

## Identifying Key Lines of Enquiry in Overview and Scrutiny work

### Purpose

The purpose of this document is to provide councillors and officers with:

- guidance on the use of Key Lines of Enquiry (KLOE) for scrutiny work
- a mechanism for capturing and sharing these, and for these to be reflected in reports

### What are Key Lines of Enquiry (KLOE)?

- KLOE are the identified areas of focus for a piece of scrutiny work.
- KLOE are often most effective when set out as a series of questions to be answered by the work.
- KLOE can include specific information and data requests.
- The overall aim for all KLOE should be **impact** – the angle of work selected should have a likelihood of leading to recommendations.
- If no impact is likely, the topic selected may be information giving – and better suited to an informal setting.
- KLOE can be applied to both deep dive scrutiny work (eg. working groups) and reports to committee.
- Establishing KLOE ensures that the expectations of the committee are clearly set out and those reporting to committee can respond to these requests.
- Officers responding to KLOE should reflect these within the body of the report to scrutiny.

## **1. Scrutiny Topic**

### **Car Parking Strategy**

## **2. Key Lines of Enquiry (KLOE)**

What are the questions to be answered by this work? Consider the impact that scrutiny can have when selecting questions.

- a. What were the responses from the public consultation on parking zones?
- b. What work has been done to assess the viability of a park and ride scheme?
- c. What parking restrictions could be imposed to limit overnight parking in areas like Boscombe Overcliff?
- d. Can we undertake an assessment of vacant and underused council-owned land?
- e. What further measures can be introduced against illegal and antisocial parking?
- f. Can increased signage be introduced to direct visitors away from congested roads?
- g. What is the BCP strategy to tackle seasonal parking pressures?

## **3. Data and information requests**

What are the specific data and information requests that will support the KLOE?

- The results of the public consultation
- The data from the government trial on parking fines
- Current and projected income from parking enforcement.

#### **4. Additional information**

Provide any further information relevant to the scope of the work here