per annum.

Summary of legal implications

12. Confirmation by Council of the co-optees elected will ensure that the Council fulfils its obligations under the Local Government Act 2000 and the Parent Governor Representatives (England) Regulations 2001.

Summary of human resources implications

13. There are no human resources implications arising from this report.

Summary of sustainability impact

14. There are no sustainability implications arising from this report.

Summary of public health implications

15. There are no public health implications arising from this report.

Summary of equality implications

16. This report continues arrangements in terms of co-opted membership on Children's Services Overview and Scrutiny Committee and seeks to confirm new representatives for these roles in line with Regulations. As there is no service change an equality impact assessment has not been undertaken.
17. Inclusion of Co-opted Representatives on Children's Services Overview and Scrutiny Committee provides opportunity for additional input into the decision making process from parents with children in the BCP education system.

Summary of risk assessment

18. There are no risks arising from this Report.

Background papers

None.

Appendices

There are no appendices to this report.