

Identifying Key Lines of Enquiry in Overview and Scrutiny work

Purpose

The purpose of this document is to provide councillors and officers with:

- guidance on the use of Key Lines of Enquiry (KLOE) for scrutiny work
- a mechanism for capturing and sharing these, and for these to be reflected in reports

What are Key Lines of Enquiry (KLOE)?

- KLOE are the identified areas of focus for a piece of scrutiny work.
- KLOE are often most effective when set out as a series of questions to be answered by the work.
- KLOE can include specific information and data requests.
- The overall aim for all KLOE should be **impact** – the angle of work selected should have a likelihood of leading to recommendations.
- If no impact is likely, the topic selected may be information giving – and better suited to an informal setting.
- KLOE can be applied to both deep dive scrutiny work (eg. working groups) and reports to committee.
- Establishing KLOE ensures that the expectations of the committee are clearly set out and those reporting to committee can respond to these requests.
- Officers responding to KLOE should reflect these within the body of the report to scrutiny.

1. Scrutiny Topic

Car Parking Strategy

2. Key Lines of Enquiry (KLOE)

What are the questions to be answered by this work? Consider the impact that scrutiny can have when selecting questions.

- a. What were the responses from the public consultation on parking zones?
- b. What work has been done to assess the viability of a park and ride scheme?
- c. What parking restrictions could be imposed to limit overnight parking in areas like Boscombe Overcliff?
- d. Can we undertake an assessment of vacant and underused council-owned land?
- e. What further measures can be introduced against illegal and antisocial parking?
- f. Can increased signage be introduced to direct visitors away from congested roads?
- g. What is the BCP strategy to tackle seasonal parking pressures?

3. Data and information requests

What are the specific data and information requests that will support the KLOE?

- The results of the public consultation
- The data from the government trial on parking fines
- Current and projected income from parking enforcement.

4. Additional information

Provide any further information relevant to the scope of the work here